

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MARCH 15, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Eugene Conners, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Shirley Doughty, Ward III
Mayor Ronald Oertle
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Douglas Dunn, Ward II
Councilmember Serena Sullivan, Ward I

STAFF

Jestin Johnson, City Manager
Ashlee Coronado, City Clerk
Sharon Buono, Finance Director
Albert Echave, Police Chief
Marc Burneleit, Fire Chief
Andy Haratyk, Interim Public Works Director

CITY ATTORNEY

Britt Hanson

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes maximum duration.)" Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.
2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on March 1, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- B. Approval of the Appointment of William Bohnacker to the Appeals Board for the Property Maintenance Code with a Waiver of Number of Commissions Served.
Ashlee Coronado, City Clerk
- C. Approval of the Appointment of Albert Hopper to the Appeals Board for the Property Maintenance Code.
Ashlee Coronado, City Clerk
- D. Approval of a Liquor License Application for Good 2 Go Located at 101 Arizona Street, Bisbee Arizona; Jodi Vurnovas, Applicant.
Ashlee Coronado, City Clerk
- E. Approval of a Park, Facility, and Right-of-Way Use Permit for the Border Town Productions L.L.C. for the use of Erie Street Lowell for the Lowell Americana Music Event and Car Show on Saturday, April 9, 2016 from 12:00PM (Noon) to 8:30PM (April 8, 2016 and April 10, 2016 for Set up and Take down).
Ashlee Coronado, City Clerk
- F. Approval of a Park, Facility, and Right-of-Way Use Permit for Old Shit Rules for the Use of City Park for the 2nd Annual Howl & Prowl Vintage Motorcycle Show on Saturday, May 28, 2016 from 1:00PM to 6:00PM.
Ashlee Coronado, City Clerk
- G. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Radio Project, Inc. (KBRP) for the Use of City Park for a BBQ Cookout Celebrating the 100th Birthday of City Park on Sunday May 29, 2016 from 6:00AM to 2:00AM.
Ashlee Coronado, City Clerk
- H. Approval of a Special Event Liquor License Application Submitted by the Bisbee Radio Project, Inc. (KBRP) for an Event to be held at City Park on Sunday, May 29, 2016 from 12:00PM (Noon) to 10:00PM; Ryan Bruce, Applicant.
Ashlee Coronado, City Clerk
- I. Approval of a Park, Facility, and Right-of-Way Use Permit for the Use of 100 Tombstone Canyon to City Park for the Bisbee Pride Parade on Saturday, June 18, 2016 from 7:00PM to 8:00PM.
Ashlee Coronado, City Clerk
- J. Approval of a Special Event Liquor License Application Submitted by Bisbee Pride, Inc. for an Event to be held at City Park on Saturday, June 18, 2016 from 7:00PM to Midnight; Kathy Sowden, Applicant.
Ashlee Coronado, City Clerk
- K. Approval of a Park, Facility, and Right-of-Way Use Permit for the Use of Grassy Park, Goar Park and Various Parking Areas for the Bisbee Pride Vendor Fair on Saturday, June 18, 2016 from 6:00AM to Midnight.
Ashlee Coronado, City Clerk

- L. Approval of a Special Event Liquor License Application Submitted by Bisbee Pride, Inc. for an Event to be held at Grassy Park on Saturday, June 18, 2016 from 10:00AM to 5:00PM; Kathy Sowden, Applicant.
Ashlee Coronado, City Clerk
- M. Approval of a Park, Facility, and Right-of-Way Use Permit for the Use of Howell Avenue in Front of the Copper Queen Hotel for a Street Dance Friday, June 17, 2016 from 7:00PM to Midnight.
Ashlee Coronado, City Clerk
- N. Approval of an Application for an Extension of Premises/ Patio Permit Submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee, Arizona on Friday, June 17, 2016; Dan Finck Applicant.
Ashlee Coronado, City Clerk
- O. Approval of a Park, Facility, and Right-of-Way Use Permit for the Use of Howell Avenue in Front of the Copper Queen Hotel for a Halloween Street Dance Saturday, October 22, 2016 from 7:00PM to Midnight.
Ashlee Coronado, City Clerk
- P. Approval of an Application for an Extension of Premises/ Patio Permit Submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee, Arizona on Saturday, October 22, 2016; Dan Finck Applicant.
Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of Changing Lower Galena Park's Name to Laverne Williams Desert Arboretum.
Andy Haratyk, Interim Public Works Director
- 4. Discussion and Possible Approval to Purchase and Install a well from Tanner Well Service, LLC. For the Wastewater Treatment Plant for a Total of \$23,310.31.
Andy Haratyk, Interim Public Works Director
- 5. Discussion and Possible Approval for the Acquisition of Various Road Repair/ Construction Equipment from Eagle Asphalt.
Andy Haratyk, Interim Public Works Director
- 6. City Manager's Report:
 - Other current events

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen would like to comment on how to better inform the public about commission vacancies and how the process works.

- Councilmember Sullivan would like to comment on the improved service bus patrons have received since the City of Douglas took over operations.

ADJOURNMENT

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A) (3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

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CITY OF BISBEE
FINANCE DEPARTMENTPayment Approval Report - By GL COB
Report dates: 2/26/2016-3/10/2016Page: 1
Mar 10, 2016 11:23AM

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
316					
GENERAL FUND					
10-2021005 AFLAC INSURANCE PAYABLE					
GENERAL FUND	AFLAC	16-0307	AFLAC INS	03/07/2016	1,269.80
Total 10-2021005 AFLAC INSURANCE PAYABLE:					1,269.80
10-2021006 PREPAID LEGAL SVCS PAYABLE					
GENERAL FUND	LEGAL SHIELD	16-0309	Pre-Paid Legal Services PPE03/09/16	03/09/2016	185.35
Total 10-2021006 PREPAID LEGAL SVCS PAYABLE:					185.35
10-2021007 VISION CARE INSUR PAYABLE					
GENERAL FUND	VISION SERVICE PLAN	16-0227	VISION CARE	02/27/2016	676.86
Total 10-2021007 VISION CARE INSUR PAYABLE:					676.86
10-2024000 PAYROLL GARNISHMENTS PAYABLE					
GENERAL FUND	MIDLAND FUNDING, LLC	16-0227	WAGE GARNISHMENT	02/27/2016	27.82
Total 10-2024000 PAYROLL GARNISHMENTS PAYABLE:					27.82
FINANCE DEPARTMENT					
10-52-13100 BUSINESS TRAVEL					
GENERAL FUND	EAN SERVICES, LLC	8694786	RENTAL CAR	02/29/2016	212.51
Total 10-52-13100 BUSINESS TRAVEL:					212.51
10-52-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	823798180001	LABEL TAPE, FOLDERS, FILE	02/16/2016	61.05
Total 10-52-41500 OFFICE SUPPLIES:					61.05
10-52-43500 POSTAGE & METER TAPES					
GENERAL FUND	POSTMASTER - BISBEE MAIN O	16-0303	MAIL S&G	03/03/2016	782.34
Total 10-52-43500 POSTAGE & METER TAPES:					782.34
CITY CLERK					
10-53-43500 POSTAGE					
GENERAL FUND	FEDERAL EXPRESS CORPORA	6-581-9565	FED EXPRS CHRGS	02/17/2016	23.72
Total 10-53-43500 POSTAGE:					23.72
COMMUNITY DEVELOPMENT					
10-54-22550 SEWER & GARBAGE - SHELTER					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/ANIMAL SHELTER	03/02/2016	49.31
Total 10-54-22550 SEWER & GARBAGE - SHELTER:					49.31
10-54-34000 CONTRACT SERVICES					
GENERAL FUND	FLOOD, KATHLEEN BELLE	65	ANIMAL SHELTER ADMINSTRATOR	03/07/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	66	ANIMAL SHELTER ADMINSTRATOR	03/14/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	67	ANIMAL SHELTER ADMINSTRATOR	03/21/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	68	ANIMAL SHELTER ADMINSTRATOR	03/28/2016	250.00
GENERAL FUND	XEROX CORPORATION	83241122	BASE CHARGE/CD	02/01/2016	170.41

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	XEROX CORPORATION	83621997	BASE CHARGE/CD	03/01/2016	187.15
Total 10-54-34000 CONTRACT SERVICES:					1,357.56
10-54-46542 ANIMAL SHELTER EXPENSES					
GENERAL FUND	OLANDER PEST CONTROL SER	AS-222-16	PEST CNTRL SRVCS/ANIMAL SHELTER	02/23/2016	40.00
Total 10-54-46542 ANIMAL SHELTER EXPENSES:					40.00
ADMINISTRATION & GENERAL GOV'T					
10-55-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/CITY HALL	03/02/2016	379.37
Total 10-55-22550 SEWER AND GARBAGE SERV.:					379.37
10-55-31000 PROFESSIONAL FEES					
GENERAL FUND	B.A.S.I.C.	06-57163	HRA MONTHLY ADMIN FEE	03/05/2016	272.00
Total 10-55-31000 PROFESSIONAL FEES:					272.00
10-55-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	825052522001	DVD SLEEVES	02/19/2016	10.64
Total 10-55-41500 OFFICE SUPPLIES:					10.64
10-55-46000 OPERATIONAL EXPENSES					
GENERAL FUND	DISTINGUISHED PRODUCTS	16115	FLAGS/AGG	02/17/2016	525.00
Total 10-55-46000 OPERATIONAL EXPENSES:					525.00
LEGAL SERVICES					
10-57-13400 EDUCATION & TRAINING					
GENERAL FUND	LEAGUE OF ARIZONA	16-0309	2016 CONFERENCE REGISTRATION	03/09/2016	260.00
Total 10-57-13400 EDUCATION & TRAINING:					260.00
10-57-31100 PROFESSIONAL FEES - LEGAL					
GENERAL FUND	COCHISE COUNTY ATTORNEY	108	IGA-LEGAL FEES	03/01/2016	5,000.00
Total 10-57-31100 PROFESSIONAL FEES - LEGAL:					5,000.00
INFORMATION SYSTEMS					
10-59-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK QCC	1367576044	LONG DISTANCE ALL DEPTS	03/07/2016	115.72
Total 10-59-24000 TELEPHONE & FAX:					115.72
10-59-31000 PROFESSIONAL FEES					
GENERAL FUND	TRACHTMAN, SEAN	16-0301	IT SUPPORT	03/01/2016	650.00
GENERAL FUND	TRACHTMAN, SEAN	16-0308LIB	IT SUPPORT	03/08/2016	800.00
Total 10-59-31000 PROFESSIONAL FEES:					1,250.00
POLICE DEPARTMENT					
10-62-12300 UNIFORMS & CLOTHING					
GENERAL FUND	GALLS, LLC	4939483	UNIFORMS	02/22/2016	167.57

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-62-12300 UNIFORMS & CLOTHING :					167.57
10-62-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/POLICE	03/02/2016	139.27
Total 10-62-22550 SEWER AND GARBAGE SERV.:					139.27
10-62-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472015946302	GAS-W. HWY 92-POLICE	03/07/2016	169.18
Total 10-62-23000 GAS:					169.18
10-62-34000 CONTRACT SERVICES					
GENERAL FUND	OLANDER PEST CONTROL SER	CP-222-16	PEST CONTROL SERVICES/BPD	02/23/2016	40.00
GENERAL FUND	RICOH USA INC	96352049	COPIER RENT & MAINT/BPD	02/16/2016	188.13
Total 10-62-34000 CONTRACT SERVICES:					228.13
10-62-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04130201602	DOC LABOR CREW/BPD	02/26/2016	20.00
Total 10-62-34100 DOC WORKERS:					20.00
10-62-41500 OFFICE SUPPLIES					
GENERAL FUND	CDW GOVERNMENT, INC.	CCN4075	COMPUTER SUPPLIES	02/17/2016	299.20
Total 10-62-41500 OFFICE SUPPLIES:					299.20
10-62-46624 MOVING, TOWING, STORAGE EXP					
GENERAL FUND	BARNETT'S TOWING & OXYGE	15107	TOWING SVC/BPD	02/13/2016	190.00
GENERAL FUND	BARNETT'S TOWING & OXYGE	15114	TOWING SVC/BPD	02/26/2016	95.00
Total 10-62-46624 MOVING, TOWING, STORAGE EXP:					285.00
10-62-46626 ANIMAL CONTROL EXPENSE					
GENERAL FUND	ACE HARDWARE	17298	SUPPLIES	02/25/2016	49.28
GENERAL FUND	LAW ENFORCEMENT SYSTEMS	192983	DOOR HANGERS	02/24/2016	39.00
Total 10-62-46626 ANIMAL CONTROL EXPENSE:					88.28
10-62-50100 BLDG REPAIR & MAINT					
GENERAL FUND	COCHISE LOCK & SAFE INC	109872	RE-KEY STATION	03/08/2016	264.96
GENERAL FUND	RAUL VILLASENOR	10328	UNCLOG MEN'S URINAL	02/10/2016	100.00
Total 10-62-50100 BLDG REPAIR & MAINT:					364.96
10-62-55000 EQUIPMENT REPAIR & MAINT					
GENERAL FUND	EMPIRE SOUTHWEST, LLC	9965315	REPAIR & MAINTENANCE GENERATOR	02/15/2016	560.00
Total 10-62-55000 EQUIPMENT REPAIR & MAINT:					560.00
10-62-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	WILLCOX AUTO PARTS INC.	102376	AUTO PARTS	02/18/2016	32.42
GENERAL FUND	WILLCOX AUTO PARTS INC.	102889	AUTO PARTS	02/18/2016	5.83
GENERAL FUND	WILLCOX AUTO PARTS INC.	103018	AUTO PARTS	02/23/2016	176.61
GENERAL FUND	WILLCOX AUTO PARTS INC.	103771	AUTO PARTS	03/02/2016	9.46

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	WILCOX AUTO PARTS INC.	104183	AUTO PARTS	03/07/2016	37.63
Total 10-62-61000 VEHICLE PARTS & LABOR:					261.95
FIRE DEPARTMENT					
10-64-11400 A.P.S.P.R.S.					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	16-0227	Fire Ins Premium Tax Cr	02/27/2016	488.79-
Total 10-64-11400 A.P.S.P.R.S.:					488.79-
10-64-13400 EDUCATION & TRAINING					
GENERAL FUND	CITY OF SIERRA VISTA	021616-01	LEADERSHIP I COURSE	02/16/2016	75.00
GENERAL FUND	HERSHEY, ALLEN	16-0210	FIREFIGHTER TRAINING	02/10/2016	360.00
Total 10-64-13400 EDUCATION & TRAINING:					435.00
10-64-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/FIRE STATION #1	03/02/2016	103.10
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/FIRE STATION #2	03/02/2016	103.10
Total 10-64-22550 SEWER AND GARBAGE SERV.:					206.20
10-64-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472017056702	GAS-HWY 92 FIRE	03/07/2016	320.38
Total 10-64-23000 GAS:					320.38
10-64-24001 INTERNET ACCESS FEES					
GENERAL FUND	CABLE ONE	16-0317/FS1	INTERNET SRVC/FS1	03/07/2016	59.50
Total 10-64-24001 INTERNET ACCESS FEES:					59.50
10-64-34000 CONTRACT SERVICES					
GENERAL FUND	MMPC	SE021020161	PEST CONTROL/FIRE STATIONS	02/10/2016	60.00
GENERAL FUND	XEROX CORPORATION	83621999	BASE CHARGE/FD	03/01/2016	192.18
Total 10-64-34000 CONTRACT SERVICES:					252.18
10-64-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	823881532001	PAPER CLIPS, PUSH PINS, TAPE, PENS	02/12/2016	47.37
Total 10-64-41500 OFFICE SUPPLIES:					47.37
10-64-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	17237	ENGRAVING CUTTER	02/19/2016	5.47
GENERAL FUND	ACE HARDWARE	17245	CLEANER	02/20/2016	13.14
GENERAL FUND	ACE HARDWARE	17255	COFFEE URN	02/22/2016	54.79
GENERAL FUND	ACE HARDWARE	17335	TARPS	03/01/2016	165.97
GENERAL FUND	ACE HARDWARE	17354	MAGNETIC DRY ERASE	03/02/2016	24.09
GENERAL FUND	ACE HARDWARE	17355	MAGNETIC DRY ERASE	03/02/2016	10.95
GENERAL FUND	ACE HARDWARE	17382	MULTI DRILL BIT	03/05/2016	59.40
GENERAL FUND	ACE HARDWARE	17397	FLEX MAGNETIC TAPE	03/08/2016	27.55
GENERAL FUND	ELDA ORDUNO	16-0223	REIMBURSEMENT/MILEAGE	02/23/2016	206.28
GENERAL FUND	LAURI OWEN	16-0223	REIMBURSEMENT/MILEAGE	03/08/2016	227.17
GENERAL FUND	SAFeway INC.	2034982	HEATING PAD	01/07/2016	30.68
GENERAL FUND	SAFeway INC.	2034984	CLEANING SUPPLIES, GOODS	01/12/2016	39.48

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-64-46000 OPERATIONAL EXPENSES:					864.97
10-64-46641 MEDICAL SUPPLIES					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1603	OXYGEN & TANK RENTAL	02/01/2016	30.10
GENERAL FUND	BOUND TREE MEDICAL, LLC	82061563	MEDICAL SUPPLIES/BFD	02/18/2016	870.16
GENERAL FUND	BOUND TREE MEDICAL, LLC	82062934	MEDICAL SUPPLIES/BFD	02/19/2016	273.45
GENERAL FUND	BOUND TREE MEDICAL, LLC	82062935	MEDICAL SUPPLIES/BFD	02/19/2016	5.46
GENERAL FUND	BOUND TREE MEDICAL, LLC	82062936	MEDICAL SUPPLIES/BFD	02/19/2016	153.22
GENERAL FUND	BOUND TREE MEDICAL, LLC	82064158	MEDICAL SUPPLIES/BFD	02/22/2016	171.18
GENERAL FUND	BOUND TREE MEDICAL, LLC	82067173	MEDICAL SUPPLIES/BFD	02/25/2016	143.75
GENERAL FUND	BOUND TREE MEDICAL, LLC	82071252	MEDICAL SUPPLIES/BFD	02/29/2016	442.54
GENERAL FUND	BOUND TREE MEDICAL, LLC	82074125	MEDICAL SUPPLIES/BFD	03/02/2016	135.80
GENERAL FUND	BOUND TREE MEDICAL, LLC	82074126	MEDICAL SUPPLIES/BFD	03/02/2016	409.11
GENERAL FUND	BOUND TREE MEDICAL, LLC	82075505	MEDICAL SUPPLIES/BFD	03/03/2016	53.90
Total 10-64-46641 MEDICAL SUPPLIES:					2,688.67
10-64-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	WILLCOX AUTO PARTS INC.	100569	LIGHT KIT	01/25/2016	254.11
GENERAL FUND	WILLCOX AUTO PARTS INC.	101207	AUTO PARTS	02/02/2016	32.62
GENERAL FUND	WILLCOX AUTO PARTS INC.	101321	AUTO PARTS	02/03/2016	5.29
GENERAL FUND	WILLCOX AUTO PARTS INC.	101412	AUTO PARTS	02/04/2016	15.56
GENERAL FUND	WILLCOX AUTO PARTS INC.	101417	AUTO PARTS	02/04/2016	20.06
GENERAL FUND	WILLCOX AUTO PARTS INC.	101518	AUTO PARTS	02/05/2016	86.01
GENERAL FUND	WILLCOX AUTO PARTS INC.	101910	AUTO PARTS	02/10/2016	134.18
GENERAL FUND	WILLCOX AUTO PARTS INC.	101997	AUTO PARTS	02/11/2016	344.47
GENERAL FUND	WILLCOX AUTO PARTS INC.	102090	AUTO PARTS	02/12/2016	49.78
GENERAL FUND	WILLCOX AUTO PARTS INC.	102091	AUTO PARTS	02/12/2016	1.82
GENERAL FUND	WILLCOX AUTO PARTS INC.	102126	AUTO PARTS	02/12/2016	98.25
GENERAL FUND	WILLCOX AUTO PARTS INC.	102485	AUTO PARTS	02/17/2016	178.74
GENERAL FUND	WILLCOX AUTO PARTS INC.	102531	AUTO PARTS	02/17/2016	12.25
GENERAL FUND	WILLCOX AUTO PARTS INC.	102718	AUTO PARTS	02/19/2016	256.64
GENERAL FUND	WILLCOX AUTO PARTS INC.	102942	AUTO PARTS	02/22/2016	60.05
GENERAL FUND	WILLCOX AUTO PARTS INC.	103078	AUTO PARTS	02/23/2016	4.82
GENERAL FUND	WILLCOX AUTO PARTS INC.	103228	AUTO PARTS	02/25/2016	59.29
GENERAL FUND	WILLCOX AUTO PARTS INC.	103563	AUTO PARTS	02/29/2016	57.41
GENERAL FUND	WILLCOX AUTO PARTS INC.	81861	OIL FILTER, AIR FILTER	06/19/2015	11.37
GENERAL FUND	WILLCOX AUTO PARTS INC.	85462	ACCUFIT CONVENTIONAL	07/25/2015	17.89
GENERAL FUND	WILLCOX AUTO PARTS INC.	89213	BULB	09/08/2015	2.50
GENERAL FUND	WILLCOX AUTO PARTS INC.	94787	HOSE, CLAMP	11/10/2015	33.91
Total 10-64-61000 VEHICLE PARTS & LABOR:					1,737.02
CITY MAGISTRATE					
10-68-31000 PROFESSIONAL FEES					
GENERAL FUND	AMBROSE, ADAM	31	CONTRACT SERVICES	03/01/2016	500.00
GENERAL FUND	AMBROSE, ADAM	32	CONTRACT SERVICES	03/15/2016	500.00
Total 10-68-31000 PROFESSIONAL FEES:					1,000.00
CEMETERY					
10-70-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/CEMETARY	03/02/2016	49.31
Total 10-70-22550 SEWER AND GARBAGE SERV.:					49.31

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
BUILDING & MAINTENANCE					
10-74-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04137201602	DOC LABOR CREW/BM	02/26/2016	72.00
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D08110201602	DOC LABOR CREW/BM	02/26/2016	164.00
Total 10-74-34100 DOC WORKERS:					236.00
10-74-45300 CUSTODIAL SUPPLIES					
GENERAL FUND	WAXIE SANITARY SUPPLY	75816067	JAINITORIAL SUPPLIES	02/25/2016	855.23
GENERAL FUND	WAXIE SANITARY SUPPLY	75816070	JAINITORIAL SUPPLIES	02/25/2016	1,102.52
GENERAL FUND	WAXIE SANITARY SUPPLY	75829935	JAINITORIAL SUPPLIES	03/03/2016	361.99
GENERAL FUND	WAXIE SANITARY SUPPLY	75829936	JANITORIAL SUPPLIES	03/03/2016	27.75
Total 10-74-45300 CUSTODIAL SUPPLIES:					2,347.49
10-74-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	17149	SOCKET, JAW PLIER, HANDBOX	02/09/2016	118.28
Total 10-74-46000 OPERATIONAL EXPENSES:					118.28
10-74-50100 BLDG REPAIR & MAINT					
GENERAL FUND	BISBEE ELECTRIC	117450	INSTALL NEW LIGHT FIXTURE	02/08/2016	279.05
Total 10-74-50100 BLDG REPAIR & MAINT:					279.05
PUBLIC WORKS ADMINISTRATION					
10-75-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/PUBLIC WORKS	03/02/2016	82.79
Total 10-75-22550 SEWER AND GARBAGE SERV.:					82.79
10-75-34000 CONTRACT SERVICES					
GENERAL FUND	XEROX CORPORATION	83621995	BASE CHARGE/PW	03/01/2016	345.48
Total 10-75-34000 CONTRACT SERVICES:					345.48
10-75-42020 PRINTING & REPRODUCTION					
GENERAL FUND	ALPHAGRAPHS	71938	PHOTO PAGES	03/01/2016	223.17
Total 10-75-42020 PRINTING & REPRODUCTION:					223.17
GARAGE					
10-77-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/GARAGE	03/02/2016	85.48
Total 10-77-22550 SEWER AND GARBAGE SERV.:					85.48
10-77-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-GARAGE	03/07/2016	274.78
Total 10-77-23000 GAS:					274.78
10-77-34000 CONTRACT SERVICES					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1604	TANK RENTAL/ GARAGE	02/29/2016	37.70
GENERAL FUND	OLANDER PEST CONTROL SER	CG-222-16	PEST CNTRL SRVCS /GARAGE	02/23/2016	50.00
GENERAL FUND	PRUDENTIAL OVERALL SUPPL	210804471	UNIFORMS/GARAGE	02/18/2016	24.10
GENERAL FUND	PRUDENTIAL OVERALL SUPPL	210807287	UNIFORMS/GARAGE	02/25/2016	24.10

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-77-34000 CONTRACT SERVICES:					135.90
10-77-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04134201602	DOC LABOR CREW/GAR	02/26/2016	32.00
Total 10-77-34100 DOC WORKERS:					32.00
10-77-46000 OPERATIONAL EXPENSES					
GENERAL FUND	WILCOX AUTO PARTS INC.	103164	LENS	02/24/2016	2.07
GENERAL FUND	WILCOX AUTO PARTS INC.	95579	CUT OFF WHEEL	11/19/2015	32.33
Total 10-77-46000 OPERATIONAL EXPENSES:					34.40
BUILDING INSPECTOR					
10-79-42040 ADVERTISING					
GENERAL FUND	BISBEE OBSERVER	18101	PUBLIC NOTICE/P & Z	02/25/2016	12.81
GENERAL FUND	BISBEE OBSERVER	18102	PUBLIC NOTICE/P & Z	02/25/2016	12.49
Total 10-79-42040 ADVERTISING:					25.30
PARKS					
10-80-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/GARFIELD PARK	03/02/2016	17.59
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/VISTA PARK	03/02/2016	49.31
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/MAIN STREET PARK	03/02/2016	65.19
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/POOL	03/02/2016	65.19
Total 10-80-22550 SEWER AND GARBAGE SERV.:					197.28
10-80-34000 CONTRACT SERVICES					
GENERAL FUND	LAL ENTERPRISES, INC	23392	PORTA POTS	02/29/2016	126.00
GENERAL FUND	PRUDENTIAL OVERALL SUPPL	210804472	UNIFORMS STREETS	02/18/2016	18.49
GENERAL FUND	PRUDENTIAL OVERALL SUPPL	210807283	UNIFORMS/PARKS	02/25/2016	27.03
GENERAL FUND	PRUDENTIAL OVERALL SUPPL	210807288	UNIFORMS STREETS	02/25/2016	18.49
GENERAL FUND	PRUDENTIAL OVERALL SUPPL	210810118	UNIFORMS/PARKS	03/03/2016	27.03
Total 10-80-34000 CONTRACT SERVICES:					217.04
10-80-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04135201602	DOC LABOR CREW/PKS	02/26/2016	108.00
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D08111201602	DOC LABOR CREW/PKS	02/26/2016	123.25
Total 10-80-34100 DOC WORKERS:					231.25
10-80-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	17277	DRIPPER FLAG	02/24/2016	13.13
GENERAL FUND	B&D LUMBER & HARDWARE	142654	LOPPER, 4 GAL FLAG	02/23/2016	22.33
GENERAL FUND	B&D LUMBER & HARDWARE	142774	EMMITER FLAG	02/29/2016	7.53
GENERAL FUND	B&D LUMBER & HARDWARE	142812	AMMONIUM PHOSPHATE	03/02/2016	30.52
GENERAL FUND	BISBEE ELECTRIC	132349	HAND DRYER INSTALLATION	02/27/2016	111.09
GENERAL FUND	CALIFORNIA CONTRACTORS I	TT19271	LEATHER PALM GLOVES	02/18/2016	43.33
GENERAL FUND	MTS SAFETY PRODUCT, INC.	5137201	STOCKING CAP	12/21/2015	9.39
Total 10-80-46000 OPERATIONAL EXPENSES:					237.32

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-80-46801 REC PROGRAMS/SPECIAL EVENTS					
GENERAL FUND	AMERICAN CANCER SOCIETY	16-0308	REIMBURSEMENT/ EVENT PERMIT	03/08/2016	67.50
Total 10-80-46801 REC PROGRAMS/SPECIAL EVENTS:					67.50
SWIMMING POOL					
10-81-46000 OPERATIONAL EXPENSES					
GENERAL FUND	PATIO POOLS & SPAS	355829-1	PRESSURE GAUGE BACK MOUNT	01/12/2016	40.30
Total 10-81-46000 OPERATIONAL EXPENSES:					40.30
LIBRARY					
10-83-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/LIBRARY	03/02/2016	103.10
Total 10-83-22550 SEWER AND GARBAGE SERV.:					103.10
10-83-34000 CONTRACT SERVICES					
GENERAL FUND	IRONHAWK ELEVATOR, LLC	20164743	MONTHLY MAINT/FEB 16	03/01/2016	110.00
Total 10-83-34000 CONTRACT SERVICES:					110.00
10-83-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04111201602	DOC LABOR CREW/LIB	02/26/2016	32.00
Total 10-83-34100 DOC WORKERS:					32.00
10-83-41500 OFFICE SUPPLIES					
GENERAL FUND	COPPER QUEEN PUBLISHING	18808	BUSINESS CARDS	02/22/2016	17.73
GENERAL FUND	DEMCO INCORPORATED	5807711	SUPPLIES/LIBRARY	02/19/2016	248.26
Total 10-83-41500 OFFICE SUPPLIES:					265.99
10-83-46000 OPERATIONAL EXPENSES					
GENERAL FUND	TRACHTMAN, SEAN	16-0301	IT SUPPORT/LIBRARY	03/01/2016	100.00
GENERAL FUND	TRACHTMAN, SEAN	16-0301	IT SUPPORT/LIBRARY	03/01/2016	100.00
GENERAL FUND	TRACHTMAN, SEAN	16-0301	IT SUPPORT/LIBRARY	03/01/2016	175.00
GENERAL FUND	TRACHTMAN, SEAN	16-0308LIB	IT SUPPORT/LIBRARY	03/08/2016	300.00
Total 10-83-46000 OPERATIONAL EXPENSES:					675.00
10-83-46831 BOOKS					
GENERAL FUND	BAKER & TAYLOR, INC.	4011530148	BOOKS/LIBRARY	02/26/2016	32.71
Total 10-83-46831 BOOKS:					32.71
10-83-46834 PERIODICALS					
GENERAL FUND	SIERRA VISTA HERALD	16-0226	SUBSCRIPTION	02/26/2016	162.00
Total 10-83-46834 PERIODICALS:					162.00
SENIOR CITIZENS CENTER					
10-85-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/SENIOR CENTER	03/02/2016	65.19
Total 10-85-22550 SEWER AND GARBAGE SERV.:					65.19

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-85-34000 CONTRACT SERVICES					
GENERAL FUND	OLANDER PEST CONTROL SER	SC-222-16	PEST CNTRL SRVCS/SENIOR CTR	02/23/2016	50.00
GENERAL FUND	OLANDER PEST CONTROL SER	SO-222-16	PEST CNTRL SRVCS/SEAGO	02/23/2016	35.00
Total 10-85-34000 CONTRACT SERVICES:					85.00
10-85-34085 COORDINATOR CONTRIBUTIONS					
GENERAL FUND	BISBEE SENIOR ASSOCIATION	46	MONTHLY CONTRIBUTION	03/01/2016	616.63
Total 10-85-34085 COORDINATOR CONTRIBUTIONS:					616.63
10-85-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04131201602	DOC LABOR CREW/SC	02/26/2016	92.00
Total 10-85-34100 DOC WORKERS:					92.00
TRANSIENT ROOM TAX FUND EXPENDITURES					
20-40-34000 CONTRACT SERVICES					
TRANSIENT ROOM TAX	XEROX CORPORATION	83621998	FEBRUARY COPY CHARGES	03/01/2016	55.38
Total 20-40-34000 CONTRACT SERVICES:					55.38
20-40-41500 OFFICE SUPPLIES					
TRANSIENT ROOM TAX	OFFICE DEPOT	828080917-00	WALL CLOCK	03/04/2016	58.42
Total 20-40-41500 OFFICE SUPPLIES:					58.42
20-40-42040 ADVERTISING					
TRANSIENT ROOM TAX	BISBEE AFTER 5	6	BOOTH/ PRIDE FESTIVAL	03/01/2016	50.00
Total 20-40-42040 ADVERTISING:					50.00
STREETS FUND EXPENDITURES					
21-40-21000 ELECTRIC					
STREETS	AZ PUBLIC SERVICE (2 of 3)	564251281-03-	Electric Service-AZ STREET LIGHTS	03/07/2016	4,950.54
Total 21-40-21000 ELECTRIC:					4,950.54
21-40-23000 GAS					
STREETS	SOUTHWEST GAS CORPORATI	472100101800	GAS-STREETS	03/07/2016	137.39
Total 21-40-23000 GAS:					137.39
21-40-34100 DOC WORKERS					
STREETS	AZ STATE PRISON CMLPX-DOU	D04136201602	DOC LABOR CREW/STR	02/26/2016	9.00
Total 21-40-34100 DOC WORKERS:					9.00
21-40-45200 SAFETY EQUIP & SUPPLIES					
STREETS	CALIFORNIA CONTRACTORS I	TT19271	LEATHER PALM GLOVES	02/18/2016	43.33
STREETS	MTS SAFETY PRODUCT, INC.	5137201	STOCKING CAP	12/21/2015	9.39
STREETS	ROADSAFE TRAFFIC SYSTEMS	42306	REFLECTIVE CONES, STOP/SLOW PADDLE	02/10/2016	1,333.43
Total 21-40-45200 SAFETY EQUIP & SUPPLIES:					1,386.15

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
21-40-46000 OPERATIONAL EXPENSES					
STREETS	ACE HARDWARE	17278	IMPACT DRILL BIT	02/24/2016	20.80
STREETS	ACE HARDWARE	17326	RAKE, SHOVEL	03/01/2016	51.47
STREETS	B&D LUMBER & HARDWARE	140907	UTILITY KNIFE, BLADES	11/24/2015	12.64
STREETS	B&D LUMBER & HARDWARE	142624	PAINT	02/22/2016	8.30
STREETS	B&D LUMBER & HARDWARE	142632	HILLMAN SPEC ITEMS	02/23/2016	74.16
STREETS	B&D LUMBER & HARDWARE	142633	HILLMAN SPEC ITEMS	02/23/2016	64.73
STREETS	B&D LUMBER & HARDWARE	142648	SHOVEL	02/23/2016	19.31
STREETS	B&D LUMBER & HARDWARE	142688	HILLMAN SPEC ITEMS	02/24/2016	74.88
STREETS	B&D LUMBER & HARDWARE	142808	PAINT TRAY, STRIPPER, CONTAINER	03/02/2016	137.47
STREETS	B&D LUMBER & HARDWARE	142834	POLE PRUNER	03/02/2016	586.40
STREETS	B&D LUMBER & HARDWARE	142835	OIL, PMM3 BAR	03/02/2016	33.70
STREETS	MILE HIGH ENTERPRISES LLC	111818	TREE SERVICE	02/26/2016	600.00
STREETS	ROADSAFE TRAFFIC SYSTEMS	42306	MOTORCYCLE STENCIL	02/10/2016	566.65
STREETS	WILLCOX AUTO PARTS INC.	103013	AUTO PARTS	02/23/2016	5.47
STREETS	WILLCOX AUTO PARTS INC.	103132	CUT OFF WHEEL	02/24/2016	35.78
STREETS	WILLCOX AUTO PARTS INC.	103239	RELAY	02/25/2016	13.98
STREETS	WILLCOX AUTO PARTS INC.	103259	HOSE END, HOSE	02/25/2016	35.05
STREETS	WILLCOX AUTO PARTS INC.	91231	BATTERY	09/30/2015	102.22
Total 21-40-46000 OPERATIONAL EXPENSES:					2,443.01
21-40-46211 STREET REPAIR MATERIAL					
STREETS	B&D LUMBER & HARDWARE	142616	PREMIX CONCRETE	02/22/2016	40.29
STREETS	B&D LUMBER & HARDWARE	142634	PREMIX CONCRETE	02/23/2016	60.44
Total 21-40-46211 STREET REPAIR MATERIAL:					100.73
21-40-61000 VEHICLE PARTS & LABOR					
STREETS	MERLE'S AUTOMOTIVE SUPPL	16349239	REMAN CLUTCH	01/13/2016	676.38
STREETS	MERLE'S AUTOMOTIVE SUPPL	16349535	REMAN CLUTCH/CORE/CREDIT	01/14/2016	129.66
Total 21-40-61000 VEHICLE PARTS & LABOR:					546.72
21-40-62003 GASOLINE					
STREETS	SENERGY PETROLEUM	263647	STREETS FUEL/UNLEADED	02/22/2016	1,416.12
Total 21-40-62003 GASOLINE:					1,416.12
21-40-62004 DIESEL					
STREETS	SENERGY PETROLEUM	263647	STREETS FUEL/DIESEL	02/22/2016	2,205.50
Total 21-40-62004 DIESEL:					2,205.50
MISC. DONATIONS					
FUND EXPENDITURES					
48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFARE					
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	22517	VETERINARY SERVICES/TANSY	03/03/2016	187.48
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	22517	VETERINARY SERVICES/XENA	03/03/2016	67.65
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	22517	VETERINARY SERVICES/POLLY	03/03/2016	89.90
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	22517	VETERINARY SERVICES/CONEY	03/03/2016	136.98
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	22517	VETERINARY SERVICES/MARLEE	03/03/2016	46.50
MISC. DONATIONS	COCHISE ANIMAL HOSPITAL	22517	SALES TAX	03/03/2016	8.63
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0227	VETERINARY SERVICES/PIPSQUEAK	03/07/2016	130.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0227	VETERINARY SERVICES/MONKEY	03/07/2016	120.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0227	VETERINARY SERVICES/FRED	03/07/2016	60.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0227	VETERINARY SERVICES/ALLIE	03/07/2016	160.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFARE:					1,007.14
AIRPORT FUND					
FUND EXPENDITURES					
50-40-21000 ELECTRIC					
AIRPORT FUND	AZ PUBLIC SERVICE (2 of 3)	468101283-03-	ELEC-AIRPORT	03/07/2016	315.79
Total 50-40-21000 ELECTRIC:					315.79
50-40-22550 SEWER AND GARBAGE SERV.					
AIRPORT FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/AIRPORT	03/02/2016	19.34
Total 50-40-22550 SEWER AND GARBAGE SERV.:					19.34
50-40-23000 GAS					
AIRPORT FUND	SOUTHWEST GAS CORPORATI	472016093602	GAS-AIRPORT RD	03/07/2016	136.31
Total 50-40-23000 GAS:					136.31
SEWER FUND					
FUND EXPENDITURES					
54-40-21000 ELECTRIC					
SEWER FUND	AZ PUBLIC SERVICE (2 of 3)	625035286-03-	ELEC-940 W. PURDY LN.	03/07/2016	2,446.24
Total 54-40-21000 ELECTRIC:					2,446.24
54-40-34000 CONTRACT SERVICES					
SEWER FUND	OLANDER PEST CONTROL SER	TP-222-16	PEST CNTRL SRVCS/WW	02/23/2016	60.00
SEWER FUND	PRUDENTIAL OVERALL SUPPL	210807284	UNIFORMS/WW	02/25/2016	89.37
SEWER FUND	PRUDENTIAL OVERALL SUPPL	210810119	UNIFORMS/WW	03/03/2016	89.37
SEWER FUND	SENSAPHONE	16-0204	SUBSCRIPTION	02/04/2016	240.00
SEWER FUND	SENSAPHONE	208174	SENTINEL W/CELLULAR, ANTENNA	02/17/2016	1,995.85
SEWER FUND	WILDCAT EXTERMINATING	179420FC	WEED CONTROL/FINANCE CHARGE	02/10/2016	13.05
SEWER FUND	XEROX CORPORATION	83449760	ACCESSORY	02/23/2016	124.94
SEWER FUND	XEROX CORPORATION	83621996	BASE CHARGE/WW	03/01/2016	68.11
Total 54-40-34000 CONTRACT SERVICES:					2,680.69
54-40-34100 DOC WORKERS					
SEWER FUND	AZ STATE PRISON CMLPX-DOU	D04139201602	DOC LABOR CREW/WW	02/26/2016	54.00
Total 54-40-34100 DOC WORKERS:					54.00
54-40-45100 DISPOSABLE EQUIP & TOOLS					
SEWER FUND	ACE HARDWARE	17222	RAKE, CULTIVER	02/17/2016	27.38
SEWER FUND	ACE HARDWARE	17330	BATTERY	03/01/2016	15.33
Total 54-40-45100 DISPOSABLE EQUIP & TOOLS:					42.71
54-40-45200 SAFETY EQUIP & SUPPLIES					
SEWER FUND	CALIFORNIA CONTRACTORS I	TT19271	LEATHER PALM GLOVES	02/16/2016	43.33
SEWER FUND	CONNEY SAFETY PRODUCTS	5094311	GLV VNYL/BLUE	02/12/2016	24.66
SEWER FUND	CONNEY SAFETY PRODUCTS	5097180	SGN HGH INT	02/18/2016	74.00
SEWER FUND	GRAINGER	9035375089	SAFETY GLASSES	02/24/2016	21.54
SEWER FUND	MTS SAFETY PRODUCT, INC.	5137201	STOCKING CAP	12/21/2015	9.40

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 54-40-45200 SAFETY EQUIP & SUPPLIES:					172.93
54-40-46000 OPERATIONAL EXPENSES					
SEWER FUND	ACE HARDWARE	17258	BULB, LEATHER APRON, BRUSH	02/22/2016	137.46
SEWER FUND	ACE HARDWARE	17274	DOWEL	02/24/2016	12.23
SEWER FUND	ACE HARDWARE	17276	BLADE CUTOFF	02/24/2016	16.37
SEWER FUND	ACE HARDWARE	17279	FASTENERS	02/24/2016	15.65
SEWER FUND	ACE HARDWARE	17287	ELBOW, HOSE BARBS	02/25/2016	13.68
SEWER FUND	ACE HARDWARE	17288	BRUSH W/SCRAPER, SOCKET	02/25/2016	20.79
SEWER FUND	B&D LUMBER & HARDWARE	142623	WATER METER KEY	02/22/2016	18.99
SEWER FUND	B&D LUMBER & HARDWARE	142635	ROLL TOWEL	02/23/2016	4.15
SEWER FUND	B&D LUMBER & HARDWARE	142669	MALE UNION	02/24/2016	30.30
SEWER FUND	B&D LUMBER & HARDWARE	142670	GRIP GLOVE	02/24/2016	4.15
SEWER FUND	B&D LUMBER & HARDWARE	142691	DRAIN SPADE, FORM STAKE	02/24/2016	25.99
SEWER FUND	B&D LUMBER & HARDWARE	142710	ABS PIPE, ELBOW, ABS CEMENT	02/25/2016	96.58
SEWER FUND	B&D LUMBER & HARDWARE	142711	SPRAY LUBE	02/25/2016	8.30
SEWER FUND	B&D LUMBER & HARDWARE	142716	RATCHET	02/25/2016	24.15
SEWER FUND	B&D LUMBER & HARDWARE	142782	BLOCK CAP, WOOD WEDGE	03/01/2016	11.45
SEWER FUND	B&D LUMBER & HARDWARE	142809	GLOVES	03/02/2016	16.42
SEWER FUND	B&D LUMBER & HARDWARE	142814	CONCRETE, RAKE	03/02/2016	31.35
SEWER FUND	B&D LUMBER & HARDWARE	142822	BULBS, RING TERMINAL	03/02/2016	43.18
SEWER FUND	B&D LUMBER & HARDWARE	142837	HOSE	03/03/2016	51.22
SEWER FUND	B&D LUMBER & HARDWARE	142840	O RING, BRASS BRUSH	03/03/2016	4.51
SEWER FUND	DANA KEPNER CO, INC	83115-99FC	FINANCE CHARGE	02/29/2016	2.41
SEWER FUND	POLYDYNE INC	1019205FC	LATE FEE	02/22/2016	4.05
Total 54-40-46000 OPERATIONAL EXPENSES:					593.36
54-40-46541 CHEMICALS					
SEWER FUND	POLYDYNE INC	1028453	CHEMICALS	02/18/2016	540.00
Total 54-40-46541 CHEMICALS:					540.00
54-40-46542 LAB SUPPLIES & TESTING					
SEWER FUND	IDEXX LABORATORIES, INC.	297746874	IRRADIATED COLILERT, QUANTITY TRAY, VESSEL	02/08/2016	993.91
SEWER FUND	LEGEND TECHNICAL SERVICE	1602719	CHEMICALS	02/24/2016	85.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1602774	CHEMICALS	02/25/2016	152.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1603265	CHEMICALS, SUBCONTRACTS	02/29/2016	2,434.00
SEWER FUND	OFFICE DEPOT	824049954001	OFFICE SUPPLIES	02/13/2016	17.66
SEWER FUND	OFFICE DEPOT	824302494001	OFFICE SUPPLIES	02/16/2016	7.11
SEWER FUND	USA BLUEBOOK	878605	ASTM CLASS 1 CALIB. MASS 10G	02/22/2016	97.15
SEWER FUND	USA BLUEBOOK	880364	ASTM CLASS 1 CALIB. MASS 10G	02/23/2016	97.15
SEWER FUND	USA BLUEBOOK	881634	ASTM CLASS 1 CALIB. MASS 100G	02/24/2016	105.51
SEWER FUND	USA BLUEBOOK	881926	VACU-GUARD DISP	02/24/2016	54.77
SEWER FUND	USA BLUEBOOK	882937	ASTM CLASS 1 CALIB. MASS 200G	02/25/2016	124.75
Total 54-40-46542 LAB SUPPLIES & TESTING:					4,169.01
54-40-46543 MANHOLE, PIPE & FITTINGS					
SEWER FUND	B&D LUMBER & HARDWARE	142726	ABS ELBOW, PIPE	02/25/2016	21.45
Total 54-40-46543 MANHOLE, PIPE & FITTINGS:					21.45
54-40-46544 SLUDGE REMOVAL					
SEWER FUND	ACE HARDWARE	17331	FILM POLY	03/01/2016	106.49
SEWER FUND	WASTE DISPOSAL, LLC.	68709	ROLL OFF/WASTE TONNAGE	02/01/2016	840.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 54-40-46544 SLUDGE REMOVAL:					946.49
54-40-50100 BLDG REPAIR & MAINT					
SEWER FUND	ACE HARDWARE	17323	ELBOW, LUMBER	02/29/2016	70.06
SEWER FUND	GRAINGER	9026661349	HOSE RACK	02/15/2016	89.38
SEWER FUND	GRAINGER	9032881818	HOSE RACK	02/22/2016	89.38
SEWER FUND	GRAINGER	9033711285	HOSE RACK	02/23/2016	89.38
Total 54-40-50100 BLDG REPAIR & MAINT:					338.20
54-40-55000 EQUIPMENT REPAIR & MAINT					
SEWER FUND	ACE HARDWARE	17283	NIPPLE	02/24/2016	6.65
SEWER FUND	ACE HARDWARE	17301	ANTI-SEIZE LUB, ELBOW	02/25/2016	9.83
SEWER FUND	ALFA LAVAL, INC.	278010505	SEAM WIRE	02/24/2016	42.10
SEWER FUND	BECC	2586	TRANSMITTER	12/22/2015	819.91
SEWER FUND	BESTWAY ELECTRICAL MOTO	41602040	DANFOSE DRIVE	02/11/2016	725.00
SEWER FUND	FERGUSON ENTERPRISES, IN	WT004933-1	CHEM. METERING PUMP, SEAT KIT	02/19/2016	1,542.97
SEWER FUND	FERGUSON ENTERPRISES, IN	WT005134	GALV PED BASE	02/19/2016	578.56
SEWER FUND	GRAINGER	9033711277	FUSE	02/23/2016	79.30
SEWER FUND	GRAINGER	9035291831	FUSE	02/24/2016	27.91
SEWER FUND	JIM'S ELECTRIC INC.	9734	RESET MOTOR OVERLOADS	02/18/2016	125.00
SEWER FUND	MICROFLEX INC	15808	BELLOWS, DRILL	02/10/2016	2,094.60
SEWER FUND	SCHWIG BIOSEL, INC	18000031	BELT PRESS REPAIRS	02/29/2016	3,945.00
SEWER FUND	TITAN MACHINERY	7275804 GP	BUSHING	02/09/2016	62.00
SEWER FUND	TITAN MACHINERY	7303818 GP	GRADERBLADE, NUT, BOLT	02/18/2016	453.70
SEWER FUND	USA BLUEBOOK	870447	FLOUROFILM	02/10/2016	138.71
SEWER FUND	UV DOCTOR SYSTEMS LLC	53	BALLAST REPAIR	02/17/2016	2,880.00
SEWER FUND	UV DOCTOR SYSTEMS LLC	60	QUARTZ SLEEVE TROJAN	02/22/2016	965.00
SEWER FUND	UV DOCTOR SYSTEMS LLC	75	UV LAMP AMALGAM	02/29/2016	3,080.00
Total 54-40-55000 EQUIPMENT REPAIR & MAINT:					17,576.24
54-40-62007 OTHER FLUIDS & LUBRICANTS					
SEWER FUND	GRAINGER	9006122171	MOBIL SHC CIRC., ISO 5 GAL	01/22/2016	359.02
Total 54-40-62007 OTHER FLUIDS & LUBRICANTS:					359.02
SANITATION FUND					
FUND EXPENDITURES					
56-40-23000 GAS					
SANITATION FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-SANITATION	03/07/2016	137.39
Total 56-40-23000 GAS:					137.39
56-40-34000 CONTRACT SERVICES					
SANITATION FUND	PRUDENTIAL OVERALL SUPPL	210804473	UNIFORMS/SANITATION	02/18/2016	49.74
SANITATION FUND	PRUDENTIAL OVERALL SUPPL	210807289	UNIFORMS/SANITATION	02/25/2016	50.02
Total 56-40-34000 CONTRACT SERVICES:					99.76
56-40-34100 DOC WORKERS					
SANITATION FUND	AZ STATE PRISON CMLPX-DOU	D04128201602	DOC LABOR CREW/REC	02/26/2016	175.50
SANITATION FUND	AZ STATE PRISON CMLPX-DOU	D04138201602	DOC LABOR CREW/SAN	02/26/2016	72.00
Total 56-40-34100 DOC WORKERS:					247.50

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
56-40-45200 SAFETY EQUIP & SUPPLIES					
SANITATION FUND	CALIFORNIA CONTRACTORS I	TT19271	LEATHER PALM GLOVES	02/18/2016	43.33
SANITATION FUND	MTS SAFETY PRODUCT, INC.	5137201	STOCKING CAP	12/21/2015	9.40
SANITATION FUND	MTS SAFETY PRODUCT, INC.	5146600	JACKET	01/08/2016	90.48
Total 56-40-45200 SAFETY EQUIP & SUPPLIES:					143.21
56-40-46000 OPERATIONAL EXPENSES					
SANITATION FUND	TITAN MACHINERY	7123626FC	FINANCE CHARGE	01/26/2016	4.40
SANITATION FUND	WILLCOX AUTO PARTS INC.	102622	OIL FILTER	02/18/2016	2.99
SANITATION FUND	WILLCOX AUTO PARTS INC.	85432	STUD	07/28/2015	155.85
SANITATION FUND	WILLCOX AUTO PARTS INC.	89208	BATTERY	09/08/2015	204.45
Total 56-40-46000 OPERATIONAL EXPENSES:					367.69
56-40-46561 COUNTY TIPPING FEE					
SANITATION FUND	COCHISE COUNTY TREASURE	22013	HOUSEHOLD, YARD WASTE	02/29/2016	17,019.97
SANITATION FUND	COCHISE COUNTY TREASURE	22014	HOUSEHOLD, YARD WASTE	02/29/2016	1,712.30
Total 56-40-46561 COUNTY TIPPING FEE:					18,732.27
56-40-46562 RECYCLING PROGRAM					
SANITATION FUND	FRIENDS OF WARREN BALLPA	16-0303	RESTORATION OF BALLPARK/SPONS.	03/03/2016	250.00
Total 56-40-46562 RECYCLING PROGRAM:					250.00
56-40-61000 VEHICLE PARTS & LABOR					
SANITATION FUND	FREIGHTLINER OF ARIZONA, L	69578	R1, FLATBED	02/29/2016	542.79
Total 56-40-61000 VEHICLE PARTS & LABOR:					542.79
QUEEN MINE FUND FUND EXPENDITURES					
59-40-22550 SEWER AND GARBAGE SERV.					
QUEEN MINE FUND	BISBEE PUBLIC WORKS	16-0302	UTILITIES/QUEEN MINE	03/02/2016	379.37
Total 59-40-22550 SEWER AND GARBAGE SERV.:					379.37
59-40-45100 DISPOSABLE EQUIP & TOOLS					
QUEEN MINE FUND	ACE HARDWARE	17270	SPRAY PAINT, WATER	02/23/2016	21.28
Total 59-40-45100 DISPOSABLE EQUIP & TOOLS:					21.28
59-40-46000 OPERATIONAL EXPENSES					
QUEEN MINE FUND	EAN SERVICES, LLC	500012657820	RENTAL CAR/GEM SHOW	02/15/2016	553.95
Total 59-40-46000 OPERATIONAL EXPENSES:					553.95
59-40-46591 MERCHANDISE					
QUEEN MINE FUND	WESTERN WOODS DIST. INC.	183607	GEODES, PENDANTS	02/19/2016	297.95
QUEEN MINE FUND	Wonderstone	16-63	HAND PAINED MAGNETS	02/17/2016	106.70
Total 59-40-46591 MERCHANDISE:					404.65
59-40-55100 REPAIR & MAINT - OTHER					
QUEEN MINE FUND	ACE HARDWARE	17254	FUSE, GLOVES	02/22/2016	7.10

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 59-40-55100 REPAIR & MAINT - OTHER:					7.10
BISBEE BUS FUND					
FUND EXPENDITURES					
96-40-41607 CITY OPERATING EXPENSE					
BISBEE BUS FUND	TRACHTMAN, SEAN	16-0308	IT SUPPORT/BUS	03/08/2016	125.00
Total 96-40-41607 CITY OPERATING EXPENSE:					125.00
216					
GENERAL FUND					
10-2020801 PUBLIC SAFETY RETIRE PAYABLE					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0227161	Retirement Police Pay Period: 2/27/2016	03/02/2016	2,563.46
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0227161	Retirement Fire Pay Period: 2/27/2016	03/02/2016	32,760.67
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0227161	Retirement Police Pay Period: 2/27/2016	03/02/2016	20,716.78
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0227161	Retirement Fire Pay Period: 2/27/2016	03/02/2016	4,353.90
Total 10-2020801 PUBLIC SAFETY RETIRE PAYABLE:					60,394.81
10-2020802 DEFERRED COMPENSATION PAYABLE					
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0227161	Deferred Comp Core Pay Period: 2/27/2016	03/02/2016	665.00
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0227161	Deferred Comp Buy Up Pay Period: 2/27/2016	03/02/2016	1,066.06
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0227161	Deferred Comp Core Pay Period: 2/27/2016	03/02/2016	2,299.08
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0227161	Deferred Comp Buy Up Pay Period: 2/27/2016	03/02/2016	1,064.50
Total 10-2020802 DEFERRED COMPENSATION PAYABLE:					5,094.64
10-2020804 P.S.R.P.S. - ALT CONTR PAYABLE					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0227161	PSPRS-Alternate Contribution Pay Period: 2/27/2016	03/02/2016	84.26
Total 10-2020804 P.S.R.P.S. - ALT CONTR PAYABLE:					84.26
10-2020818 UNION DUES PAYABLE					
GENERAL FUND	AZ COPS	PR0227161	Union Dues Pol/Fire Pay Period: 2/27/2016	03/02/2016	165.00
GENERAL FUND	BISBEE FIREFIGHTERS LOCAL	PR0227161	Union Dues-Fire Pay Period: 2/27/2016	03/02/2016	382.50
Total 10-2020818 UNION DUES PAYABLE:					547.50
10-2024000 PAYROLL GARNISHMENTS PAYABLE					
GENERAL FUND	SUPPORT PAYMENT CLEARIN	PR0227161	Support Clearing-Child Support Pay Period: 2/27/2016	03/02/2016	1,707.66
Total 10-2024000 PAYROLL GARNISHMENTS PAYABLE:					1,707.66
CITY MANAGER					
10-51-13400 EDUCATION & TRAINING					
GENERAL FUND	BANK OF AMERICA	16-0209	HOTEL/CONFERENCE	02/09/2016	168.11
Total 10-51-13400 EDUCATION & TRAINING:					168.11
10-51-13500 SUBSCRIPTIONS & DUES					
GENERAL FUND	BANK OF AMERICA	16-0209	MCMA 2016 MEMBERSHIP FEE	02/09/2016	200.00
Total 10-51-13500 SUBSCRIPTIONS & DUES:					200.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-51-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9760469066	CELL PHONE-CITY MGR	02/13/2016	82.69
Total 10-51-24000 TELEPHONE & FAX:					82.69
10-51-46000 OPERATIONAL EXPENSES					
GENERAL FUND	BANK OF AMERICA	16-0209	WIRELESS MOUSE/9	02/09/2016	55.49
Total 10-51-46000 OPERATIONAL EXPENSES:					55.49
FINANCE DEPARTMENT					
10-52-13100 BUSINESS TRAVEL					
GENERAL FUND	BANK OF AMERICA	16-0209	VEHICLE RENTAL/ AGA MEETING	02/09/2016	126.91
GENERAL FUND	BANK OF AMERICA	16-0209	AGA MEETING	02/09/2016	15.00
GENERAL FUND	BANK OF AMERICA	16-0209	MEAL	02/09/2016	50.70
Total 10-52-13100 BUSINESS TRAVEL:					192.61
10-52-13400 EDUCATION & TRAINING					
GENERAL FUND	BANK OF AMERICA	16-0209	FUEL	02/09/2016	6.33
GENERAL FUND	BANK OF AMERICA	16-0209	FUEL	02/09/2016	21.65
Total 10-52-13400 EDUCATION & TRAINING:					27.98
10-52-13500 SUBSCRIPTIONS & DUES					
GENERAL FUND	BANK OF AMERICA	16-0209	AGA MEMBERSHIP	02/09/2016	110.00
Total 10-52-13500 SUBSCRIPTIONS & DUES:					110.00
CITY CLERK					
10-53-41500 OFFICE SUPPLIES					
GENERAL FUND	BANK OF AMERICA	16-0209	PAPER	02/09/2016	121.17
GENERAL FUND	BANK OF AMERICA	16-0209	PRINTER	02/09/2016	149.99
Total 10-53-41500 OFFICE SUPPLIES:					271.16
COMMUNITY DEVELOPMENT					
10-54-21000 ELECTRIC - SHELTER					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	335801287-02-	ELEC- 938 TOVERYVILLE RD KENNEL	02/29/2016	130.84
Total 10-54-21000 ELECTRIC - SHELTER:					130.84
10-54-22000 WATER - SHELTER					
GENERAL FUND	AZ WATER COMPANY	03117020951-	WATER/TOUREAVILLE POUND	02/29/2016	80.42
Total 10-54-22000 WATER - SHELTER:					80.42
10-54-24000 TELEPHONE & FAX - SHELTER					
GENERAL FUND	CENTURY LINK	420B-02-16	PHONE SERVICES-ANIMAL SHELTER	02/29/2016	32.28
Total 10-54-24000 TELEPHONE & FAX - SHELTER:					32.28
10-54-46542 ANIMAL SHELTER EXPENSES					
GENERAL FUND	BANK OF AMERICA	16-0209	LITTER	02/09/2016	45.32
GENERAL FUND	BANK OF AMERICA	16-0209	ANIMAL FOOD	02/09/2016	66.69

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-54-46542 ANIMAL SHELTER EXPENSES:					112.01
ADMINISTRATION & GENERAL GOV'T					
10-55-43500 POSTAGE					
GENERAL FUND	BANK OF AMERICA	16-0209	POSTAGE	02/09/2016	250.00
GENERAL FUND	BANK OF AMERICA	16-0209	POSTAGE	02/09/2016	250.00
GENERAL FUND	BANK OF AMERICA	16-0209	POSTAGE	02/09/2016	250.00
GENERAL FUND	BANK OF AMERICA	16-0209	STAMPS	02/09/2016	24.99
Total 10-55-43500 POSTAGE:					774.99
10-55-46000 OPERATIONAL EXPENSES					
GENERAL FUND	BANK OF AMERICA	16-0209	CORPORATE COMMISSION REPORT	02/09/2016	45.00
GENERAL FUND	BANK OF AMERICA	16-0209	FLOWERS	02/09/2016	74.98
Total 10-55-46000 OPERATIONAL EXPENSES:					119.98
INFORMATION SYSTEMS					
10-59-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	217B-02-16	PHONE SERVICES-CITY HALL	02/29/2016	346.91
GENERAL FUND	CENTURY LINK	408B-02-16	PHONE SERVICES-FAX	02/29/2016	33.00
GENERAL FUND	CENTURY LINK	422B-02-16	PHONE SERVICES-CITY HALL	02/29/2016	165.00
Total 10-59-24000 TELEPHONE & FAX:					544.91
10-59-55200 NON CAP EQUIP PURCHASES					
GENERAL FUND	BANK OF AMERICA	16-0209	NCH SOFTWARE	02/09/2016	34.99
GENERAL FUND	BANK OF AMERICA	16-0209	EXTERNAL HARD DRIVE	02/09/2016	377.94
Total 10-59-55200 NON CAP EQUIP PURCHASES:					412.93
POLICE DEPARTMENT					
10-62-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	444908283-02-	ELEC- 938 B TOVERYVILLE RD IMPOUND LOT	02/29/2016	46.47
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	835101289-02-	ELEC-POLICE	02/29/2016	828.16
Total 10-62-21000 ELECTRIC:					874.63
10-62-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	402B-02-16	PHONE SERVICES-POLICE	02/29/2016	261.38
GENERAL FUND	VERIZON	9760469066	CELL PHONE-POLICE	02/13/2016	564.75
GENERAL FUND	VERIZON	9760476602	CELL PHONE-POLICE AIR CARDS	02/13/2016	600.17
Total 10-62-24000 TELEPHONE & FAX:					1,426.30
10-62-41500 OFFICE SUPPLIES					
GENERAL FUND	BANK OF AMERICA	16-0209	KEY CABINET	02/09/2016	68.31-
Total 10-62-41500 OFFICE SUPPLIES:					68.31-
FIRE DEPARTMENT					
10-64-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	580862281-03-	ELEC-FIRE STATION	02/29/2016	463.59
Total 10-64-21000 ELECTRIC:					463.59

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-64-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03117013803-	WATER/192 HWY 92 FIRE	02/29/2016	62.16
Total 10-64-22000 WATER:					62.16
10-64-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	278B-02-16	PHONE SERVICES-FIRE DEPT	02/29/2016	42.99
GENERAL FUND	CENTURY LINK	398B-02-16	PHONE SERVICES-FIRE DEPT	02/29/2016	69.60
GENERAL FUND	CENTURY LINK	412B-02-16	PHONE SERVICES-FIRE DEPT	02/29/2016	33.00
GENERAL FUND	VERIZON	9766469066	CELL PHONE-FIRE	02/13/2016	480.54
Total 10-64-24000 TELEPHONE & FAX:					626.13
10-64-46000 OPERATIONAL EXPENSES					
GENERAL FUND	BANK OF AMERICA	16-0209	NAME TAGS/NAME PLATES	02/09/2016	13.19
GENERAL FUND	BANK OF AMERICA	16-0209	NAME TAGS/NAME PLATES	02/09/2016	71.55
GENERAL FUND	BANK OF AMERICA	16-0209	NAME TAGS/NAME PLATES	02/09/2016	13.19
Total 10-64-46000 OPERATIONAL EXPENSES:					97.93
PUBLIC WORKS ADMINISTRATION					
10-75-13400 EDUCATION & TRAINING					
GENERAL FUND	BANK OF AMERICA	16-0209	DAY OF DIVERSE	02/09/2016	75.00
Total 10-75-13400 EDUCATION & TRAINING:					75.00
10-75-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	510B-02-16	PHONE SERVICES-PW ADMIN	02/29/2016	33.00
GENERAL FUND	VERIZON	9760469066	CELL PHONE-PW	02/13/2016	88.39
Total 10-75-24000 TELEPHONE & FAX:					121.39
GARAGE					
10-77-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	994591280-02-	ELEC - TOVREAVILLE RD WAREHOUSE	02/29/2016	244.76
Total 10-77-21000 ELECTRIC:					244.76
10-77-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	418B-02-16	PHONE SERVICES-PW GARAGE	02/29/2016	134.44
GENERAL FUND	VERIZON	9760469066	CELL PHONE-GARAGE	02/13/2016	27.50
Total 10-77-24000 TELEPHONE & FAX:					161.94
BUILDING INSPECTOR					
10-79-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9760469066	CELL PHONE-BLDG. INSP.	02/13/2016	18.47
Total 10-79-24000 TELEPHONE & FAX:					18.47
PARKS					
10-80-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	021462288-02-	ELEC-VISTA PARK	02/29/2016	22.61
Total 10-80-21000 ELECTRIC:					22.61

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-80-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03117017901-	WATER/TIN TOWN PARK	02/29/2016	19.20
GENERAL FUND	AZ WATER COMPANY	03117047651-	WATER/GALENA PARK	02/29/2016	19.20
Total 10-80-22000 WATER:					38.40
10-80-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9760469066	CELL PHONE-PARKS	02/13/2016	45.97
Total 10-80-24000 TELEPHONE & FAX:					45.97
SWIMMING POOL					
10-81-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	428B-02-16	PHONE SERVICES-SWIMMING POOL	02/29/2016	37.32
Total 10-81-24000 TELEPHONE & FAX:					37.32
LIBRARY					
10-83-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	414B-02-16	PHONE SERVICES-LIBRARY	02/29/2016	196.73
Total 10-83-24000 TELEPHONE & FAX:					196.73
10-83-41500 OFFICE SUPPLIES					
GENERAL FUND	BANK OF AMERICA	16-0209	EXTERNAL HARD DRIVE/PREMIERE ELEMENTS	02/09/2016	939.00
Total 10-83-41500 OFFICE SUPPLIES:					939.00
SENIOR CITIZENS CENTER					
10-85-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	816422284-02-	ELEC - 300 COLLINS RD	02/29/2016	331.03
Total 10-85-21000 ELECTRIC:					331.03
10-85-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03117021951-	WATER/COLLINS RD - SC	02/29/2016	100.34
Total 10-85-22000 WATER:					100.34
10-85-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	416B-02-16	PHONE SERVICES-SENIOR CENTER	02/29/2016	66.00
Total 10-85-24000 TELEPHONE & FAX:					66.00
TRANSIENT ROOM TAX					
FUND EXPENDITURES					
20-40-24000 TELEPHONE & FAX					
TRANSIENT ROOM TAX	CENTURY LINK	500B-02-16	PHONE SERVICES-VISITOR CTR	02/29/2016	116.76
TRANSIENT ROOM TAX	VERIZON	9760469066	CELL PHONE-VC	02/13/2016	18.47
Total 20-40-24000 TELEPHONE & FAX:					135.23
STREETS					
FUND EXPENDITURES					
21-40-13400 EDUCATION & TRAINING					
STREETS	BANK OF AMERICA	16-0209	ROAD & STREETS CONFERENCE	02/09/2016	350.00
STREETS	BANK OF AMERICA	16-0209	ROAD & STREETS CONFERENCE	02/09/2016	350.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 21-40-13400 EDUCATION & TRAINING:					700.00
21-40-21000 ELECTRIC					
STREETS	AZ PUBLIC SERVICE (2 of 3)	250201288-02-	ELEC-HWY 92 DD	02/29/2016	12.47
STREETS	AZ PUBLIC SERVICE (2 of 3)	601982282-02-	ELEC- 951 NACO HWY	02/29/2016	92.41
STREETS	AZ PUBLIC SERVICE (2 of 3)	690982286-02-	ELEC-170 HWY 92	02/29/2016	121.05
STREETS	AZ PUBLIC SERVICE (2 of 3)	9222296284-0	ELEC-LOWELL TR CIRCLE	02/29/2016	24.95
STREETS	AZ PUBLIC SERVICE (2 of 3)	994591280-02-	ELEC - TOVREAVILLE RD WAREHOUSE - STREET	02/29/2016	122.38
Total 21-40-21000 ELECTRIC:					373.26
21-40-24000 TELEPHONE & FAX					
STREETS	VERIZON	9760469066	CELL PHONE-STREETS	02/13/2016	36.94
Total 21-40-24000 TELEPHONE & FAX:					36.94
MISC. DONATIONS					
FUND EXPENDITURES					
48-40-22500 MISC DONATION EXP					
MISC. DONATIONS	BANK OF AMERICA	16-0209	PARTIAL PAYMENT/ BLOW UP SCREEN	02/09/2016	2,000.00
Total 48-40-22500 MISC DONATION EXP:					2,000.00
AIRPORT FUND					
FUND EXPENDITURES					
50-40-24000 TELEPHONE & FAX					
AIRPORT FUND	CENTURY LINK	426B-02-16	PHONE SERVICES-AIRPORT	02/29/2016	32.28
AIRPORT FUND	CENTURY LINK	703B-02-16	PHONE SERVICES-AIRPORT	02/29/2016	33.92
Total 50-40-24000 TELEPHONE & FAX:					66.20
SEWER FUND					
FUND EXPENDITURES					
54-40-13400 EDUCATION & TRAINING					
SEWER FUND	BANK OF AMERICA	16-0209	BACKFLOW PREVENTION/CERTIFICATION	02/09/2016	785.00
SEWER FUND	BANK OF AMERICA	16-0209	HOTEL/CERTIFICATION TRAINING	02/09/2016	478.56
Total 54-40-13400 EDUCATION & TRAINING:					1,263.56
54-40-22000 WATER					
SEWER FUND	AZ WATER COMPANY	03117016701-	WATER/320 TERAN	02/19/2016	11.84
Total 54-40-22000 WATER:					11.84
54-40-24000 TELEPHONE & FAX					
SEWER FUND	CENTURY LINK	262B-02-16	PHONE SERVICES-WW	02/29/2016	169.94
SEWER FUND	CENTURY LINK	424B-02-16	PHONE SERVICES-WW	02/29/2016	33.00
SEWER FUND	VERIZON	9760469066	CELL PHONE-SEWER ON CALL	02/13/2016	18.47
SEWER FUND	VERIZON	9760469066	CELL PHONE-SEWER	02/13/2016	107.33
Total 54-40-24000 TELEPHONE & FAX:					328.74
54-40-37100 INSURANCE CLAIMS & DEDUCTIBLES					
SEWER FUND	AZ MUNICIPAL RISK RTNTN PO	BCLM GL 1017	INSURANCE CLAIM/GONZALES	08/15/2015	136.25

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 54-40-37100 INSURANCE CLAIMS & DEDUCTIBLES:					136.25
SANITATION FUND					
FUND EXPENDITURES					
56-40-13400 EDUCATION & TRAINING					
SANITATION FUND	BANK OF AMERICA	16-0209	ROAD & STREETS CONFERENCE	02/09/2016	350.00
Total 56-40-13400 EDUCATION & TRAINING:					350.00
56-40-21000 ELECTRIC					
SANITATION FUND	AZ PUBLIC SERVICE (2 of 3)	994591280-02-	ELEC - TOVREAVILLE RD WAREHOUSE - SANITAT	02/29/2016	122.38
Total 56-40-21000 ELECTRIC:					122.38
56-40-24000 TELEPHONE & FAX					
SANITATION FUND	VERIZON	9760469065	CELL PHONE-SANITATION	02/13/2016	206.08
Total 56-40-24000 TELEPHONE & FAX:					206.08
QUEEN MINE FUND					
FUND EXPENDITURES					
59-40-24000 TELEPHONE & FAX					
QUEEN MINE FUND	CENTURY LINK	406B-02-16	PHONE SERVICES-QM	02/29/2016	136.81
QUEEN MINE FUND	VERIZON	9760469066	CELL PHONE-QM	02/13/2016	18.47
Total 59-40-24000 TELEPHONE & FAX:					155.28
59-40-24001 INTERNET ACCESS FEE					
QUEEN MINE FUND	BANK OF AMERICA	16-0209	INTERNET SERVICE	02/09/2016	78.77
Total 59-40-24001 INTERNET ACCESS FEE :					78.77
59-40-43500 POSTAGE					
QUEEN MINE FUND	BANK OF AMERICA	16-0209	POSTAGE	02/09/2016	3.14
Total 59-40-43500 POSTAGE:					3.14
59-40-46030 CONCESSION SUPPLIES					
QUEEN MINE FUND	BANK OF AMERICA	16-0209	CANDY	02/09/2016	28.50
QUEEN MINE FUND	BANK OF AMERICA	16-0209	SNACKS	02/09/2016	7.12
QUEEN MINE FUND	BANK OF AMERICA	16-0209	CANDY	02/09/2016	47.12
QUEEN MINE FUND	BANK OF AMERICA	16-0209	CANDY	02/09/2016	35.98
Total 59-40-46030 CONCESSION SUPPLIES:					118.72
59-40-48591 MERCHANDISE					
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	94.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	1,010.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	FOSSILS	02/09/2016	1,800.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	873.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	SPHERES, CHESS SETS	02/09/2016	240.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	BEADS	02/09/2016	137.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	183.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	BEADS	02/09/2016	86.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	108.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	279.40

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
QUEEN MINE FUND	BANK OF AMERICA	16-0209	SPLASH COPPER, COPPER NUGGETS	02/09/2016	4,181.50
QUEEN MINE FUND	BANK OF AMERICA	16-0209	BEADS	02/09/2016	140.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	227.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	180.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	251.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	600.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	MIXED MINERALS	02/09/2016	750.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	COPPER BARS	02/09/2016	225.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	PENDANTS	02/09/2016	1,002.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	282.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	104.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	BEADS	02/09/2016	170.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	167.50
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	428.78
QUEEN MINE FUND	BANK OF AMERICA	16-0209	STIBNITE, BARITE	02/09/2016	365.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	776.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	PENDANTS	02/09/2016	824.10
QUEEN MINE FUND	BANK OF AMERICA	16-0209	JEWELRY	02/09/2016	114.00
QUEEN MINE FUND	BANK OF AMERICA	16-0209	BEADS, GLASS PENDANTS, AGATES	02/09/2016	219.00
Total 59-40-46591 MERCHANDISE:					15,817.28
59-40-62003 GASOLINE					
QUEEN MINE FUND	BANK OF AMERICA	16-0209	FUEL	02/09/2016	32.84
QUEEN MINE FUND	BANK OF AMERICA	16-0209	FUEL	02/09/2016	18.67
QUEEN MINE FUND	BANK OF AMERICA	16-0209	FUEL	02/09/2016	20.16
QUEEN MINE FUND	BANK OF AMERICA	16-0209	FUEL	02/09/2016	31.58
Total 59-40-62003 GASOLINE:					103.25
BISBEE BUS FUND					
FUND EXPENDITURES					
96-40-41505 ADMIN MISC EXPENSES					
BISBEE BUS FUND	VERIZON	9760478802	CELL PHONE-BISBEE BUS	02/13/2016	52.76
Total 96-40-41505 ADMIN MISC EXPENSES:					52.76
96-40-41607 CITY OPERATING EXPENSE					
BISBEE BUS FUND	BANK OF AMERICA	16-0209	WRAPPERS	02/09/2016	48.84
BISBEE BUS FUND	BANK OF AMERICA	16-0209	KEY	02/09/2016	56.24
BISBEE BUS FUND	BANK OF AMERICA	16-0209	KEY PAD SAFE	02/09/2016	308.06
BISBEE BUS FUND	BANK OF AMERICA	16-0209	COIN SORTER	02/09/2016	224.67
Total 96-40-41607 CITY OPERATING EXPENSE:					637.81
Grand Totals:					196,216.82

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
------	-------------	----------------	-------------	--------------	-----------------------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 15, 2016**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 7, 2016**REGULAR** ☐**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐**SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MARCH 1, 2016 AT 7:00PM****FROM:** Ashlee Coronado, City Clerk**RECOMMENDATION:** Approve Minutes**PROPOSED MOTION:** I move to approve the Minutes of the Regular Session of Mayor and Council held on March 1, 2016 at 7:00PM**DISCUSSION:****FISCAL IMPACT:** No Impact.**DEPARTMENT LINE ITEM ACCOUNT:** NA**BALANCE IN LINE ITEM IF APPROVED:** NA**Prepared by:**
Ashlee Coronado, City Clerk**Reviewed by:**
Ronald Oertle, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MARCH 1, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR OERTLE AT 7:03PM.

ROLL CALL

COUNCIL

Councilmember Eugene Conners, Ward I

Councilmember Joan Hansen, Ward II

Councilmember Shirley Doughty, Ward III

Mayor Ronald Oertle

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

Councilmember Douglas Dunn, Ward II

Councilmember Serena Sullivan, Ward I

Attending via phone

STAFF

Ashlee Coronado, City Clerk

Albert Echave, Police Chief

Andy Haratyk, Interim Public Works Director

CITY ATTORNEY

Britt Hanson

INVOCATION: Mayor Oertle asked for a moment of silence for the refugees of North Africa and the Middle East who are struggling and dying.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Oertle announced that he will enforce the three (3) minute rule for Call to the Public. The City Clerk will be the time keeper.

CALL TO THE PUBLIC

- Tamara Birch, Bisbee, AZ asked for cooperation to help communicate to our community information about the new voter center locations. She requested support / help in carpooling efforts to ensure that voters can get to the new voting center. She stated that the only voting center in Bisbee was at the First Baptist Church located at 1173 State Highway 92. She said that there used to be 64 polling places now there are only 18 in the whole county. She requested that the City possibly consider using the City bus in Douglas and Bisbee to pick up people on the route and drop them off to vote on the voting days.
- Charlet LePard, Bisbee resident also asked for help in getting people out to vote. She said that Bisbee only has one (1) voting location the same with Douglas. She also spoke about the new voting machines. She asked the Mayor and Council for support and assistance with getting people to the poles.
- David Smith, Bisbee resident spoke about the petition being presented. He offered his suggestions regarding Fire Department Cost Recovery.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve Accounts Payable in the amount of \$243,897.31.

SECOND: Councilmember Doughty

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on February 2, 2016 at 7:00PM.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Regular Session of Mayor and Council held on February 16, 2016 at 7:00PM.

Ashlee Coronado, City Clerk

- C. Approval of the Appointment of Raymond Frazee to the Airport Advisory Committee with a Waiver of Residency Requirement.

Ashlee Coronado, City Clerk

- D. Approval of the Special Event Liquor License Application Submitted by Bisbee Vogue Inc. for an Event to be held on Erie Street (All of Street in Lowell- 1 through 75 Erie Street) Saturday, April 9, 2016 from 12 (Noon) pm to 10:00PM; Cynthia Conroy, Applicant.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve the Consent Agenda items 2A-2D.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Connors, Hansen, Doughty, Cline, Dunn and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

OLD BUSINESS

NEW BUSINESS

3. Discussion and Possible Approval for the Recycling Department to Sponsor the Friends of the Warren Ballpark in the Amount of \$250.00.

Andy Haratyk, Interim Public Works Director

Mr. Haratyk said this request was from the Friends of Warren Ballpark to help with the construction of their new restrooms. The proposed donation was for \$250.00.

MOTION: Councilmember Connors moved to approve the Recycling Department to sponsor the Friends of Warren Ballpark in the amount of \$250.00.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

4. Discussion and Possible Motion Regarding a Petition Received from Susan Blackford Regarding Increasing our General Revenue by the Purchase of one or more Ambulances.
Ronald Oertle, Mayor

Susan Blackford, Bisbee resident spoke regarding her petition; purchasing an additional ambulance. She stated that this was a proven money maker. There should be no reason to table this much needed revenue source again.

Mayor Oertle said that the correct time would be during the budget talks. Mayor Oertle asked the City Attorney about the CON (Certificate of Necessity) and Arizona Ambulance.

Mr. Hanson gave an update on the issues with the CON (Certificate of Necessity). He gave a status of the litigation.

Councilmember Cline agreed with Mayor Oertle on the time that this discussion should take place was during budget although she agreed with the need for one.

Councilmember Dunn corrected some of the things that Ms. Blackford had said. He supports the need to study the opportunity to increase revenue by transfers. He hoped that a number of issues would be researched and discussed. He spoke on our fleet the housing of it and the age of it.

Councilmember Cline spoke on the housing of the ambulances.

Mayor Oertle said that the petition would be filed.

5. City Manager's Report:
 - Other current events

Mayor Oertle said that the City Manager was under the weather there would be no report.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen would like to comment on how to better inform the public about commission vacancies and how the process works.

Mayor Oertle said that Councilmember Hansen deferred to speak at a later time.

MOTION: Councilmember Cline moved to adjourn the meeting.

SECOND: Mayor Oertle

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:03PM

Ronald Oertle, Mayor

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐SUBJECT: APPROVAL OF THE APPOINTMENT OF WILLIAM BOHNACKER TO THE
APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE WITH A
WAIVER OF NUMBER OF COMMISSIONS SERVED

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of William Bohnacker to the
Appeals Board for the Property Maintenance Code with a Waiver of
Number of Commissions Served.

DISCUSSION:Mr. Bohnacker has submitted his application to serve on the Appeals Board for the Property
Maintenance Code.

If approved, Mr. Bohnacker will serve on the board until January 2019.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City ClerkReviewed by: Ronald Oertle

Ronald Oertle, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

MAR 07 2016

CITY CLERKS OFFICE
CITY OF BISBEE

Date of Application: 3/7/16

*** Board interested to serve:**

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

X APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE

*** Complete One (1) Application for each Board / Commission you wish to serve.**

<u>BOHNACKER</u>	<u>WILLIAM</u>	<u>W</u>
Last Name	First Name	Middle Initial
<u>P.O. Box</u>	<u>1698</u>	<u>BISBEE</u>
Mailing Address	Number	City
<u>State</u>	<u>85603</u>	Zip Code

Residential Street Address: 802 - C TOMBSTONE CYN.

Telephone Number(s): 520-603-5510

Email Address: CATSEN@PEOPLEPC.COM

* I have been a resident of Bisbee for 3 years * Are you currently on any Boards? YES

*(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): _____

Please provide a brief summary of Civic/Volunteer Experience:

<u>DESIGN REVIEW BOARD</u>	<u>1 - YEAR</u>
<u>STEP UP BISBEE / NACO BOARD</u>	<u>1 YEAR</u>

Other Background Information Relevant to Serving in this Position:

I serve on the DESIGN REVIEW BOARD
+ also on the board of STEP UP BISBEE/NACO

I am qualified and interested in serving on this Board because:

I AM CONCERNED ABOUT
PRESERVING THE HISTORICAL BUILDINGS &
HOMES IN OLD BISBEE.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ Yes ☒ No **If yes, please Explain:**

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

☐ Residency Requirement (Bisbee Resident for less than 1 year)
☐ Length of Service (I have served _____ terms)
☒ Number of Commission Memberships currently served. I also serve on the:
Design Review Board.

I am requesting this/these waivers for the following reasons for consideration:

I am also on the
DESIGN REVIEW BOARD

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: William F. Bolmar Date: 3/7/16

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF THE APPOINTMENT OF ALBERT HOPPER TO THE APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Albert Hopper to the Appeals Board for the Property Maintenance Code.

DISCUSSION:

Mr. Hopper has submitted his application to serve on the Appeals Board for the Property Maintenance Code.

If approved, Mr. Hopper will serve on the board until January 2019.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City ClerkReviewed by: Ronald Oertle
Ronald Oertle, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: MARCH 3, 2016

MAR 8 2016

* Board interested to serve:

CITY CLERK'S OFFICE
CITY OF BISBEE

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

*** APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE**

* Complete One (1) Application for each Board / Commission you wish to serve.

HOPPER ALBERT N. JR.
Last Name First Name Middle Initial
P.O. BOX ABC BISBEE, AZ 85603
Mailing Address Number Street City State Zip Code

Residential Street Address: 22 MANULITO TRAIL

Telephone Number(s): 520-432-5795

Email Address: AHOPPERARCH@GMAIL.COM

* I have been a resident of Bisbee for 23 years * Are you currently on any Boards? No

*(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): ARCHITECT

Please provide a brief summary of Civic/Volunteer Experience:

PAST MEMBER OF DESIGN REVIEW BOARD
& POLICE-FIRE ADVISORY BOARD

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

I AM KNOWLEDGEABLE OF BUILDING CODE REQUIREMENTS

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ Yes ☒ No If yes, please Explain:

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

____ Residency Requirement (Bisbee Resident for less than 1 year)
____ Length of Service (I have served _____ terms)
____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Date: _____

3-7-16

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@cityofbisbee.com
nwilliams@cityofbisbee.com

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐SUBJECT: APPROVAL OF A LIQUOR LICENSE APPLICATION FOR GOOD 2 GO
LOCATED AT 101 ARIZONA STREET, BISBEE ARIZONA; JODI VURNOVAS,
APPLICANT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Liquor License Application

PROPOSED MOTION: I move to approve the Liquor License Application for Good 2 Go
located at 101 Arizona Street, Bisbee Arizona; Jodi Vurnovas,
Applicant.

DISCUSSION:

Jodi Vurnovas has submitted a Liquor License Application for Good 2 Go which is located at 101 Arizona Street, Bisbee Arizona. The application was posted in accordance with state and local laws.


There has been no written communication from the members of the public that either support or oppose this application

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:


Ashlee Coronado, City Clerk

Reviewed by:


Ronald Oertle, Mayor



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

Local Governing Body Recommendation
A.R.S. § 4-201(C)

1. City or Town of: _____ Liquor License Application #: _____
(Circle one) (Arizona application #)
2. County of: _____ City/Town/County #: _____
3. If licensed establishment will operate within an "entertainment district" as described in A.R.S. § 4-207(D)(2),

(Name of entertainment district) (Date of resolution to create the entertainment district)
- A boundary map of entertainment district must be attached.
4. The _____ at a _____ meeting held on the _____ of _____
(Governing body) (Regular or special) (Day)
_____, _____ considered the application of _____
(Month) (Year) (Name of applicant)
- for a license to sell spirituous liquor at the premises described in application _____
(Arizona liquor license application #)
- for the license series #: type _____ as provided by A.R.S. § 4-201.
(i.e.: series #10: beer & wine store)

ORDER OF APPROVAL/DISAPPROVAL

IT IS THEREFORE ORDERED that the license APPLICATION OF _____
(Name of applicant)

to sell spirituous liquor of the class and in the manner designated in the application, is hereby recommended

for _____
(Approval, disapproval, or no recommendation)

TRANSMISSION OF ORDER TO STATE

IT IS FURTHER ORDERED that a certified copy of this order be immediately transmitted to the State Department of Liquor, License Division, 800 W Washington, 5th Floor, Phoenix, Arizona.

Dated at _____ on _____
(Location) (Day) (Month) (Year)

(Printed name of city, town or county clerk)

(Signature of city, town or county clerk)



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 2/5/16 Date of Posting Removal: 3/1/16

Applicant's Name: VURNOVAS Jodi
Last First Middle

Business Address: 101 ARIZONA ST. Bisbee 85603
Street City Zip

License #: 10023162

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

JAMES A. POPPE SERGEANT 432-2261
Print Name of City/County Official Title Phone Number

[Signature] 3/1/16
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.



16 JAN 29 Lir. Lic. PM 4:12

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602) 542-5141

Application for Liquor License
Type or Print with Black Ink

SECTION 1 This application is for a:

- ☒ Interim Permit (Complete Section 5)
☒ New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
☐ Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
☐ Location Transfer (Bars and Liquor Stores Only)
(Complete Section 2, 3, 4, 11, 13, 14, 16)
☐ Probate/ Will Assignment/ Divorce Decree
(Complete Sections 2, 3, 4, 9, 13, 14, 16)
(Fee not required)
☐ Government (Complete Sections 2, 3, 4, 10, 13, 16)
☐ Seasonal

SECTION 2 Type of Ownership:

- ☐ J.T.W.R.O.S. (Complete Section 6)
☐ Individual (Complete Section 6)
☐ Partnership (Complete Section 6)
☐ Corporation (Complete Section 7)
☒ Limited Liability Co (Complete Section 7)
☐ Club (Complete Section 8)
☐ Government (Complete Section 10)
☐ Trust (Complete Section 6)
☐ Tribe (Complete Section 6)
☐ Other (Explain) _____

SECTION 3 Type of license

1. Type of License: Series - 10 Beer & Wine Store

LICENSE # ~~10023428~~ 10023162

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE

A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 4 Applicants

1. Individual Owner/Agent's Name: Vurnovas, Jodi, ~~Lyne~~ GA P1075467
Last First Middle

2. Owner Name: Good 2 Go Stores, LLC B1055990
(Ownership name for type of ownership checked on section 2) B1007478

3. Business Name: Good 2 Go
(Exactly as it appears on the exterior of premises)

4. Business Location Address: 101 Arizona St, Bisbee, AZ 85603, Cochise
(Do not use PO Box) Street City State Zip Code County

5. Mailing Address: P.O. Box 50620, Idaho Falls, ID 83405
(All correspondence will be mailed to this address) Street City State Zip Code

6. Business Phone: 520-432-2763 Daytime Contact Phone: (208) 523-6582 (928) 910-5836

7. Email Address: sboyle@bradhallfuel.com

8. Is the Business located within the incorporated limits of the above city or town? ☒ Yes ☐ No

9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation? ☐ Yes ☒ No

If Yes, what City, Town or Tribal Reservation is this Business located in: _____

10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$ _____

Fees:		Department Use Only		Total of All Fees	
Application	<u>\$100⁰⁰</u>	Site Inspection	<u>100⁰⁰</u>	Finger Prints	<u>\$200⁰⁰</u>
Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
Accepted by: <u>CS</u>	Date: _____	License # <u>10023162</u>			

STATE OF ARIZONA

DEPARTMENT OF LIQUOR & ALCOHOLIC BEVERAGE CONTROL
BWS
CENTRAL

License 10023128

Issue Date: 6/22/2011

Expiration Date: 6/30/2016

Issued To:

BRUCE WAYNE HOLBROOK, Agent
EXPRESS STOP AZ LLC, Owner

Beer & Wine Store

Mailing Address:

BRUCE WAYNE HOLBROOK
EXPRESS STOP AZ LLC
EXPRESS STOP #124
P O BOX 7090
MESA, AZ 85216

Location:

EXPRESS STOP #124
101 ARIZONA ST
BISBER, AZ 85603



EXP 6/30/2016

POST THIS LICENSE IN A CONSPICUOUS PLACE

SECTION 5 Interim Permit

- If you intend to operate business when your application is pending you will need an interim permit pursuant to ARS § 4-203.01
- There **MUST** be a valid license of the same type you are applying for currently issued to the location or for the replacement of a Hotel/Motel license with a Restaurant license pursuant to A.R.S. § 4-203.01.

1. Enter license number currently at the location: 10023128

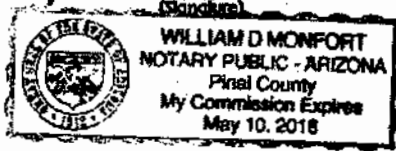
2. Is the license currently in use? ☒ Yes ☐ No If no, how long has it been out of use? _____

Attach a copy of the license currently issued at this location to this application.

I, Bruce Wayne Holbrook declare that I am the CURRENT OWNER, AGENT, OR CONTROLLING PERSON on the stated license and location.

(Print Full Name)

x BW Holbrook



State ARIZONA County of PINAL
The foregoing instrument was acknowledged before me this

14 day of JANUARY, 2016

Day Month Year

My Commission Expires on: MAY 10, 2018
Date

William D. Monfort
(Signature of Notary Public)

SECTION 6 Individual, Partnership, J.T.W.R.O.S, Trust, Tribe Ownerships

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

Individual

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code

Is any person other than above, going to share in profit/losses of the business? ☐ Yes ☐ No

If Yes, give name, current address, and telephone number of person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City	State	Zip Code	Phone #

Partnership

Name of Partnership: _____

General-United	Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								

J.T.W.R.O.S (Joint Tenant with Rights of Survivorship)

Name of J.T.W.R.O.S: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

SECTION 6 - continued**TRUST**

Name of Trust: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

TRIBE

Name of Tribal Ownership: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

SECTION 7 Corporations/ Limited Liability Co

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

☐ Corporation Complete Questions 1, 2, 3, 4, 5, 6, and 7☒ LLC. Complete Questions 1, 2, 3, 4, 5, 6, and 71. Name of Corporation/ LLC: Good 2 Go Stores, LLC2. Date Incorporated/Organized: 09/26/2012 State where Incorporated/Organized: Idaho3. AZ Corporation or AZ LLC File No: R20588663 Date authorized to do Business in AZ: 01/18/20164. Is Corp/LLC. Non Profit? ☐ Yes ☒ No

5. List Directors, Officers, Members in Corporation/LLC:

Last	First	Middle	Title	Mailing Address	City	State	Zip Code
See attached Organizational Flowchart							

(Attach additional sheet if necessary)

6. List all Stockholders / percentage owners who own 10% or more:

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
See attached chart							

(Attach additional sheet if necessary)

7. If the corporation/ LLC are owned by another entity, attach an Organizational **FLOWCHART** showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.

16 JAN 29 11:17 AM 4:12

SECTION 7 Corporations/ Limited Liability Co

Applicant, Good 2 Go Stores, LLC, is 100% owned by Brad Hall & Associates, Inc. (and member)

The Officers of Brad Hall & Associates, Inc. include:

Last, First, Middle	Title	Mailing Address
Hall, Logan, Brad	President	4937 Lady Hawk Ln., Idaho Falls, ID 83406
Hall, Cole, Ryan	Vice-President	5469 Long Cove Dr., Idaho Falls, ID 83404
Thompson, Jerrad, Alan	Treasurer	5570 Long Cove Dr., Idaho Falls, ID

The Stockholders of Brad Hall & Associates, Inc. who own 10% or more are:

Name	Percentage	Mailing Address
Brad H. Hall and Andrea P. Hall, husband and wife	81% jointly	2840 Sunnybrook Ln., Idaho Falls, ID 83404

- No other person owns 10% or more of Brad Hall & Associates, Inc.

SECTION 8 Club Applicants

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____

2. Is Club non-profit? ☐ Yes ☐ No

3. List all controlling members (minimum of four (4) requested)

Last	First	Middle	Mailing Address	City	State	Zip Code

(Attach additional sheet if necessary)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Liquor License

1. Current Licensee's Name: _____
(Exactly as it appear on the license) Last First Middle

2. Assignee's Name: _____
Last First Middle

3. License Type: _____ License Number: _____

ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE.

SECTION 10 Government (for cities, towns, or counties only)

1. Government Entity: _____

2. Person/Designee: _____
First Last Middle Day time Contact Phone #

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISE FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Location to Location Transfer: Series 6 Bar, Series 7 Beer & Wine Series 9 Liquor Stores only)

1. Current Business: Name: _____

Address: _____

(Exactly as it appears on license)

2. New Business: Name: _____

Address: _____

3. License Type: _____ License Number: _____

SECTION 12 Person to Person Transfer

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

1. Individual Owner / Agent Name: _____ Entity: _____
Last First Middle (Individual, Agent, Etc)

2. Ownership Name: _____
(Exactly as it appears on license)

3. Business Name: _____
(Exactly as it appears on license)

4. Business Location Address: _____
Street City State Zip

5. License Type: _____ License Number: _____

6. Current Mailing Address: _____
Street City State Zip

7. Have all creditors, lien holders, interest holders, etc. been notified? ☐ Yes ☐ No

8. Does the applicant intend to operate the business while this application is pending? ☐ Yes ☐ No

If yes, complete Section 5 (Interim Permit) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) _____ hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) _____, declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

X _____
(Signature of CURRENT Individual Owner/Agent)

NOTARY

State of _____ County of _____
State County

The foregoing instrument was acknowledged before me this _____ day of _____
Day Month Year

My commission expires on _____
Day/ Month/Year Signature of NOTARY PUBLIC

SECTION 13 Proximity to Church or School

Questions to be completed by all in-state applicants **EXCLUDING** those applying for a **Series 5 Government, Series 11 Hotel/Motel, and Series 12 Restaurant Licenses.**

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
b) Hotel/motel license (§ 4-205.01)

- c) Government license (§ 4-205.03)
d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest School: 0.4 Miles 2104 feet
(If less than one (1) mile note footage)

Name of School: Bisbee Senior High School

Address: 325 School Terrace Rd, Bisbee, AZ 85603

2. Distance to nearest Church: 465 Feet
(If less than one (1) mile note footage)

Name of Church: Community Church of Warren

Address: 201 Arizona St, Bisbee, AZ 85603

SECTION 14 Business Financials

1. I am the: ☒ Lessee ☐ Sub-lessee ☐ Owner ☐ Purchaser ☐ Management Company

2. If the premise is leased give lessors:

Name: Bisbee AZ Property, LLC

Address: P.O. Box 50620, Idaho Falls, ID 83405

Street

City

State

Zip

3. Monthly Rent/ Lease Rate: \$ 4,770.73

4. What is the remaining length of the lease? 10 yrs _____ months

5. What is the penalty if the lease is not fulfilled? \$ _____ or other: None

(Give details-attach additional sheet if necessary)

6. Total money borrowed for the Business not including lease? \$ None

Please List Lenders/People you owe money to for business.

Last	First	Middle	Amount Owed	Mailing Address	City	State	Zip

(Attach additional sheet if necessary)

7. What type of business will this license be used for (be specific)?

Convenience Store

8. Has a license or a transfer license for the premises on this application been denied by the state with in the past (1) year? ☐ Yes ☒ No If yes, attach explanation.

9. Does any spirituous liquor manufacture, wholesaler, or employee have an interest in your business? ☐ Yes ☒ No

10. Is the premises currently license with a liquor license? ☒ Yes ☐ No

If yes, give license number and licensee's name:

License #: 10023128 Individual Owner /Agent Name: Bruce Wayne Holbrook

(Exactly as it appears on license)

SECTION 15 Restaurant or hotel/motel license applicants

1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location? ☐ Yes ☐ No
2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.
4. As stated in A.R.S. § 4-205.02. (H) (2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this ☐ Restaurant ☐ Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.

(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.

(Applicant's Initials)

SECTION 16 Diagram of Premises

Check ALL boxes that apply to your business:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Entrances/Exits | <input checked="" type="checkbox"/> Liquor storage areas | Patio: <input type="checkbox"/> Contiguous |
| <input type="checkbox"/> Walk-up windows | <input type="checkbox"/> Drive-through windows | <input type="checkbox"/> Non Contiguous |

1. Is your licensed premises currently closed due to construction, renovation or redesign? ☐ Yes ☒ No
If yes, what is your estimated completion date? _____

Month/Day/Year

2. **Restaurants and Hotel/Motel** applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.
3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).
4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.


(Applicant's Initials)

SECTION 16 Diagram of Premises – continued

6. On the diagram please show only the areas where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, hi-top tables, dining tables, dining chairs, dance floor, stage, game room, and the kitchen. DO NOT include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of the premises is attached to this application, please write the words "DIAGRAM ATTACHED" in the box provided for the diagram on the application.

DIAGRAM OF PREMISES

Diagram Attached

15 JAN 29 Lic. Lic. PM 4 112

20ft
#124

Bisbee

Square Foot



11 MAR 11 Lic. Lic. PM 1 116

Cooler

Beer
Beer
Beer
Storage
Beer
Beer

gondola

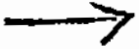
gondola

gondola

display
TX

Front Counter

Empty space



NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: 2/5/16

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

City of Bisbee Mayor and Council
PLACE City Hall (Bisbee) DATE/TIME 3/15/16 7:00 P.M.

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 432-6012

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE

STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND

NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE

STATE LIQUOR BOARD: 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: 432-6012 STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 7, 2016**REGULAR** ☐**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE BORDER TOWN PRODUCTIONS L.L.C. FOR THE USE OF ERIE STREET LOWELL FOR THE LOWELL AMERICANA MUSIC EVENT AND CAR SHOW ON SATURDAY, APRIL 9, 2016 FROM 12:00PM (NOON) TO 8:30PM (APRIL 8, 2016 AND APRIL 10, 2016 FOR SET UP AND TAKE DOWN)

FROM: ASHLEE CORONADO, CITY CLERK**RECOMMENDATION: APPROVAL OF THE PERMIT**

PROPOSED MOTION: I move that we approve the Park, Facility, and Right-of-Way Use Permit for the Border Town Productions L.L.C. for the use of Erie Street Lowell for the Lowell Americana Music Event and Car Show on Saturday, April 9, 2016 from 12:00PM (Noon) to 8:30PM (April 8, 2016 and April 10, 2016 for Set Up and Take Down)

DISCUSSION:

The Border Town Productions L.L.C has submitted a Park, Facility, and Right-of-Way use Permit to hold the Lowell Americana Music Event and Car Show on Saturday, April 9, 2016 from 12:00PM (Noon) to 8:30PM. (April 8, 2016 and April 10, 2016 for set up and take down)

Staff has reviewed the Permit and recommends approval.

There will be no additional fees for the permit as the total cost is less than \$250.00.

FISCAL IMPACT: \$82.50**DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880****BALANCE IN LINE ITEM IF APPROVED: NA****Prepared by:**

Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by:

Jestin Johnson
Jestin Johnson,
City Manager

RECEIVED

MAR 03 2016

CITY CLERK'S OFFICE
CITY OF BISBEE

Permit No. 15-16

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Rob Page Date: 2/9/16
2. Organization Name: Border Town Productions L.L.C.
3. Mailing Address: 16 Erie St. Bisbee, AZ 85603
(520) 266-2439
Phone #: (520) 266-2439 Contact name and phone # during event Rob Page 266-2438
4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).
Lowell Americana Music Event with Vendors & car show.
Open @ 12:00 - 8:30 p.m. Lo
5. Approximate Number of Participants and/or Spectators: 1,500
6. Requested Location of Event: Erie street Lowell
7. Date(s) of Event: April 8, 9, 10 Only the 9th for the event.
8. Hours of Event: 12 - 8:30 p.m.
9. Hours of Reservation (with set-up and breakdown) April 8 0700 - April 10, 1200
10. Request Consumption of Alcohol: ☒ Yes ☐ No
11. Request Sales of Alcohol: ☒ Yes ☐ No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ N/A ☐ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

\$ N/A ☐ Beer Permit (non-commercial permits only) \$10

\$ N/A ☐ Police (escorts, security, road closures, redirecting of traffic): for _

\$ N/A ☐ Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc) 2 Street closures & roll off dumpsters

\$ ☐ Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☐ \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

☐ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

☐ Fees for above service requests in the amount of \$ before permit is processed or event can take place.

☐ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

☐ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

☐ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

☐ County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

☐ Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

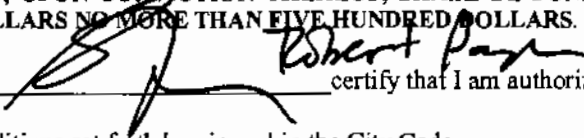
☐ Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I,  certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.


Signature of Applicant/Authorized Party

Feb 28, 2016
Date

CITY OF BISBEE FINANCE DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6000

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

- (1) **Applicant's Name:** ROBERT PAGE FOR BORDER TOWN PROD. EIN 47-5351282
- (2) **Mailing Address, City, State & Zip:** 16 ERIE ST.
BISBEE, AZ 85603
- (3) **Business Name:** BORDER TOWN PRODUCTIONS
- (4) **Business Address:** 16 ERIE ST. BISBEE, AZ 85603
- (5) **City:** BISBEE **State:** AZ **Zip:** 85603
- (6) **Business Phone No.:** (520) 266-2438 **Resident Phone No.:** SAME
- (7) **Name of Special Event:** PASADENA AMERICAN FEST **Date:** APRIL 9, 2016
- Specify date(s) License needed:** APRIL 8-10

- (8) **Will you be serving food :** ☒ YES ☐ NO VENDORS WILL BE SERVING
"WE" WILL NOT.

If yes, do you have a Health Dept. Food Certificate: ☒ YES ☐ NO

(A copy of the Cochise County Health Dept. Certificate **MUST**
accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50 4.00
Vendor fee of: ~~\$2.00~~ per day. (When promoter subletting to other vendors)

Total submitted: \$ 35.10 32.50

I, Robert Page being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

Signature of Applicant

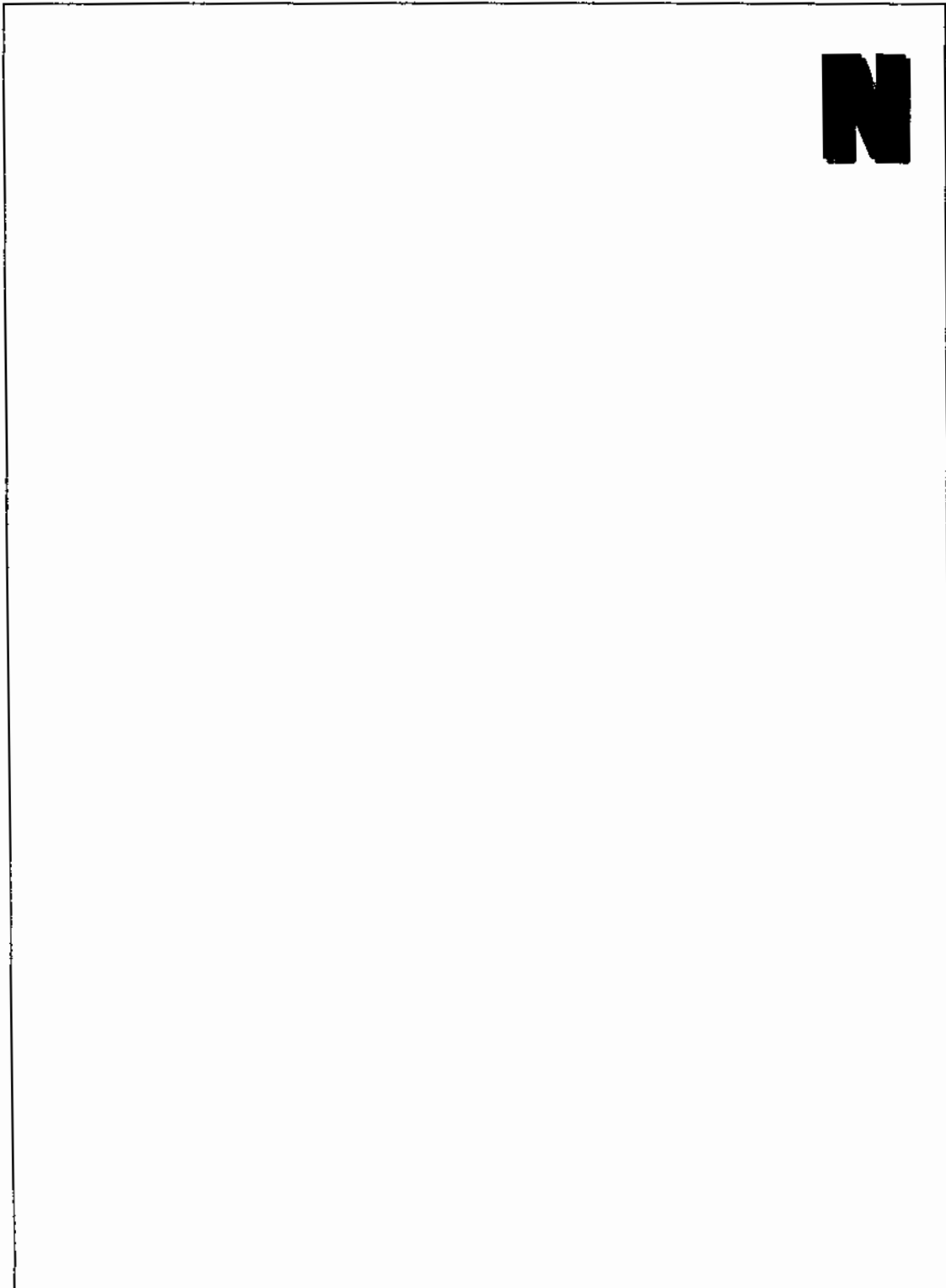
FEB
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



AMERICANA MUSIC FESTIVAL AND
CAR SHOW

APRIL 9, 2016

Permit Fee	\$ 50.00
Special Event License	\$ 32.50
12 Barricades @ 2.00 ea.	\$ 24.00
Total	\$106.50
Deposit	<u>\$ 50.00</u>
Grand Total	\$156.50

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 7, 2016**REGULAR** ☐**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR OLD SHIT RULES FOR THE USE OF CITY PARK FOR THE 2ND ANNUAL HOWL & PROWL VINTAGE MOTORCYCLE SHOW ON SATURDAY, MAY 28, 2016 FROM 1:00PM TO 6:00PM

FROM: ASHLEE CORONADO, CITY CLERK**RECOMMENDATION: APPROVAL OF THE PERMIT**

PROPOSED MOTION: I move that we approve the Park, Facility, and Right-of-Way Use Permit for Old Shit Rules for the Use of City Park for the 2nd Annual Howl & Prowl Vintage Motorcycle Show on Saturday, May 28, 2016 from 1:00PM to 6:00PM.

DISCUSSION:

Old Shit Rules has submitted a Park, Facility, and Right-of-Way use Permit to hold the 2nd Annual Howl & Prowl Vintage Motorcycle Show on Saturday, May 28, 2016 from 1:00pm to 6:00pm.

Staff has reviewed the Permit and recommends approval.

There will be no additional fees for the permit as the total cost is less than \$250.00.

FISCAL IMPACT: \$82.50**DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880****BALANCE IN LINE ITEM IF APPROVED: NA****Prepared by:**

Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by:

Jestin Johnson
Jestin Johnson,
City Manager

RECEIVED

FFR 2 2 2016

CITY CLERK'S OFFICE
CITY OF BISBEE

Permit No. 09-16

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." Also: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: SAMUEL DONALDSON Date: 02-10-16
2. Organization Name: OLD SHIT RULES
3. Mailing Address: 11300 GREATERVILLE RD. SONORA AZ 85637

Phone #: SAME Contact name and phone # during event (520) 444-8552
SAMUEL DONALDSON

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

2ND ANNUAL HOWL & PROWL VINTAGE MOTORCYCLE SHOW
FEATURING LIVE BANDS &/OR DJ RAFFLES & PRIZES.
WOULD LIKE A NON-PROFIT TO SELL BEER & OFFER 1 HOT DOG CART.
SELL OLD SHIT RULES T-SHIRTS & BIKE REGISTRATION

5. Approximate Number of Participants and/or Spectators: 200
6. Requested Location of Event: CITY PARK
7. Date(s) of Event: SATURDAY MAY 28, 2016
8. Hours of Event: 1:00 - 6:00PM
9. Hours of Reservation (with set-up and breakdown) 6:00AM - 8:00PM
10. Request Consumption of Alcohol: X Yes No
11. Request Sales of Alcohol: X Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ 50 ☒ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE
INSURANCE AND GENERATORS

\$ 10 ☒ Beer Permit (non-commercial permits only) \$10

\$ ☐ Police (escorts, security, road closures, redirecting of traffic): for

\$ ☒ Park Public Works staff (example: posting closures of streets/parking, access to
facility/band shell/restrooms, etc): WE WILL HAVE A \$5.00 ENTRY

FEE SO PUBLIC WILL NEED TO BE INFORMED

\$ ☐ Other - any additional requests made by applicant or any other conditions set by the
City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☒ \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

☒ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written
separately from other charges) This deposit will be refunded at the completion of the event, provided
that the facility has been left in the same, or better, condition as it was at the start of the event. The
City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the
facility following the event prior to refunding any remaining balance.

☒ Fees for above service requests in the amount of \$ 135.00 before permit is processed or
event can take place.

☒ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there
is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per ☒
vendor per day. The promoter is required to supply a list of vendors which describes the items or
service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items
sold at the City rate will be collected by the City for all sales made by the promoter and all
vendors via their State tax forms. = 48.50

☒ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

☐ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000
minimum for high risk functions. TBD (see attached)

☐ County Health Department Food Permit must be attached if serving food or having food vendors.
Health Department can be contacted at 520- 432-9472 for more information (This is not a food
handler's certificate)

☒ Special Event Liquor License Application submitted to the City Clerks office- required in order to
serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix
Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

☒ Copy of flyers or promotional material associated with this event.

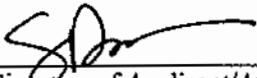
NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50
PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF
YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, SAMUEL B. DONALDSON certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.



Signature of Applicant/Authorized Party

2/16/16

Date

HOLD HARMLESS AGREEMENT


Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) HOWL & PROWL event the period from (date & time) MAY 28, 2016 10AM to MAY 28 2016 12PM, the permittee SAM DONALDSON agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.



Signature of Permittee or Authorized Representative

SAMUEL B. DONALDSON

Print Name

2/16/16

Date

COUNCIL ACTION:	
Recommended to:	Approve: _____ Deny: _____
With conditions as noted: _____ _____	
Mayor's Signature:	Date: _____

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

- (1) Applicant's Name: SAMUEL B. DONALDSON
- (2) Mailing Address, City, State & Zip: 11300 GREATERVILLE RD
SONDITA AZ 85637
- (3) Business Name: OLD SHIT RULES
- (4) Business Address: 11300 GREATERVILLE RD SONDITA AZ 85637
- (5) City: SONDITA State: AZ Zip: 85637
- (6) Business Phone No.: 520.444.8552 Resident Phone No.: 520.444.8552
- (7) Name of Special Event: HOWL - N - PROWL Date: 5/28/16

Specify date(s) License needed: _____


(8) Will you be serving food: _____ YES ☒ NO

If yes, do you have a Health Dept. Food Certificate: _____ YES _____ NO
(A copy of the Cochise County Health Dept. Certificate **MUST** accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ 48.50

I, SAMUEL B. DONALDSON being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.


Signature of Applicant

02/16/16
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

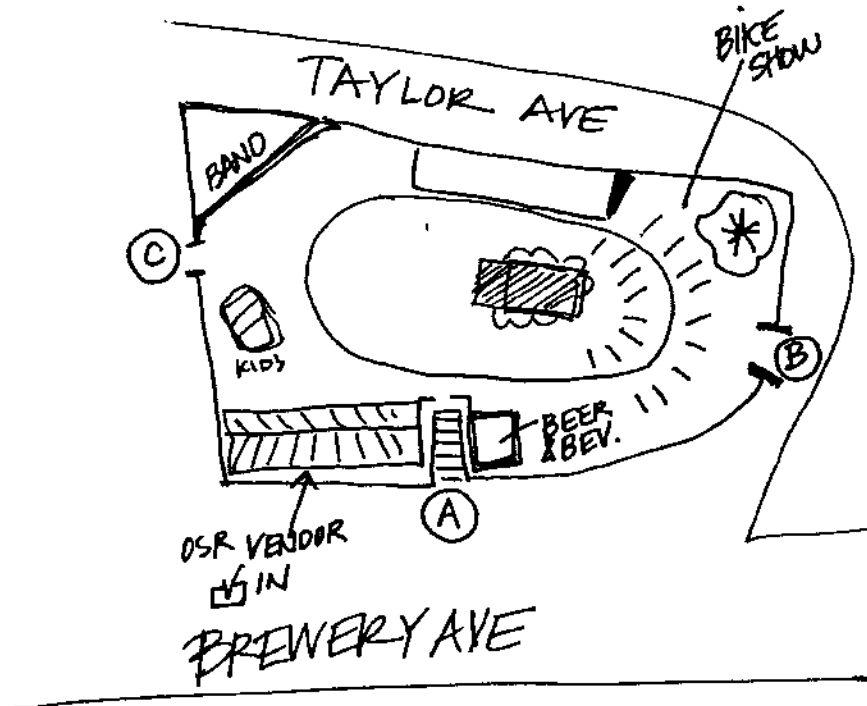
Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.

ENTER A: FOR ADMITTANCE \$5.00 12 & UP
FREE KIDS

ENTER B: BIKE SHOW ENTRY & EXIT
FROM 12:00 - 1:00 PM = ENTER ONLY
1:00 - 6:00 PM = NO ENTRY OR EXIT
6:00 PM - 7:00 PM = EXIT ONLY

ENTER C: SET-UP ONLY / BREAK DOWN ONLY
CLOSE GATE FOR MOST OF THE EVENT
(WE WILL FURNISH?)



Google Maps Old City Park - Bisbee



Imagery ©2016 Google, Map data ©2016 Google 20 ft

Old City Park - Bisbee
Bisbee, AZ 85603

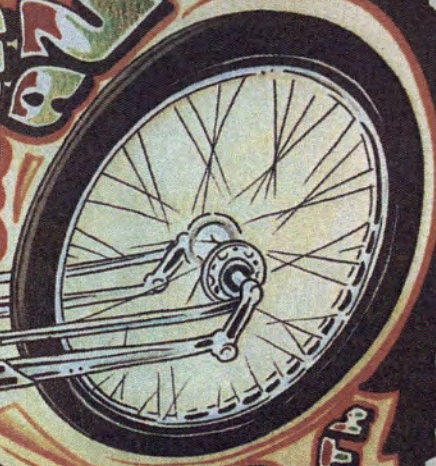
**Motor
Freaks**

VINTAGE
MOTORCYCLE
AND CHOPPER
ROUND -
UP



**BIG
BROTHER**

**SALE
THRU
28TH**



FOR MORE INFO VISIT
OLDSHITRULES.COM

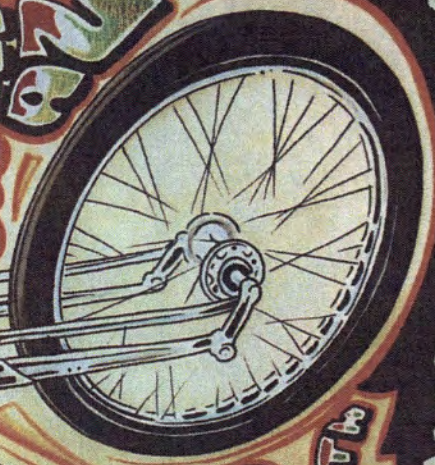
**Motor
Freaks**

VINTAGE
MOTORCYCLE
AND CHOPPER
ROUND -
UP



**BIG
BROTHER**

**SALE
THRU
28TH**



FOR MORE INFO VISIT
OLDSHITRULES.COM



The Main Event® — Special Event Product

YOU CAN OBTAIN A QUOTE BY PROVIDING THE INFORMATION IN THE INSTANT QUOTE SECTION, SUBJECT TO THE REMAINDER PROVIDED PRIOR TO BINDING.

INSTANT QUOTE INFORMATION

Instant Quote is only available for accounts with no losses in the past 3 years. If there is loss history, please detail the losses below.

TYPE OF EVENT

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Beer Garden/Beer Tent | <input type="checkbox"/> Fund Raiser | <input type="checkbox"/> Individual Vendor Booth |
| <input checked="" type="checkbox"/> Car Show | <input type="checkbox"/> Motor Vehicle Race/Show | <input type="checkbox"/> Picnic |
| <input type="checkbox"/> Concerts/Musical Performance | <input type="checkbox"/> Competition or Shows | <input type="checkbox"/> Sporting Event/Tournament |
| <input type="checkbox"/> Conventions/Trade Show/ Exhibit | <input type="checkbox"/> Parade | <input type="checkbox"/> Wedding/Wedding Reception |
| <input type="checkbox"/> Festival | <input type="checkbox"/> Party/Social Event | <input type="checkbox"/> Other (describe): _____ |

Name of applicant: SAMUEL B. DONALDSON

(List only one legal & dba name. Do not include "etal", "etc." or other similar wording in the name.)

Describe applicant's role and responsibility in event: EVENT COORDINATOR / OWNER OF ORGANIZATION

Location Address: OLD CITY PARK - 62 BREWERY AVE.

☐ Same as mailing address

City: DISBEE

State: AZ

Zip: 85603

Dates of event:

From: 05 / 28 / 16

To: 05 / 28 / 16

(If one day event, end date should be the same as start date. Quote will contemplate coverage for events continuing past 12:00 AM).

Desired coverage date(s):

From: _____

To: _____

If event date(s) differs from desired coverage date(s), explain:

Is set-up and take-down coverage needed for additional dates?

☐ Yes* ☒ No

*If yes, what are the dates and what will this exposure include?

*Will there be any heavy machinery used such as bulldozers, backhoes, excavators, or any other types of industrial machinery (small forklifts and light machinery are acceptable)?

☐ Yes ☒ No

Would you like to include a rain date?

☐ Yes*

☒ No

*If yes, what date? _____

FULL SCHEDULE/DESCRIPTION AND PURPOSE OF EVENT (Attach copy of brochure, website pages and flyer to this application or include details on all activities taking place): _____

Will there be any entertainment?

☒ Yes* ☐ No

*If yes, describe and include name of performers and acts: DJ/LIVE BAND/RADIO SHOW

Is there a website for this event?

☐ Yes* ☐ No

*If yes, provide website address: WWW.KXCI.ORG

Name of additional insured: _____

Mailing address: _____

Additional insured's interest in event: _____

Coverage Desired:

☒ Commercial General Liability & Liquor Liability ☐ Commercial General Liability Only ☐ Liquor Liability Only

Limits of coverage desired: _____

Commercial General Liability

ESTIMATED TOTAL ATTENDEES PER DAY: 200

If applicant is an individual exhibitor/vendor, what is the estimated attendees per day anticipated to visit their booth? _____

Average age of attendees: 21-65

Liquor Liability (if coverage is desired)

Hours of event: From: 1:00 AM/PM To: 6:00 AM/PM

If hours vary by date, describe: _____

ESTIMATED NUMBER OF ATTENDEES CONSUMING ALCOHOL DAILY: 100

Is the applicant in the business of selling, serving or furnishing alcoholic beverages?

☐ Yes ☒ No

Is the applicant required to have a liquor license for the event (excluding licenses that are restricted to a host liquor exposure where event sales are not for personal monetary gain)?

☒ Yes ☐ No

HISTORY

1. Previous carrier: _____ Policy number: _____
2. Losses or claims during the past five years: _____

LIQUOR LIABILITY

1. a. Is applicant the sole vendor/server of alcohol at event? ☐ Yes ☒ No
*If no, list number of other vendors/servers serving alcohol: NON-PROFIT (TBD)
b. If there are multiple vendors, are all participating alcohol vendors/servers required to carry liquor liability limits for the event equal to or greater than our applicant? ☒ Yes ☐ No
2. Will alcohol be dispensed by a professional bartender or server that has taken a formal alcohol awareness training course? ☒ Yes ☐ No
3. Will alcohol be sold by applicant? ☐ Yes ☒ No
4. Is BYOB (Bring Your Own Bottle) or self-service of alcohol permitted? ☐ Yes ☒ No

COMMERCIAL GENERAL LIABILITY

1. Will event feature any of the following:
a. Mechanical rides/devices? ☐ Yes ☒ No
b. Moon bounce, rock climbing wall, trampoline or similar rebounding devices, petting zoo or animal rides? ☐ Yes * ☒ No
*(Please Note: Our policy specifically excludes injuries arising from moon bounces, trampolines, rock walls, petting zoos and pony rides)
c. Firearms or fireworks? ☐ Yes ☒ No
d. Overnight camping? ☐ Yes ☒ No
e. Water hazards? ☐ Yes* ☒ No
*If yes, describe: _____
Will attendees be permitted to swim, boat, jet ski or fish? ☐ Yes ☒ No
*If yes, describe: _____
2. Will the event use exhibitors, vendors, performers, contractors, sub-contractors or independent contractors? ☒ Yes* ☐ No
*(Please note, injuries arising from exhibitors, vendors, performers, contractors, sub-contractors or independent contractors are excluded from our policy).
3. a. Describe security measures: TICKET STAFF, FENCING
b. If security is provided by independent contractors, are they required to carry their own insurance? ☒ N/A ☐ Yes ☐ No
4. If this is a CONCERT/MUSICAL EVENT, complete below: (Please note, coverage for injury to performers and entertainers is excluded from our policy).
a. Name(s) of performer(s): RADIO STATION (TBD) Describe type of music: COUNTRY
b. Performers are: ☒ Local ☐ National
c. Will pyrotechnics be featured? ☐ Yes ☒ No
d. Any special effects? ☐ Yes* ☒ No
*If yes, describe: _____
5. If this is a PARADE EVENT, complete below: (Please note, coverage for injury to parade participants is excluded from our policy).
a. Has parade route been approved by local authorities and will route be secured by police? ☐ Yes ☒ No*
*If no, explain: _____
b. Are parade participants permitted to throw souvenirs, candy or other items into the crowd? ☐ Yes ☒ No
c. Describe parade route from start to finish: N/A
6. If this is an ATHLETIC EVENT, complete below: (Please note, coverage for injury to athletic participants is excluded from our policy).
a. Describe athletic event: N/A b. ☐ Professional or ☐ Amateur
7. If this is a MOTOR VEHICLE RACE, RODEO, TRACTOR PULL OR TRUCK SHOW, complete below: (Please note, coverage for injury to participants is excluded from our policy). N/A
a. Is the venue designed specifically for this type of activity? ☐ Yes ☐ No
b. Are metal or concrete barriers in place to ensure spectator safety? ☐ Yes ☐ No*
*If no, describe: _____
c. Are the barriers permanent? ☐ Yes ☐ No
d. How high are the barriers? _____ What is the distance between the barriers and spectators? _____
e. Are spectators ever permitted in the pit or infield area? ☐ Yes ☐ No
f. If this is a rodeo, are the transfer areas between animal pens and the competition restricted from the general public? ☐ Yes ☒ No
g. Will the event feature audience participation (i.e. calf scrambles)? ☐ Yes ☒ No

8. If this is a HEALTH FAIR/CONVENTION, complete below:

a. Will the event feature any medical or health treatment?

☐ Yes ☒ No

9. If this is a CAR-SHOW/MOTOR VEHICLE SHOW, complete below: (Please note, coverage for injury to participants is excluded from our policy).

a. Do vehicles remain stationary throughout the show with the engines off?

☒ Yes ☐ No

b. Will the event feature burnouts, drag races or flame throwing?

☐ Yes ☒ No

ADDITIONAL APPLICANT INFORMATION

Form of Business: ☒ Individual ☐ Corporation ☐ Partnership ☐ LLC ☐ Other _____

Applicant's Mailing Address: 11300 GRATERVILLE RD (if different than the location address above)

City: SONDITA State: AZ Zip: 85037

Email Address of primary contact: oldshitrules@gmail.com Phone: (520) 444-8552

Virginia Notice: Statements in the application shall be deemed the insured's representations. A statement made in the application or in any affidavit made before or after a loss under the policy will not be deemed material or invalidate coverage unless it is clearly proven that such statement was material to the risk when assumed and was untrue.

Minnesota Notice: The clause "and/or authorization or agreement to bind the insurance." is replaced with "Authorization or agreement to bind the insurance may be withdrawn or modified based on changes to the information contained in this application prior to the effective date of the insurance applied for that may render inaccurate, untrue or incomplete any statement made with a minimum of 10 days notice given to the insured prior to the effective date of cancellation when the contract has been in effect for less than 90 days or is being canceled for nonpayment of premium.

Colorado Fraud Statement: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

District of Columbia Fraud Statement: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida Fraud Statement: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Kentucky Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Maine and Washington Fraud Statement: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

New Jersey Fraud Statement: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

New York Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio Fraud Statement: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oklahoma Fraud Statement: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Pennsylvania Fraud Statement: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Tennessee and Virginia Fraud Statement: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Fraud Statement (All Other States): Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Applicant's Signature: [Signature] Title: OWNER/OPERATOR Date: 2.16.16

If your state requires that we have information regarding your Authorized Retail Agent or Broker, please provide below.

Retail Agency Name: PAUL BARKER AGENCY INC License #: _____

Main Agency Phone Number: 520.125.2100

Agency Mailing Address: 512 E. WHITESE CYN RD STE 130

City: GREEN VALLEY State: AZ Zip Code: 85604

AMERICAN FAMILY INSURANCE
6000 AMERICAN PARKWAY
MADISON WI 53783
FAX: 866-254-2164

[Signature]

HOWL & PROWL
VINTAGE MOTORCYCLE SHOW
AT CITY PARK

May 28, 2016

Permit Fee	\$ 50.00
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Special Event License	\$ 32.50
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Total	\$ 82.50
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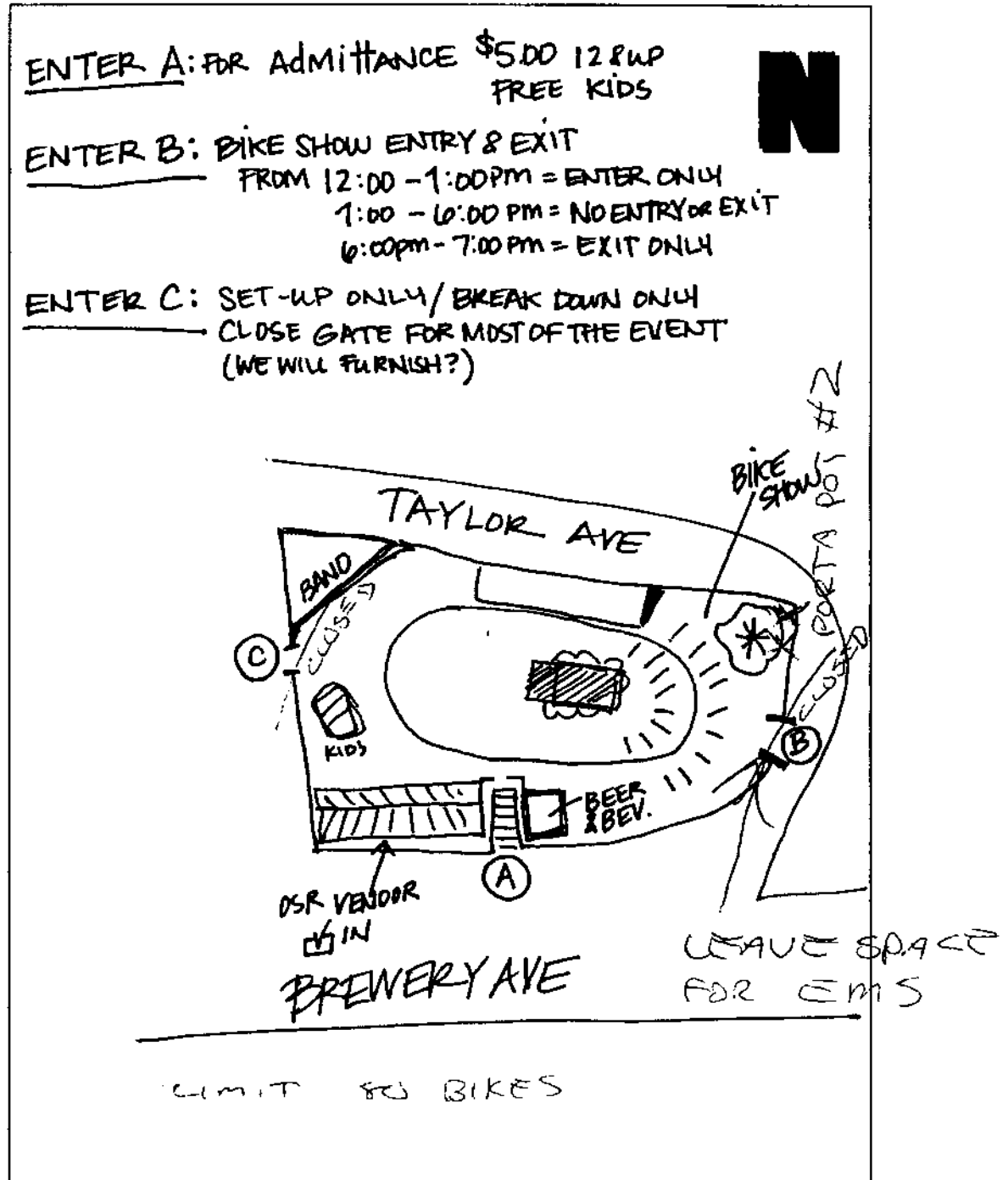
<i>refundable</i> Deposit	<u>\$ 50.00</u>
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Grand Total	\$132.50
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SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/09/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Family Brokerage, Inc. 6000 American Pkwy Madison, WI 53783-0001	CONTACT NAME: Sam Donaldson PHONE (A/C, No, Ext): 520-444-8552 FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC #
INSURED Samuel Donaldson 11300 Graterville Rd Sonoita, AZ 85637	INSURER A: INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		Quote	05/28/2016	05/28/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Event Location:

Old City Park, 62 Brewery Ave. Bisbee, AZ 85603

Date May 28th, 2016

CERTIFICATE HOLDER**CANCELLATION**City of Bisbee
62 Brewery Ave
Bisbee, AZ 85603

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE BISBEE RADIO PROJECT, INC. (KBRP) FOR THE USE OF CITY PARK FOR A BBQ COOKOUT CELEBRATING THE 100TH BIRTHDAY OF CITY PARK ON SUNDAY MAY 29, 2016 FROM 6:00AM TO 2:00AM

FROM: **ASHLEE CORONADO, CITY CLERK**RECOMMENDATION: **APPROVAL OF THE PERMIT**

PROPOSED MOTION: I move that we approve the Park, Facility, and Right-of-Way Use Permit for the Bisbee Radio Project, Inc. (KBRP) for the use of City Park for a BBQ Cookout Celebrating the 100th Birthday of City Park on Sunday, May 29, 2016 from 6:00am to 2:00am.

DISCUSSION:

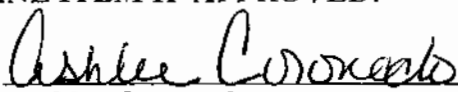
The Bisbee Radio Project, Inc. (KBRP) has submitted a Park, Facility, and Right-of-Way use Permit to hold a BBQ Cookout Celebrating the 100th Birthday of City Park on Sunday, May 29, 2016 from 6:00AM to 2:00AM.

Staff has reviewed the Permit and recommends approval.

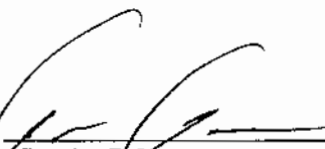
The \$50.00 refundable deposit is required plus the \$25.00 Permit Fee and the \$32.50 Special Event License Fee. There will be no additional fees for the permit as the total cost is less than \$250.00.

FISCAL IMPACT: \$57.50**DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880****BALANCE IN LINE ITEM IF APPROVED: NA**

Prepared by:


Ashlee Coronado,
City Clerk

Reviewed by:


Justin Johnson,
City Manager

RECEIVED

MAK Q. 7 2016

CITY CLERKS OFFICE
CITY OF BISBEE

Permit No. 16-16

CITY OF BISBEE

PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: RYAN J. BRUCE Date: 2/25/16
2. Organization Name: The Bisbee Radio Project, Inc (KBRP)
3. Mailing Address: 94 Main Street / P.O. Box 1501 Bisbee, AZ
520-227-6547
- Phone #: 520-227-6547 Contact name and phone # during event RYAN J. BRUCE 85603
4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).
See attached BBR Cookbook
City Event, Celebrating 100th Birthday of City Park.
5. Approximate Number of Participants and/or Spectators: 500+
6. Requested Location of Event: City Park
7. Date(s) of Event: May 29, 2016 Saturday Sunday
8. Hours of Event: 12pm - 10pm
9. Hours of Reservation (with set-up and breakdown) 6am - 2am
10. Request Consumption of Alcohol: X Yes No
11. Request Sales of Alcohol: X Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ 10.00 ☒ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE
INSURANCE AND GENERATORS

\$ 10.00 ☒ Beer Permit (non-commercial permits only) \$10

\$ _____ ☐ Police (escorts, security, road closures, redirecting of traffic): for _____

\$ _____ ☒ Park Public Works staff (example: posting closures of streets/parking, access to
facility/band shell/restrooms, etc): _____

\$ _____ Other - any additional requests made by applicant or any other conditions set by the
City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☐ \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

☐ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

☐ Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.

☐ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

☐ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

☐ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

☐ County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

☐ Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

☐ Copy of flyers or promotional material associated with this event.

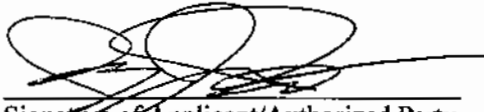
NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50
PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF
YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Ryan J. Bruce certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.



Signature of Applicant/Authorized Party

2-25-16

Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) City Park - 100 years event the period from (date & time) 5/28/16 to 5/29/16, the permittee The Bisbee Radio Project, Inc. agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.


Signature of Permittee or Authorized Representative

Print Name

RYAN J. BRUCE

Date

2/25/16

COUNCIL ACTION:

Recommended to: Approve: _____ Deny: _____

With conditions as noted:

Mayor's Signature:

Date:

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)


- (1) Applicant's Name: RYAN J. BRUCE
- (2) Mailing Address, City, State & Zip: 94 Main St / P.O. Box 1501
Bisbee, AZ 85603
- (3) Business Name: The Bisbee Radio Project, Inc. (KBRP)
- (4) Business Address: 94 Main Street / P.O. Box 1501
- (5) City: Bisbee State: AZ Zip: 85603
- (6) Business Phone No.: 520-432-1400 Resident Phone No.: 520-227-6547
- (7) Name of Special Event: 100 years at City Park Date: 5/29/16
- Specify date(s) License needed: 5/29/16 - 5/29/16
- (8) Will you be serving food: YES X NO

If yes, do you have a Health Dept. Food Certificate: YES NO
(A copy of the Cochise County Health Dept. Certificate **MUST**
accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$

I, RYAN J. BRUCE being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.


Signature of Applicant

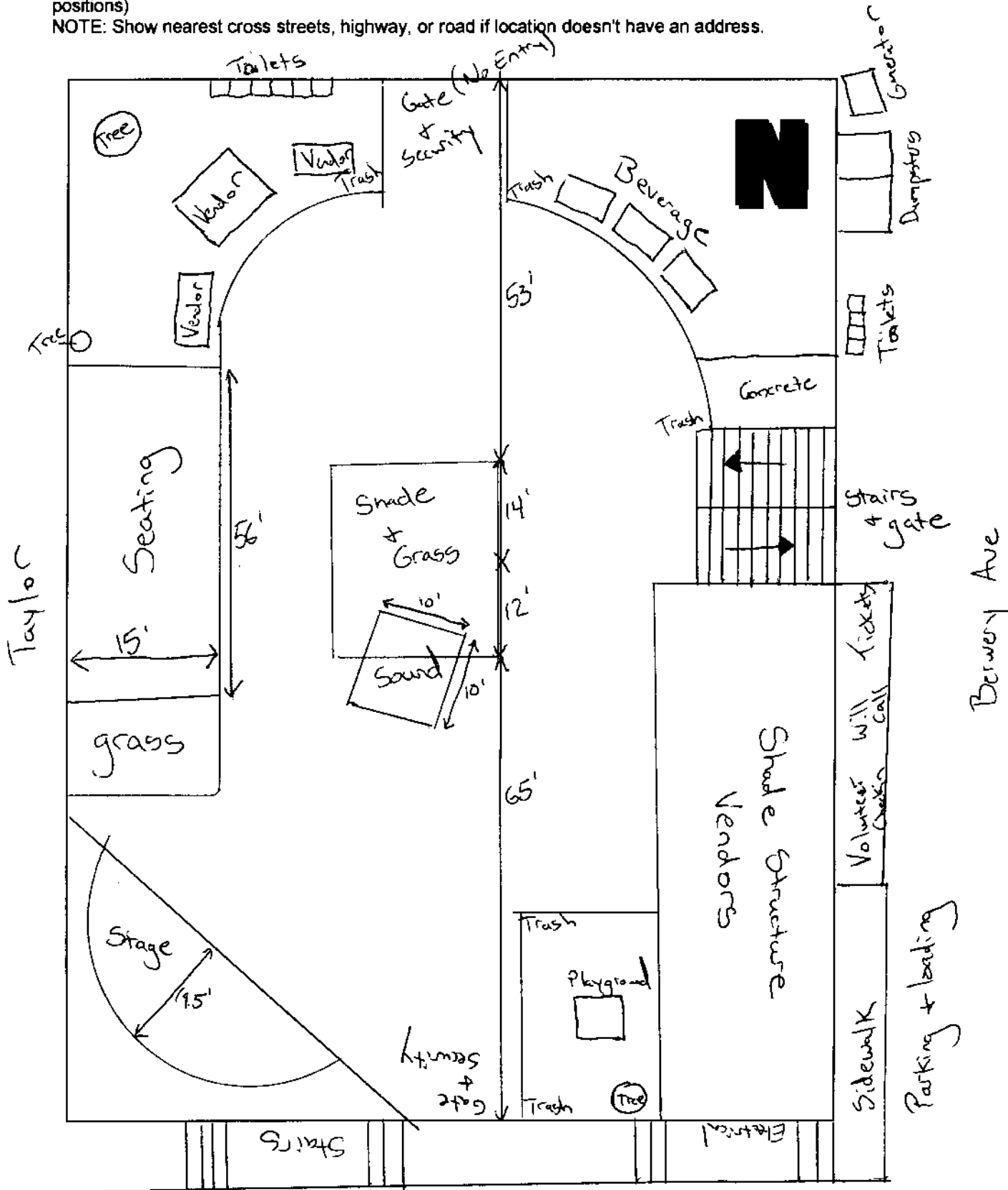
2/25/16
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

SPECIAL EVENT LICENSED PREMISES DIAGRAM
 (This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



100th BIRTHDAY OF CITY PARK
BBQ COOKOUT
MAY 29, 2016

Permit Fee	\$ 25.00
Special Event License	\$ 32.50
Electricity	\$ 10.00
Beer Permit	<u>\$ 10.00</u>
Total	\$ 87.50
Deposit	<u>\$ 54.00</u>
Grand Total	\$141.50

WAIVER OF FEES REQUESTED-CITY EVENT

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION
SUBMITTED BY THE BISBEE RADIO PROJECT, INC. (KBRP) FOR AN EVENT
TO BE HELD AT CITY PARK ON SUNDAY, MAY 29, 2016 FROM 12:00PM (Noon)
to 10:00PM; RYAN BRUCE, APPLICANT.

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Special Event Liquor License Application

PROPOSED MOTION: I move to approve the Special Event License application submitted by
the Bisbee Radio Project, Inc. (KBRP) for an event to be held at City
Park on Sunday, May 29, 2016 from 12:00PM (Noon) to 12:00
10:00PM; Ryan Bruce, Applicant.

DISCUSSION:

Mr. Bruce has requested approval of a Special Event Liquor License Application for The Bisbee Radio Project, Inc. for an event to be held at City Park on Sunday, May 29, 2016 from 12:00PM (Noon) to 10:00PM.

Mr. Bruce has indicated that the location has a permanent fence with three gates that will be staffed by two (2) security personnel and barriers will be used to control the movement of pedestrian traffic. Mr. Bruce has also indicated that there will be six (6) Security Personnel.

FISCAL IMPACT: N/A


DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:


Ashlee Coronado, City Clerk

Reviewed by:


Ronald Oertle, Mayor



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: The Bisbee Radio Project, Inc.

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0904572

SECTION 3 The organization is a: (check one box only)

- ☒ Charitable ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No

Name of Business

License Number

Phone (Include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- ☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☒ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? ☒ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: City Park

Address of Location: 62 Brewery Ave., Bisbee, Cochise, AZ 85603

Street

City

COUNTY

State

Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☒ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Bruce, Ryan J. 04/20/1977

Last

First

Middle

Date of Birth

2. Applicant's mailing address: 94 Main Street / P.O. Box 1501, Bisbee, AZ 85603

Street

City

State

Zip

3. Applicant's home/cell phone: (520) 227-6547 Applicant's business phone: (520) 432-1400

4. Applicant's email address: ryanjbruce@yahoo.com

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes ☒ No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☒ No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name The Bisbee Radio Project, Inc. Percentage: 100%

Address 94 Main Street / P.O. Box 1501, Bisbee AZ 85603
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 6 Number of Security Personnel ☒ Fencing ☒ Barriers

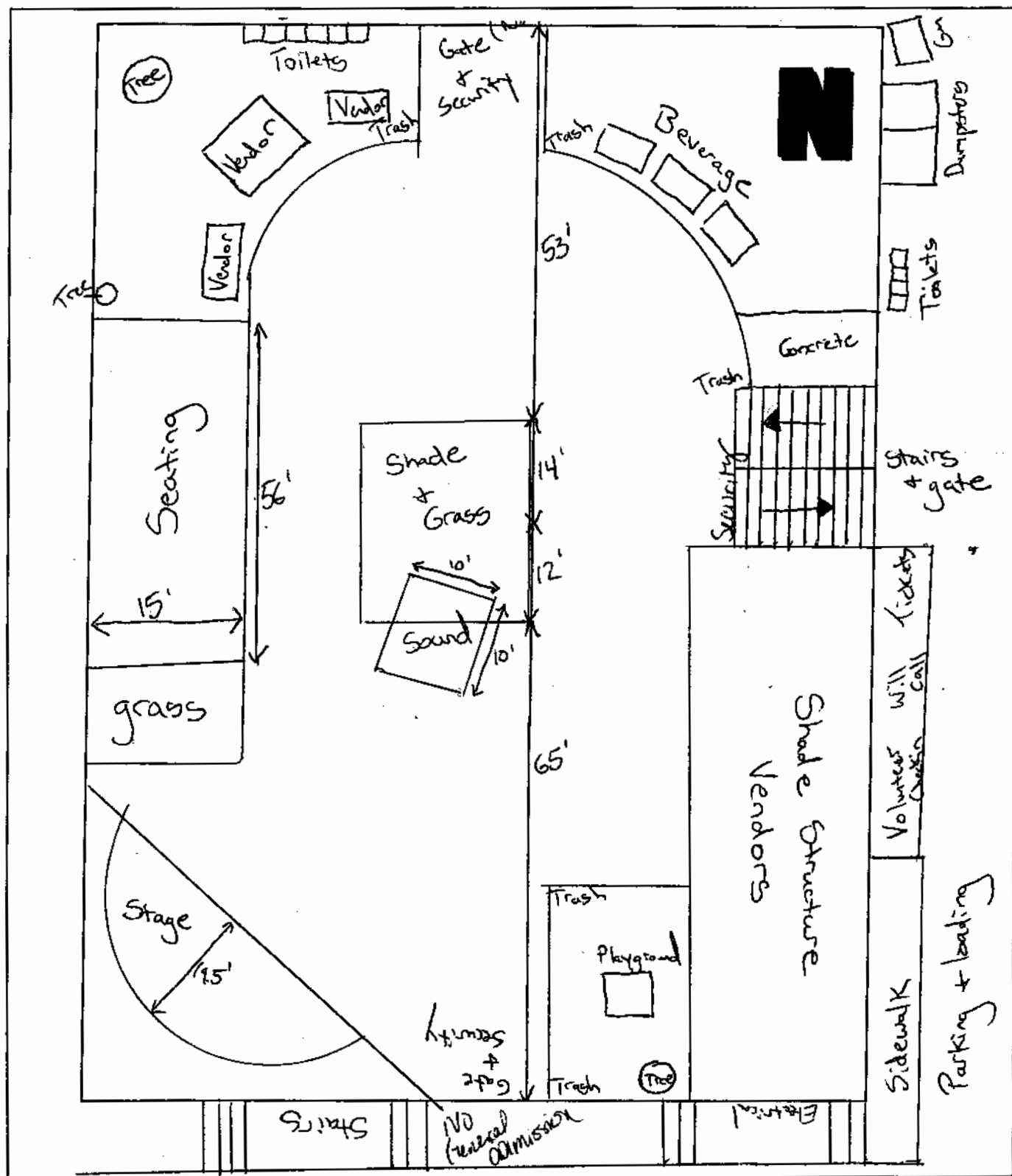
Explanation: The location has a permanent fence with three gates that will be staffed by two security personnel and barriers will be used to control the movement of pedestrian traffic.

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>05/29/2016</u>	<u>Saturday</u>	<u>12 PM</u>	<u>10 PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

Page 3 of 4
Individuals requiring ADA accommodations call (602)542-9027.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Andrew R. Haratyk declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Andrew R. Haratyk Board Pres 2 25 16 520 249 5404
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 25th February 2016
Day Month Year

State Arizona County of Cochise

My Commission Expires on: 9-30-18
Date

Ashlee Coronado
Signature of Notary Public
ASHLEE CORONADO
Notary Public - State of Arizona
COCHISE COUNTY
My Commission Expires Sept. 30, 2018

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) Ryan J. Bruce declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] Executive Director 2/25/16 520-227-6547
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 25th February 2016
Day Month Year

State Arizona County of Cochise

My Commission Expires on: 9-30-18
Date

Ashlee Coronado
Signature of Notary Public
ASHLEE CORONADO
Notary Public - State of Arizona
COCHISE COUNTY
My Commission Expires Sept. 30, 2018

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2015REGULAR ☐CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: APPROVAL OF A PARK, FACILITY AND RIGHT OF WAY USE PERMIT FOR THE USE OF 100 TOMBSTONE CANYON TO CITY PARK FOR THE BISBEE PRIDE PARADE ON SATURDAY, JUNE 18, 2016 FROM 7:00PM TO 8:00PM.

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the Park, Facility and Right-of-Way Use Permit for the use of 100 Tombstone Canyon to City Park for the Bisbee Pride Parade on Saturday, June 18, 2016 from 7:00pm to 8:00pm.

DISCUSSION:

Bisbee Pride, Inc. has submitted a Park, Facility and Right-of-Way Use Permit for the use of 100 Tombstone Canyon to City Park for the Bisbee Pride Parade on Saturday, June 18, 2016 from 7:00pm to 8:00pm.

Staff has reviewed the Permit and recommends approval.

The \$50.00 refundable deposit is required. All other fees will be paid prior to the event.

FISCAL IMPACT: \$25.00**DEPARTMENT LINE ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** NA

Prepared by:

Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by:

Jestin Johnson
Jestin Johnson,
City Manager

RECEIVED

MAR 01 2016

Permit No. 11-16

CITY CLERK'S OFFICE
CITY OF BISBEE

CITY OF BISBEE

PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: ~~By:~~ KATHY SOWDEN Date: _____

2. Organization Name: BISBEE PRIDE, INC

3. Mailing Address: PO Box 451 Bisbee, AZ 85603

Phone #: 432-2900 Contact name and phone # during event KATHY 227-9657

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

BISBEE PRIDE PARADE BEGINNING AT 100 BLOCK OF TOMBSTONE CANYON + PROCEEDING DOWN MAIN ST + LEFT ON BREWERY AVENUE, ENDING AT CITY PARK (WALKERS) + CITY PARKING LOT AT WALSH + BREWERY (VEHICLES).

5. Approximate Number of Participants and/or Spectators: 200

6. Requested Location of Event: 100 Tombstone Canyon to City Park

7. Date(s) of Event: 6/18/16

8. Hours of Event: 7 pm - 8 pm

9. Hours of Reservation (with set-up and breakdown) _____

10. Request Consumption of Alcohol: _____ Yes X No

11. Request Sales of Alcohol: _____ Yes X No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ _____) General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE
INSURANCE AND GENERATORS

\$ _____ ☐ Beer Permit (non-commercial permits only) \$10

\$ _____ ☒ Police (escorts, security, road closures, redirecting of traffic): for _

\$ _____ ☐ Park Public Works staff (example: posting closures of streets/parking, access to
facility/band shell/restrooms, etc): _____

\$ _____ Other - any additional requests made by applicant or any other conditions set by the
City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☒ \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

☒ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

☒ Fees for above service requests in the amount of \$ 56.00 before permit is processed or event can take place.

☐ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

☐ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

☒ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

☐ County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

☐ Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

☐ Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50
PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF
YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, KATHY SOWDEN certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Kathy Sowden
Signature of Applicant/Authorized Party

2/20/16
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) BISBEE PRIDE Parade event the period from (date & time) 6/18/16 7PM to 6/18/16 8 PM, the permittee KATHY SOWDEN agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Kathy Sowden
Signature of Permittee or Authorized Representative

Kathy Sowden
Print Name

2/20/16
Date

COUNCIL ACTION:	
Recommended to:	Approve: _____ Deny: _____
With conditions as noted:	
Mayor's Signature:	Date:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/18/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HCC Specialty 401 Edgewater Place, Suite 400 Wakefield, MA 01880		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #:	
INSURED Bisbee Pride 81 Main St Bisbee, AZ 85603		INSURER(S) AFFORDING COVERAGE INSURER A: New Hampshire Insurance Company INSURER B: United States Fire Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 23841 21113	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability* \$1M/\$1M	X		SEL064079556	02/22/2016	06/22/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> Medical Expense						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
B	Medical Expense GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			US571483	02/22/2016	06/22/2016	MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is added as Additional Insured with respects to our Insured's operations only.
This insurance is primary and non-contributory as required by written contract.
This coverage is with respect to Bisbee Pride Inc event to be held 6/18/2016 - 6/19/2016 at Grassy Park Bisbee AZ.

CERTIFICATE HOLDER**CANCELLATION**City of Bisbee
118 Arizona St
Bisbee, AZ 85603

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**BISBEE PRIDE PARADE
FEE SCHEDULE
JUNE 18, 2016**

Permit Fee	\$ 25.00
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TOTAL	\$ 25.00
-------	----------

Deposit	\$ 50.00
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**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION
SUBMITTED BY BISBEE PRIDE, INC. FOR AN EVENT TO BE HELD AT CITY
PARK ON SATURDAY, JUNE 18, 2016 FROM 7:00PM to MIDNIGHT; KATHY
SOWDEN, APPLICANT.

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Special Event Liquor License Application

PROPOSED MOTION: I move to approve the Special Event License application submitted by
Bisbee Pride, Inc. for an event to be held at City Park on Saturday,
June 18, 2016 from 7:00PM to 12:00 Midnight; Kathy Sowden,
Applicant.

DISCUSSION:

Ms. Kathy Sowden has requested approval of a Special Event Liquor License Application for
Bisbee Pride, Inc. for an event to be held at City Park on Saturday, June 20, 2016 from 7:00PM to
12:00 Midnight.

Ms. Sowden has indicated that the area is fenced, the gates will be monitored and that there will
be 6 Security Personnel present throughout the event to ensure compliance.

FISCAL IMPACT: N/A

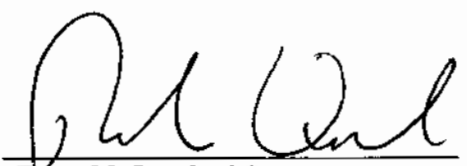
DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:


Ashlee Coronado, City Clerk

Reviewed by:


Ronald Oertle, Mayor



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: BISBEE PRIDE, INC

SECTION 2 Non-Profit/IRS Tax Exempt Number: 47-1664412

SECTION 3 The organization is a: (check one box only)

- ☒ Charitable ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No

Name of Business

License Number

Phone (Include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- ☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☒ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? ☒ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: CITY PARK

Address of Location: CITY PARK BISBEE AZ 85603
Street City County State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☒ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: SOWDEN KATHY M. 11-02-1955
Last First Middle Date of Birth

2. Applicant's mailing address: 3405 W HAWK RD BISBEE AZ 85603
Street City State Zip

3. Applicant's home/cell phone: (520) 432-227-9657 Applicant's business phone: (520) 432-2900

4. Applicant's email address: fkeepers@cableone.net

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes ☒ No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 1
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☒ No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Bisbee Pride, Inc Percentage: 100

Address PO Box 451 Bisbee AZ 85603
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 6 Number of Security Personnel ☒ Fencing ☒ Barriers

Explanation: Area is Fenced and gates monitored. Attendees are
carded and receive a wristband which is required to be served
alcohol. Security personnel are present throughout event to ensure
compliance

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

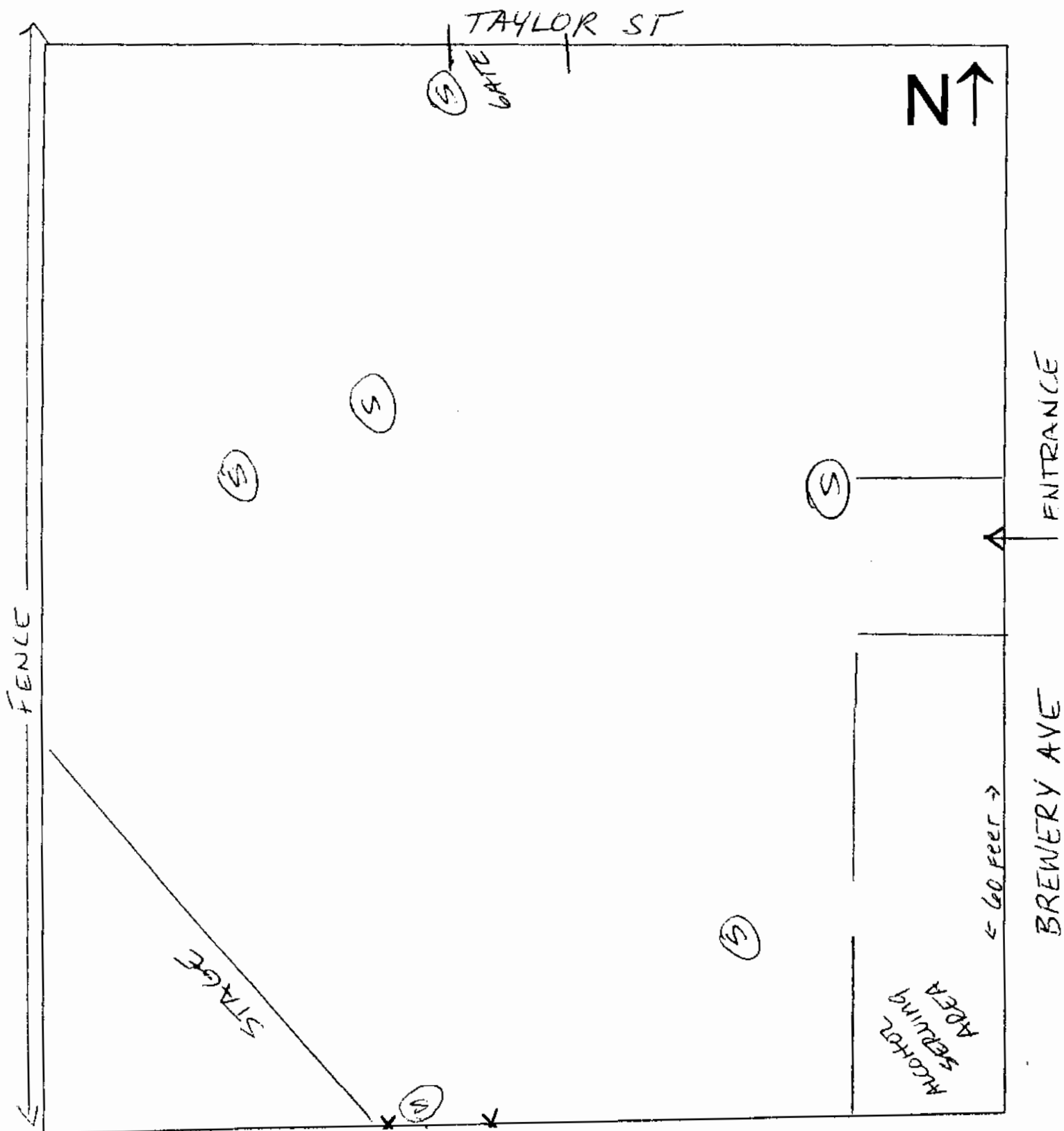
	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>6-18-2016</u>	<u>Saturday</u>	<u>7pm</u>	<u>12pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

(S) = security person

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



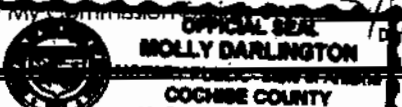
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) KATHY SOWDEN declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Kathy Sowden president 2-19-16 520-432-2900
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 19 02 2016
State Arizona County of Cochise
Day Month Year

My Commission Expires on: 5/24/16 Molly Darlington
Date Signature of Notary Public



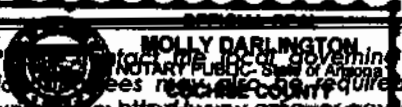
SECTION 14 This section to be completed only by the applicant named in Section 9.

I, (Print Full Name) KATHY SOWDEN declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Kathy Sowden president 2-19-16 520-432-2900
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 19 02 2016
State Arizona County of Cochise
Day Month Year

My Commission Expires on: 5/24/16 Molly Darlington
Date Signature of Notary Public



board for additional application requirements and submission deadlines. Additional fees required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azagov.org/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 7, 2016**REGULAR** ☐ **CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT: APPROVAL OF A PARK, FACILITY AND RIGHT OF WAY USE PERMIT FOR THE USE OF GRASSY PARK, GOAR PARK AND VARIOUS PARKING AREAS FOR THE BISBEE PRIDE VENDOR FAIR ON SATURDAY, JUNE 18, 2016 FROM 6:00AM TO MIDNIGHT****FROM:** Ashlee Coronado, City Clerk**RECOMMENDATION:** Approval of the Permit**PROPOSED MOTION:** I move that we approve the Park, Facility and Right-of-Way Use Permit for the use of Grassy Park, Goar Park and Various Parking Areas for the Bisbee Pride Vendor Fair on Saturday, June 18, 2016 from 6:00AM to Midnight.

DISCUSSION:

Bisbee Pride, Inc. has submitted a Park, Facility and Right of Way Use Permit for the use Grassy Park, Goar Park and Various Parking Areas for the Bisbee Pride Vendor Fair on Saturday, June 18, 2016 From 6:00am To Midnight.

Staff has reviewed the Permit and the following items were addressed:

The \$50.00 refundable deposit is required. All other fees will be paid prior to the event except for vendor fees which will be paid following the event.

FISCAL IMPACT: \$57.50**DEPARTMENT LINE ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

NA

Reviewed by: Jestin Johnson
Jestin Johnson,
City Manager

RECEIVED

MAR 01 2016

CITY CLERK'S OFFICE
CITY OF BISBEE

Permit No. 10-16

CITY OF BISBEE

PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: ~~DOB~~ KATHY SOWDEN Date: 2/20/16

2. Organization Name: BISBEE PRIDE, INC

3. Mailing Address: PO BOX 1195 BISBEE AZ 85603

Phone #: 432-2900 Contact name and phone # during event KATHY 227-9657

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

VENDOR FAIR- GRASSY PARK, GOAR PARK, 6 PARKING SPACES AT EAST END OF GRASSY PARK, 3 PARKING SPACES AT SOUTH END OF GOAR PARK, 9 PARKING SPACES IN FRONT ROW OF BUSY BEE, MAIN EVENT- CITY PARK, BUILDING BELOW CITY PARK, 4 PARKING SPACES IN FRONT OF CITY PARK

5. Approximate Number of Participants and/or Spectators: 1000

6. Requested Location of Event: SEE #4

7. Date(s) of Event: 6-18-16

8. Hours of Event: 6AM - MIDNIGHT

9. Hours of Reservation (with set-up and breakdown) 6AM - MIDNIGHT

10. Request Consumption of Alcohol: X Yes No

11. Request Sales of Alcohol: X Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ ☒ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):
☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE
INSURANCE AND GENERATORS
- \$ ☒ Beer Permit (non-commercial permits only) \$10
- \$ ☐ Police (escorts, security, road closures, redirecting of traffic): for
- \$ ☒ Park Public Works staff (example: posting closures of streets/parking, access to
facility/band shell/restrooms, etc): RESTROOMS - GRASSY, GOAD & CITY
PARK. PARKING AS DESCRIBED IN ITEM 4
- \$ Other - any additional requests made by applicant or any other conditions set by the
City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

- ☒ \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- ☒ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- ☒ Fees for above service requests in the amount of \$ before permit is processed or event can take place.
- ☒ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- ☒ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- ☒ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- ☒ County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- ☒ Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- ☒ Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50
PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF
YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, KATHY SOLODIN certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Kathy Solodin
Signature of Applicant/Authorized Party

2/20/16
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) BISBEE PRIDE FESTIVAL event the period from (date & time) 6/18/16 6AM to 6/18/16 midnight, the permittee KATHY SOWDEN agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Kathy Sowden
Signature of Permittee or Authorized Representative

Kathy Sowden _____
Print Name Date

COUNCIL ACTION:	
Recommended to:	Approve: _____ Deny: _____
With conditions as noted:	
Mayor's Signature:	Date:

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

- (1) Applicant's Name: KATHY SOWDEN
- (2) Mailing Address, City, State & Zip: PO BOX 451
BISBEE, AZ 85603
- (3) Business Name: BISBEE PRIDE, INC
- (4) Business Address: PO BOX 451 ~~BISBEE AZ 85603~~
- (5) City: BISBEE State: AZ Zip: 85603
- (6) Business Phone No.: 432-2900 Resident Phone No.: 432-5424
- (7) Name of Special Event: Bisbee PRIDE Date: 6-18-16
- Specify date(s) License needed: 6/18/16
- (8) Will you be serving food: X YES NO

If yes, do you have a Health Dept. Food Certificate: X YES NO
(A copy of the Cochise County Health Dept. Certificate **MUST**
accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ 32⁵⁰

I, KATHY SOWDEN being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

Kathy Sowden
Signature of Applicant

6-20-16
Date

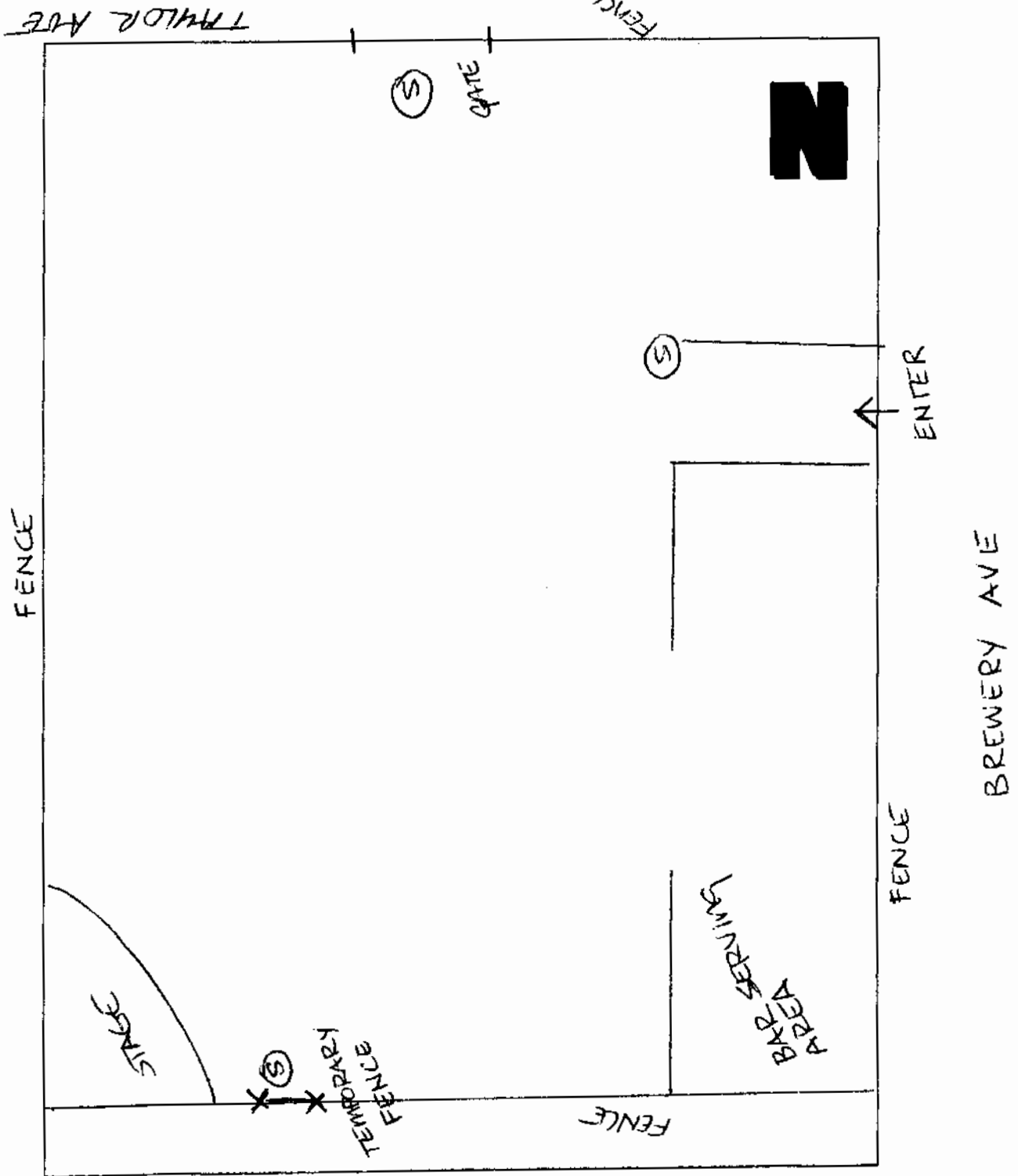
Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

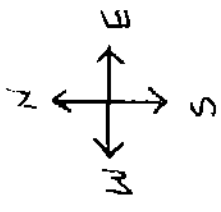
CITY PARK

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



(S) = SECURITY MONITOR

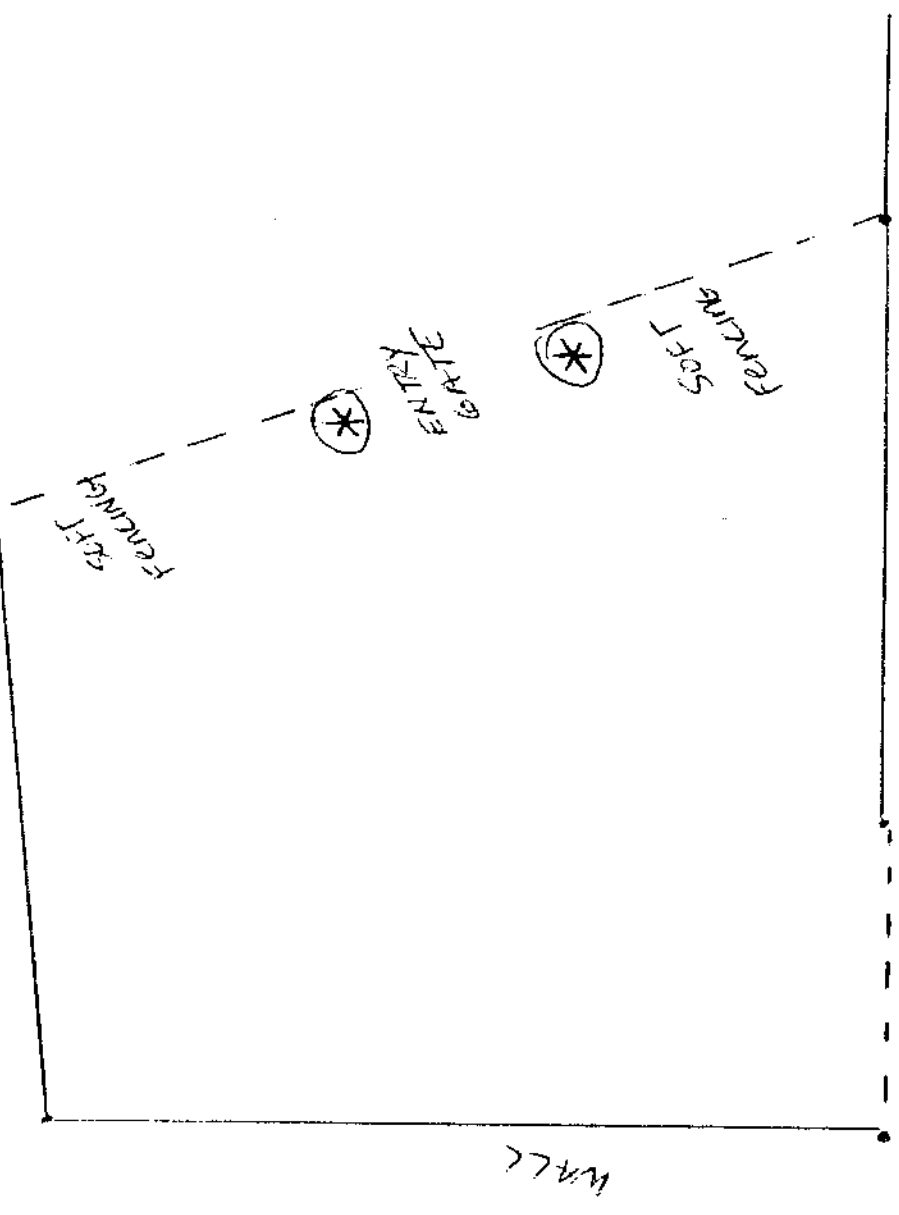


BREWERY
AVE

GRASSY PARK - BEER GARDEN

← HOWELL ST →

WALL



(*) SECURITY

MAIN ST.

SOFT FENCING



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/18/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HCC Specialty 401 Edgewater Place, Suite 400 Wakefield, MA 01880	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED Bisbee Pride 81 Main St Bisbee, AZ 85603	E-MAIL:	
	ADDRESS:	
	PRODUCER CUSTOMER ID #:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: New Hampshire Insurance Company 23841	
INSURER B: United States Fire Insurance Company 21113		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		SEL064079556	02/22/2016	06/22/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
B	<input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			US571483	02/22/2016	06/22/2016	MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Liquor Liability* \$1M/\$1M						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> Medical Expense						GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input type="checkbox"/> UTA - ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/>						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is added as Additional Insured with respect to our Insured's operations only.
This insurance is primary and non-contributory as required by written contract.
This coverage is with respect to Bisbee Pride Inc event to be held 6/18/2016 - 6/19/2016 at Grassy Park Bisbee AZ

CERTIFICATE HOLDER**CANCELLATION**City of Bisbee
118 Arizona St
Bisbee, AZ 85603

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**BISBEE PRIDE VENDOR FAIR
FEE SCHEDULE
June 18, 2016**

Permit Fee	\$ 25.00
Band Shell	\$ 50.00
Electricity	\$ 10.00
Special Event License	\$ 32.50
Barricades (20 x 2.00 ea)	\$ 40.00
Signs (22 x 1.50)	\$ 33.00
Tape	<u>\$ 15.00</u>
TOTAL	\$205.15
Deposit	\$ 50.00

**VENDOR FEES WILL BE PAID FOLLOWING THE
EVENT.**

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION
SUBMITTED BY BISBEE PRIDE, INC FOR AN EVENT TO BE HELD AT GRASSY
PARK ON SATURDAY, JUNE 18, 2016 FROM 10:00AM TO 5:00PM; KATHY
SOWDEN, APPLICANT.

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Special Event Liquor License Application

PROPOSED MOTION: I move to approve the Special Event Liquor License application
submitted by Bisbee Pride, Inc. for an event to be held at Grassy Park
on Saturday, June 18, 2016 from 10:00AM to 5:00PM; Kathy Sowden,
Applicant.

DISCUSSION:

Ms. Kathy Sowden has requested approval of a Special Event Liquor License Application for
Bisbee Pride, Inc. for an event to be held at Grassy Park on Saturday, June 18, 2016 at 10:00AM
to 5:00PM.

Ms. Sowden has indicated that the area will be fenced, the gates will be monitored and that there
will be 2 Security Personnel present throughout the event to ensure compliance.

FISCAL IMPACT: N/A


DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:


Ashlee Coronado, City Clerk

Reviewed by:


Ronald Oertle, Mayor



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azilquor.gov
(602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Bisbee Pride, Inc.

SECTION 2 Non-Profit/IRS Tax Exempt Number: 47-1664412

SECTION 3 The organization is a: (check one box only)

- ☒ Charitable ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No

Name of Business

License Number

Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- ☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☒ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? ☒ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: Grassy Park

Address of Location: Grassy Park Bisbee AZ 85603
Street City County State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☒ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: SOWDEN KATHY M 11-02-1955
Last First Middle Date of Birth

2. Applicant's mailing address: 3405 W. Hwy 80 Bisbee AZ 85603
Street City State Zip

3. Applicant's home/cell phone: 520 227 9657 Applicant's business phone: 520 432-2900

4. Applicant's email address: fkeepers@cableone.net

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes ☒ No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 1
(The number cannot exceed 12 events per year, exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☒ No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Bisbee Pride, Inc Percentage: 100

Address PO Box 451 Bisbee AZ 85603
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 2 Number of Security Personnel ☒ Fencing ☒ Barriers

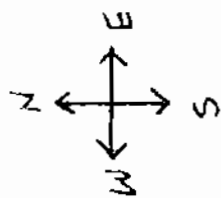
Explanation: Area is fenced & gates monitored. Attendees are carded & receive a wristband which is required to be served alcohol. Security personnel are present throughout the event to ensure compliance

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.


See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>6-18-16</u>	<u>Saturday</u>	<u>10am</u>	<u>5pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____



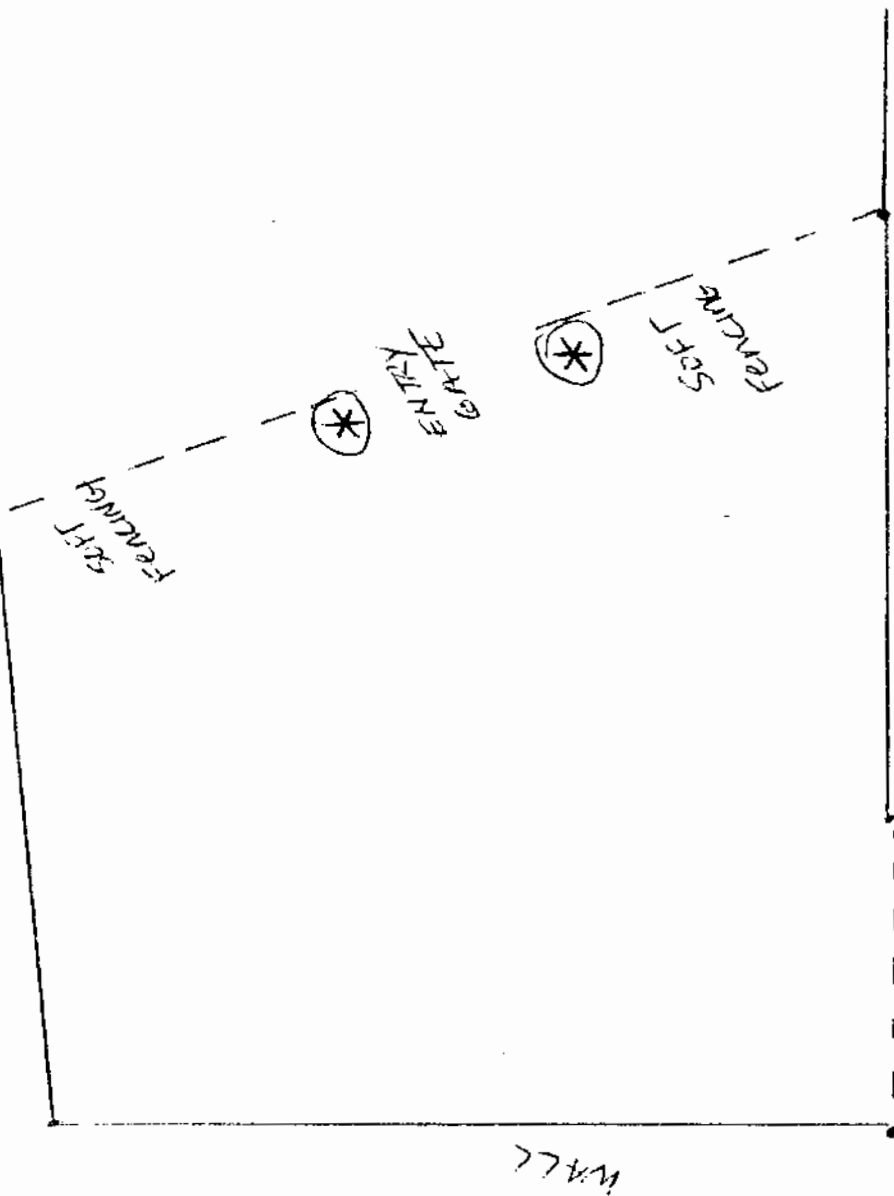
BREWERY
AVE



GRASSY PARK - BEER GARDEN

← HOWELL ST →

WALL



(*) SECURITY

MAIN
ST.

SOFT
FENCING

WALL

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.


I, (Print Full Name) KATHY SOWDEN declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Kathy Sowden president 2/19/16 520-432-2900
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 19 02 2016
Day Month Year

State Arizona County of Cochise

My Commission Expires on: 5/24/16 Date

 OFFICIAL SEAL
MOLLY DARLINGTON
NOTARY PUBLIC - State of Arizona
COCHISE COUNTY

Signature of Notary Public Molly Darlington

SECTION 14 This Commission is to be completed only by the applicant named in Section 9.


I, (Print Full Name) KATHY SOWDEN declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Kathy Sowden president 2/19/16 520-432-2900
Signature Title/Position Date Phone Number

The foregoing instrument was acknowledged before me this 19 02 2016
Day Month Year

State Arizona County of Cochise

My Commission Expires on: 5/24/16 Date

 OFFICIAL SEAL
MOLLY DARLINGTON
NOTARY PUBLIC - State of Arizona
COCHISE COUNTY

Signature of Notary Public Molly Darlington

on the following board for additional application requirements and submission deadlines. Additional fees may be assessed before approval may be granted. For more information, please contact your local jurisdiction: http://www.cozila.com/assets/documents/homepage_docs/spec_event_links.pdf

SECTION 15 Local Governing Body Approval Section

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County)

Signature _____ Date _____ Phone _____

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter, prohibited agency action, prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐**SUBJECT: APPROVAL OF A PARK, FACILITY AND RIGHT OF WAY USE PERMIT FOR THE USE OF HOWELL AVENUE IN FRONT OF THE COPPER QUEEN HOTEL FOR A STREET DANCE FRIDAY, JUNE 17, 2016 FROM 7:00PM TO MIDNIGHT.****FROM: Ashlee Coronado, City Clerk****RECOMMENDATION: Approval of the Permit****PROPOSED MOTION: I move that we approve the Park, Facility and Right-of-Way Use Permit for the use of Howell Avenue in Front of the Copper Queen Hotel for a Street Dance Friday, June 17, 2016 from 7:00pm to Midnight.**

DISCUSSION:

Copper Queen Hotel has submitted a Park, Facility and Right of Way Use Permit for the Use of Howell Avenue in front of the Copper Queen Hotel for a Street Dance Friday, June 17, 2016 from 7:00pm to Midnight.

Staff has reviewed the Permit and recommends approval.

The \$50.00 refundable deposit is required. All other fees will be paid prior to the event.

FISCAL IMPACT: \$82.50**DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880****BALANCE IN LINE ITEM IF APPROVED: NA**

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Jestin Johnson
Jestin Johnson,
City Manager

RECEIVED

MAR 01 2016

CITY CLERK'S OFFICE
CITY OF BISBEE

Permit No. 14-16

CITY OF BISBEE

PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Date: DAN R. FINCK Date: 02/22/2016

2. Organization Name: COPPER QUEEN HOTEL

3. Mailing Address: 11 HOWELL AVE BISBEE, AZ 85603

520
Phone #: 505-1490 Contact name and phone # during event DAN R. FINCK

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

STREET DANCE IN FRONT OF HOTEL FOR GAY PRIDE

5. Approximate Number of Participants and/or Spectators: 700

6. Requested Location of Event: STREET IN FRONT OF COPPER QUEEN HOTEL

7. Date(s) of Event: 06/17/2016

8. Hours of Event: 7 PM THRU MIDNIGHT

9. Hours of Reservation (with set-up and breakdown) 7PM THRU MIDNIGHT

10. Request Consumption of Alcohol: ☒ Yes ☐ No

11. Request Sales of Alcohol: ☒ Yes ☐ No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ _____ ☐ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

☐ GENERATORS ARE PERMITTED.....ALL JUMPING CASTLES MUST HAVE
INSURANCE AND GENERATORS

\$ _____ ☐ Beer Permit (non-commercial permits only) \$10

\$ _____ ☐ Police (escorts, security, road closures, redirecting of traffic): for _____

\$ _____ ☐ Park Public Works staff (example: posting closures of streets/parking, access to
facility/band shell/restrooms, etc): _____

\$ _____ ☐ Other - any additional requests made by applicant or any other conditions set by the
City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☒ \$25 non-commercial or ~~\$50~~ commercial permit fee paid before permit is processed.

☒ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges") This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

☐ Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.

☒ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

☐ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

☒ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

☐ County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

☒ Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

☐ Copy of flyers or promotional material associated with this event.

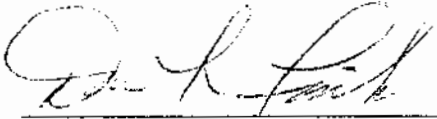
NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50
PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF
YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, DAN R. FINCK certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.



Signature of Applicant/Authorized Party

02/22/16

Date

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

- (1) Applicant's Name: DAN R. FINCK
- (2) Mailing Address, City, State & Zip: BOX CQ WILLHOWELL AVE
BISBEE - AZ
- (3) Business Name: COPPER QUEEN HOTEL
- (4) Business Address: 11 HOWELL AVE
- (5) City: BISBEE State: AZ Zip: 85603
- (6) Business Phone No.: ⁵²⁰ 432-2216 Resident Phone No.: ⁵²⁰ 508-1490
CELL
- (7) Name of Special Event: GRAY PRIDE DANCE Date: _____

Specify date(s) License needed: 06/17/2016

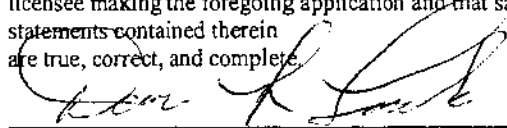
(8) Will you be serving food: _____ YES ☒ NO

If yes, do you have a Health Dept. Food Certificate: _____ YES _____ NO
(A copy of the Cochise County Health Dept. Certificate **MUST**
accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ _____

I, DAN R. FINCK being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.


Signature of Applicant

02-22-2016
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

Covenant Presbyterian Church

<p>Copper Queen Hotel, 11 Howell Ave, Bisbee Arizona 85603</p>	<p>I would like to extend our premises out 20 ft and the 130 ft in front of the hotel to allow our guests to carry their drinks down the stairs to the street just in front of the hotel. (People will try and do it anyway, this way I am within the law)</p>	<p>Angelas Restaurant</p>	<p>Saloon Patio</p>
---	---	----------------------------------	----------------------------

Copper Queen Annex 7
Howell Ave Bisbee
Arizona 85603

Angelas Restaurant

Saloon Patio

Anex Pátió

Chainlink and Security

Howell! Ave One Way <-----

Chainlink Fence and Security

Public
Streams

Grassy Park



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Farmer Woods Group 919 North 1st Street Phoenix AZ 85004		CONTACT NAME: Cathy Weber PHONE (A/C No. Ext): 602.264.0566 FAX (A/C No.): 602.277.4706 E-MAIL ADDRESS: cathy-weber@leavitt.com	
INSURED Copper Queen Management LLC DBA: Copper Queen Hotel P.O. Drawer CQ Bisbee, AZ 85603		INSURER(S) AFFORDING COVERAGE INSURER A: Firemans Fund Insurance NAIC # 21873 INSURER B: Great American INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 15-16 GL/Umb

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		MXG80962340	04/01/2015	04/01/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X				MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO					
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per person) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB		UM3305246	04/01/2015	04/01/2016	BODILY INJURY (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB					PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> CLAIMS-MADE					
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Events June 17, 2016 and October 22, 2016. City of Bisbee is additional insured as defined by blanket CG7158 01/14 attached. **Replaces any prior certificate**

CERTIFICATE HOLDER**CANCELLATION**City of Bisbee
118 Arizona Street
Bisbee, AZ 85603

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Catherine

Catherine L Weber

GAY PRIDE STREET DANCE
COPPER QUEEN HOTEL
FEE SCHEDULE
June 17, 2016

Permit Fee	\$ 50.00
Special Event License	<u>\$ 32.50</u>
TOTAL	\$ 82.50
Deposit	\$ 50.00

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☒CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY THE COPPER QUEEN HOTEL FOR AN EVENT TO BE HELD AT 11 HOWELL AVENUE, BISBEE, ARIZONA ON FRIDAY, JUNE 17, 2016; DAN FINCK APPLICANT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit


PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee, Arizona on Friday, June 17, 2016.

DISCUSSION:

Mr. Finck has requested approval of an application for an Extension of Premises/Patio Permit for the Copper Queen Hotel for an event to be held at 11 Howell Avenue, Bisbee, AZ on Friday, June 17, 2016.

FISCAL IMPACT: N/A**DEPARTMENT LINE ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:


Ashlee Coronado,
City Clerk

Reviewed by:


Justin Johnson,
City Manager

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY

Date payment received:

____/____/____

CSR initials: _____

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

This application must be returned to the Department of Liquor
(Notice: Allow 30-45 days to process permanent change of premises)

☐ Permanent change of area of service. **A NON-REFUNDABLE \$50 FEE WILL APPLY.** Specific purpose for change:

☐ Temporary change for date(s) of: 04/17/2016 through 04/17/16 List specific purpose for change:

STREET DANCE IN FRONT OF HOTEL

1. Licensee's Name: FINCK DAN R
Last First Middle

2. Mailing Address: DRAWER CQ BISBEE AZ 85603
Street City State Zip

3. Business Name: COPPER QUEEN HOTEL License # 06020040

4. Business Address: 11 HOWELL AVE. BISBEE AZ 85603
Street City State Zip

5. Contact phone: (520) 508-490 Business phone: (520) 432-2216

6. Email: danitedan@90L.com

7. Is extension of premises/patio complete?

☐ N/A ☐ Yes ☐ No If no, what is your estimated completion date? ____/____/____

8. Do you understand Arizona Liquor Laws and Regulations?

☒ Yes ☐ No

9. Does this extension bring your premises within 300 feet of a church or school?

☒ Yes ☐ No

10. Have you received approved Liquor Law Training?

☒ Yes ☐ No If yes, when does your Certificate expire? Date: 4/9/18

11. What security precautions will be taken to prevent liquor violations in the extended area?

CHAINLINK FENCING, TRAINED BARTENDERS, ADULT'S AT GATE CHECKING ID'S
WEIST BAZO'S

12. **IMPORTANT:** ATTACH THE REVISED FLOOR PLAN CLEARLY DEPICTING YOUR LICENSED PREMISES AND WHAT YOU PROPOSE TO ADD.

- ☐ Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premise. List specific reasons for exemption:

Investigation Recommendation: ☐ Approval ☐ Disapproval by: _____ Date: ____/____/____

➡ OBTAIN APPROVAL FROM LOCAL GOVERNING BODY BEFORE SUBMITTING TO THE DEPARTMENT ➡

- ➡ After completing the application, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

This change in premises is RECOMMENDED by the local Board of Supervisors, City Council or Designate:

(Authorized Signature)

(Title)

(Agency)

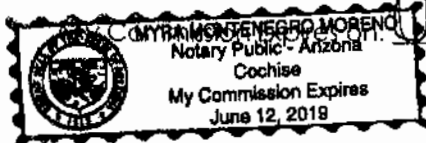
Date

I, DAN R. FINEK, declare that I am the APPLICANT and, under penalty of
(Print full name)
perjury, making the foregoing application. I have read this application and the contents and all statements are true, correct and complete.

x [Signature] MANAGER 02/20/2016 520-508-1490
(Signature) Title/Position Date Phone #

The foregoing instrument was acknowledged before me this 22 February 2016
Day Month Year

State Arizona County of Cochise



June 12 2019
Date

[Signature]
Signature of Notary Public

Investigation Recommendation: ☐ Approval ☐ Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals _____ Date: ____/____/____

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF A PARK, FACILITY AND RIGHT OF WAY USE PERMIT FOR THE USE OF HOWELL AVENUE IN FRONT OF THE COPPER QUEEN HOTEL FOR A HALLOWEEN STREET DANCE SATURDAY, OCTOBER 22, 2016 FROM 7:00PM TO MIDNIGHT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the Park, Facility and Right-of-Way Use Permit for the Use of Howell Avenue in front of the Copper Queen Hotel for a Halloween Street Dance, Saturday, October 22, 2016 from 7:00pm to Midnight.

DISCUSSION:

Copper Queen Hotel has submitted a Park, Facility and Right of Way Use Permit for the Use of Howell Avenue in front of the Copper Queen Hotel for a Halloween Street Dance Saturday, October 22, 2016 from 7:00pm to Midnight.

Staff has reviewed the Permit and recommends approval.

The \$50.00 refundable deposit is required. All other fees will be paid prior to the event.

FISCAL IMPACT: \$82.50**DEPARTMENT LINE ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** NA

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Jestin Johnson
Jestin Johnson,
City Manager

RECEIVED

MAR 01 2016

CITY CLERK'S OFFICE
CITY OF BISBEE

Permit No. 13-16

CITY OF BISBEE

PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Date: DAN R. FINCK Date: 02/22/2016

2. Organization Name: COPPER QUEEN HOTEL

3. Mailing Address: 11 HOWELL AVE BISBEE, AZ 85603
520

Phone #: 505-1490 Contact name and phone # during event DAN R. FINCK

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

STREET DANCE IN FRONT OF HOTEL FOR HALLOWEEN

5. Approximate Number of Participants and/or Spectators: 700
HOWELL AVE

6. Requested Location of Event: STREET IN FRONT OF COPPER QUEEN HOTEL

7. Date(s) of Event: 10-22-16

8. Hours of Event: 7 PM THRU MIDNIGHT

9. Hours of Reservation (with set-up and breakdown) 7 PM THRU MIDNIGHT

10. Request Consumption of Alcohol: ✓ Yes No

11. Request Sales of Alcohol: ✓ Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ _____ ☐ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE
INSURANCE AND GENERATORS

\$ _____ ☐ Beer Permit (non-commercial permits only) \$10

\$ _____ ☐ Police (escorts, security, road closures, redirecting of traffic): for _____

\$ _____ ☐ Park Public Works staff (example: posting closures of streets/parking, access to
facility/band shell/restrooms, etc): _____

\$ _____ ☐ Other - any additional requests made by applicant or any other conditions set by the
City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☒ \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

☒ \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

☐ Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.

☒ Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

☐ Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

☒ Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

☐ County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

☒ Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

☐ Copy of flyers or promotional material associated with this event.

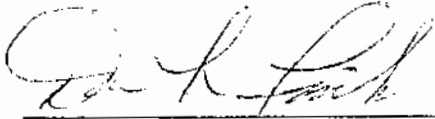
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PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF
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APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, DAN R. FINCK certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.



Signature of Applicant/Authorized Party

02/22/10

Date

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

- (1) Applicant's Name: DAN R. FINCK
- (2) Mailing Address, City, State & Zip: BOX C & HOWELL AVE
BISBEE AZ
- (3) Business Name: COPPER QUEEN HOTEL
- (4) Business Address: 11 HOWELL AVE
- (5) City: BISBEE State: AZ Zip: 85603
- (6) Business Phone No.: ⁵²⁰432-2216 Resident Phone No.: ⁵²⁰508-1490
CELL
- (7) Name of Special Event: _____ Date: _____

Specify date(s) License needed: _____

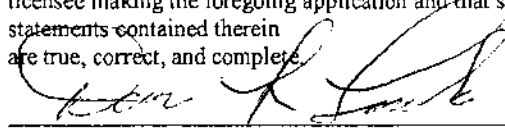
(8) Will you be serving food: _____ YES ☒ NO

If yes, do you have a Health Dept. Food Certificate: _____ YES _____ NO
(A copy of the Cochise County Health Dept. Certificate **MUST** accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

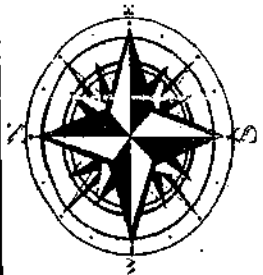
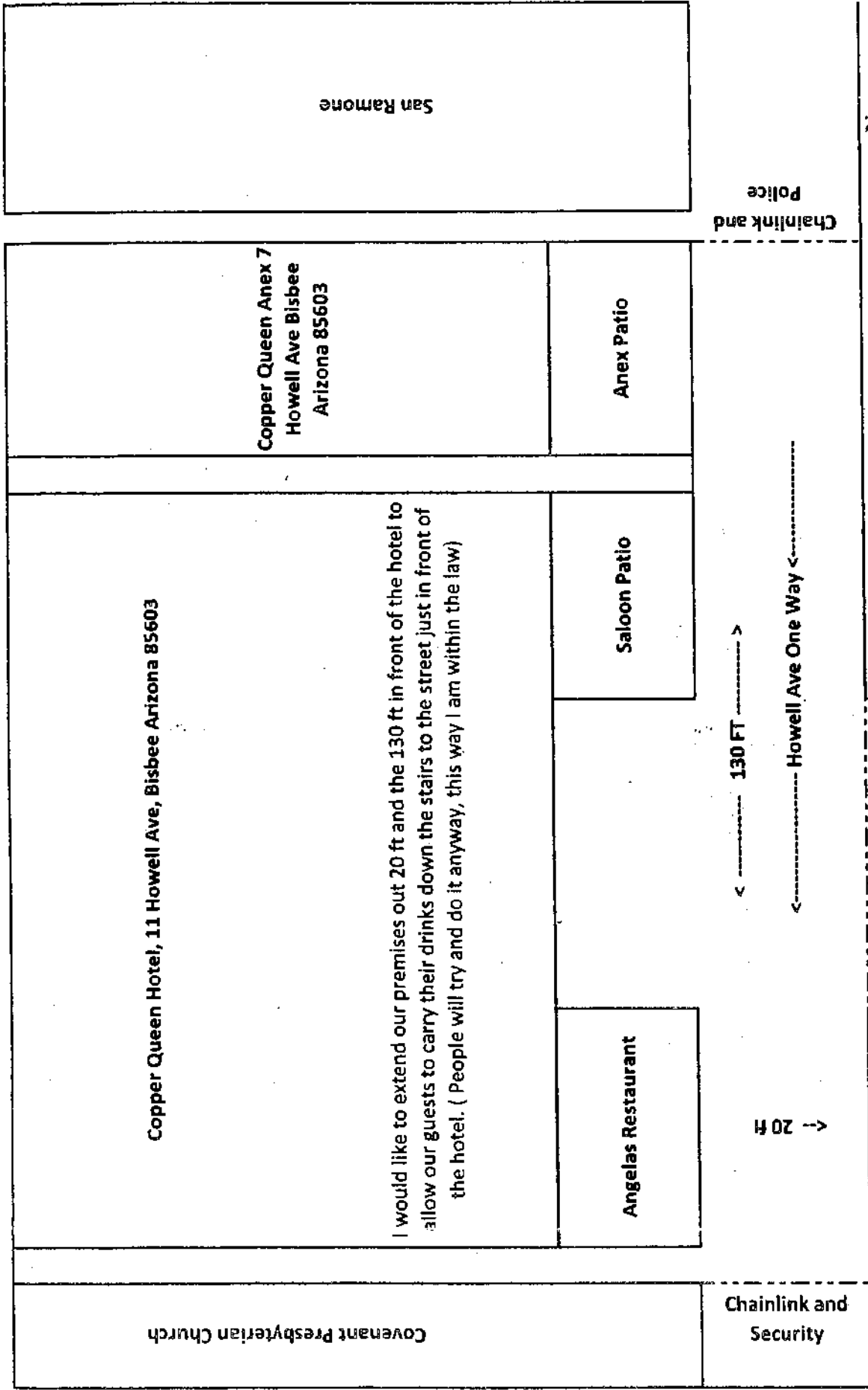
Total submitted: \$ _____

I, DAN R. FINCK being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.


Signature of Applicant

02-22-2016
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603



Grassy Park

Public Restrooms

Chainlink and Security

130 FT

Howell Ave One Way

20 ft

Chainlink and Security

Chainlink Fence and Security

Copper Queen Hotel, 11 Howell Ave, Bisbee Arizona 85603

I would like to extend our premises out 20 ft and the 130 ft in front of the hotel to allow our guests to carry their drinks down the stairs to the street just in front of the hotel. (People will try and do it anyway, this way I am within the law)

Copper Queen Annex 7
Howell Ave Bisbee
Arizona 85603

Annex Patio

Saloon Patio

Angelas Restaurant

Covenant Presbyterian Church

San Ramone



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Farmer Woods Group 919 North 1st Street Phoenix AZ 85004		CONTACT NAME: Cathy Weber PHONE (A/C No. Ext): 602.264.0566 FAX (A/C No.): 602.277.4106 E-MAIL ADDRESS: cathy-weber@leavitt.com	
INSURED Copper Queen Management LLC DBA: Copper Queen Hotel P.O. Drawer CQ Bisbee, AZ 85603		INSURER(S) AFFORDING COVERAGE INSURER A: Firemans Fund Insurance INSURER B: Great American INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 15-16 GL/Umbrella REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						
	<input type="checkbox"/> ALL OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB			UM3305246	04/01/2015	04/01/2016	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Events June 17, 2016 and October 22, 2016. City of Bisbee is additional insured as defined by blanket CG7158 01/14 attached. **Replaces any prior certificate**

CERTIFICATE HOLDER

CANCELLATION

City of Bisbee
118 Arizona Street
Bisbee, AZ 85603

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Catherine

Catherine L Weber

HALLOWEEN STREET DANCE
COPPER QUEEN HOTEL
FEE SCHEDULE
October 22, 2016

Permit Fee	\$ 50.00
Special Event License	<u>\$ 32.50</u>
TOTAL	\$ 82.50
Deposit	\$ 50.00

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 15, 2016☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 7, 2016REGULAR ☒CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY THE COPPER QUEEN HOTEL FOR AN EVENT TO BE HELD AT 11 HOWELL AVENUE, BISBEE, ARIZONA ON SATURDAY, OCTOBER 22, 2016; DAN FINCK APPLICANT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee, Arizona on Saturday, October 22, 2016.

DISCUSSION:

Mr. Finck has requested approval of an application for an Extension of Premises/Patio Permit for the Copper Queen Hotel for an event to be held at 11 Howell Avenue, Bisbee, AZ on Saturday, October 22, 2016.

FISCAL IMPACT: N/A**DEPARTMENT LINE ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:


Ashlee Coronado,
City Clerk

Reviewed by:


Justin Johnson,
City Manager

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY

Date payment received:

____/____/____

CSR initials: _____

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

This application must be returned to the Department of Liquor
(Notice: Allow 30-45 days to process permanent change of premises)

☐ Permanent change of area of service. **A NON-REFUNDABLE \$50 FEE WILL APPLY.** Specific purpose for change:

☐ Temporary change for date(s) of: 10/22/16 through 10/22/16 List specific purpose for change:

HALLOWEEN STREET DANCE IN FRONT OF COPPER QUEEN HOTEL

1. Licensee's Name: FINCK DAN R
Last First Middle

2. Mailing Address: DRAWER C.Q BISBEE AZ 85603
Street City State Zip

3. Business Name: COPPER QUEEN HOTEL License # 06020040

4. Business Address: 11 HOWELL AVE. BISBEE AZ 85603
Street City State Zip

5. Contact phone: (520) 508-490 Business phone: (520) 432-2216

6. Email: danitedan@qol.com

7. Is extension of premises/patio complete?

☐ N/A ☐ Yes ☐ No If no, what is your estimated completion date? ____/____/____

8. Do you understand Arizona Liquor Laws and Regulations?

☒ Yes ☐ No

9. Does this extension bring your premises within 300 feet of a church or school?

☒ Yes ☐ No

10. Have you received approved Liquor Law Training?

☒ Yes ☐ No If yes, when does your Certificate expire? Date: 4/9/18

11. What security precautions will be taken to prevent liquor violations in the extended area?

CHAINLINK FENCING, TRAINED BARTENDERS, ADULT'S AT GATE CHECKING I.D.'S
LOST BANDS

12. **IMPORTANT:** ATTACH THE REVISED FLOOR PLAN CLEARLY DEPICTING YOUR LICENSED PREMISES AND WHAT YOU PROPOSE TO ADD.

☐ Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premise. List specific reasons for exemption:

Investigation Recommendation: ☐ Approval ☐ Disapproval by: _____ Date: ____/____/____

➤ OBTAIN APPROVAL FROM LOCAL GOVERNING BODY BEFORE SUBMITTING TO THE DEPARTMENT ➤

➤ After completing the application, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

This change in premises is RECOMMENDED by the local Board of Supervisors, City Council or Designate:

(Authorized Signature)

(Title)

(Agency)

Date

I, DAN R. FENCIS, declare that I am the APPLICANT and, under penalty of
(Print full name)
perjury, making the foregoing application. I have read this application and the contents and all statements are
true, correct and complete.

x *[Signature]*
(Signature)

MANAGER

Title/ Position

02/20/2016 520-508-1490

Date

Phone #

The foregoing instrument was acknowledged before me this

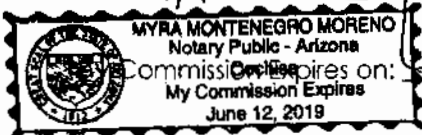
22
Day

February
Month

2016
Year

State ARIZONA

County of Cochise



June 12, 2019
Date

Myra Montenegro Moreno
Signature of Notary Public

Investigation Recommendation: ☐ Approval ☐ Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals _____ Date: ____/____/____

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: 3/15/16☒ Regular ☐ Special**DATE ACTION SUBMITTED:** 3/8/16**REGULAR** ☒**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☐**OTHER** ☐**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF CHANGING LOWER GALENA PARK'S NAME TO LAVERNE WILLIAMS DESERT ARBORETUM.****FROM: Andy Haratyk, Interim Public Works Director****RECOMMENDATION: Recommend Approval.****PROPOSED MOTION: I move to approve the changing of Lower Galena Park's name to Laverne Williams Desert Arboretum.**

DISCUSSION: Public Works and the Parks and Recreation Committee recommend changing Lower Galena Park's name to Laverne Williams Desert Arboretum.

FISCAL IMPACT: N/A**DEPARTMENT LINE ITEM ACCOUNT: N/A****BALANCE IN LINE ITEM IF APPROVED: N/A****Prepared by:** Andy Haratyk
Andy Haratyk, Interim Public
Works Director**Reviewed by:** Jestin Johnson
Jestin Johnson, City Manager

PARKS & RECREATION COMMITTEE
WORK SESSION
MINUTES
March 7, 2016

The Work Session was called to order by Kay Lynn Cummins, Chair, at 5:55 p.m.

Present were: Kay Lynn Cummins, Chair, Lawrence Cummins, Committee Member, Andy Haratyk, City Liaison, Carole Beauchamp, Committee Member and Audrey "Luche" Giacomino, Committee Member.

Absent were: Shirley Doughty, Council Liaison and Lorena Valdez, Administrative Assistant.

The committee discussed and approved to change Lower Galena Park's name to Laverne Williams Desert Arboretum.

The committee discussed and approved to paint City Park as recommended by the 100th Birthday of City Park Committee Members. The park is repainted every two years.

Meeting was adjourned by Kay Lynn at 6:15 p.m.

_____ Chair Signature

ACTION AGENDA

The Parks and Recreation Committee Special Session was held on Monday, March 7, 2016 at 5:30 p.m. at City Hall Council Chambers, 118 Arizona St., Bisbee, Arizona.

MEETING CALLED TO ORDER BY KAY LYNN AT 5:15 P.M.

ROLL CALL

COMMITTEE MEMBERS:

Kay Lynn Cummins/Chair-PRESENT	Cado Daily-ABSENT
Lawrence Cummins-PRESENT	Audrey "Luche" Giacomino-PRESENT
Carole Beauchamp-PRESENT	

COUNCIL LIAISON:

Shirley Doughty-ABSENT

CITY LIASONS:

Andy Haratyk-PRESENT

THE FOLLOWING IS TO BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON DURING THIS MEETING:

NEW BUSINESS

1. Discussion and Possible Approval of Changing Lower Galena Park's name to Laverne Williams Dessert Arboretum.
APPROVED
2. New Paint Design for City Park-
APPROVED

OLD BUSINESS

MEMBER COMMENTS:

STAFF COMMENTS:

ADJOURNMENT: MEETING ADJOURNED BY KAY LYNN CUMMINS AT 6:15 P.M.

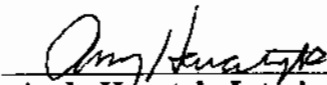
**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: 3/15/16☒ Regular ☐ SpecialDATE ACTION SUBMITTED: 3/8/16REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO PURCHASE AND INSTALL A WELL FROM TANNER WELL SERVICE, LLC. FOR THE WASTEWATER TREATMENT PLANT FOR A TOTAL OF \$23,310.31.****FROM: Andy Haratyk, Interim Public Works Director****RECOMMENDATION: Recommend Approval.****PROPOSED MOTION: I move to approve the purchase and instal a well from Tanner Well Service, LLC. for the Watsewater Treatment Plant for a total of \$23,310.31.**

DISCUSSION: Public Works is requesting the purchase and installation of a well from Tanner Well Service, LLC. for the Wastewater Treatment Plant for a total of \$23,310.31. The Wastewater Plant's went out approximately two months ago. We have been providing a portapot and bottled water.

This is an emergency repair. There is currently no fresh water source at the Plant. All water is being brought in and a port-a-pot has been rented for Sanitary purposes.

FISCAL IMPACT: \$23,310.31**DEPARTMENT LINE ITEM ACCOUNT: 54-40-55000****BALANCE IN LINE ITEM IF APPROVED: \$27,402.69****Prepared by:** 
Andy Haratyk, Interim Public
Works Director**Reviewed by:** 
Justin Johnson, City Manager

Invoice

Tanner Well Service, LLC

"WORK WITH PRIDE"

PO Box 2234, Sierra Vista, AZ 85636

Phone (520) 378-1606 Fax (520) 803-7400

License #ROC182725 DWR #133

TANNERWELL@GMAIL.COM

TO City Of Bisbee
118 Arizona St.
Bisbee, AZ 85603
C/O Sue Vetter
PHONE: 520-432-3737

JOB LOCATION		TAX PARCEL NUMBER	PAYMENT TERMS	
Bisbee, AZ		102*36*015F	50% Down, Balance at completion of job	
QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL	
500'	Drilling & Installation of 6" PVC Casing	\$23 ft	\$11,500.00	
1	8" X 20' Surface Seal	\$450.00	\$450.00	
*Note: If Steel Casing is Required for Job Conditions, it will be \$8 more per ft.				
1	Abandon existing well per ADWR Alternative 4 specifications using a cement grout.	\$2,350.00	\$2,350.00	
1	3 HP 15 GPM Constant Pressure System. Franklin SubDrive 100, stainless Franklin pump, motor & Flexcon pressure tank. 10/4 jacketed sub wire, 1.25" schedule 120 PVC drop pipe. Pump will produce 13 GPM @ 400' with 50 PSI.	\$6,922.07	\$6,922.07	
1	Trenching & installation of 1.25" water line and electric line from new well site to old well site up to 50 ft.	\$950.00	\$950.00	
1	Permit: Arizona Department of Water Resources & Cochise County	\$250.00	\$250.00	
		SUBTOTAL	\$22,422.07	
		SALES TAX	\$888.24	
		TOTAL	\$23,310.31	

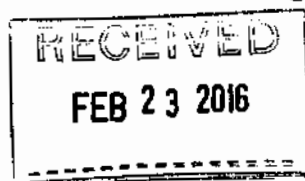
Quotation prepared by: Casie Burright

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications will be executed upon verbal or written orders, and will become an extra charge over and above the estimate. Quotes are contingent upon site visit. Contractor is not responsible for quantity or quality of water.

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

54-40-55000 SV





YELLOW JACKET

DRILLING SERVICES

The Southwest's Premier Provider of Innovative Drilling and Well Services

Ms. Suzanna Vetter
City of Bisbee - Wastewater Division
118 Arizona Street
Bisbee, AZ 85603

Date: 1/26/16
Bid # (AZ)EB16-4725

Subject:

Drilling Services -- Exempt Well Abandonment and Replacement - Bisbee, Arizona

Scope of Work:

Utilizing a Speedstar CH-50K Air Rotary Casing Hammer (ARCH) Drill Rig:
Abandon Existing Well #55-903992 Assuming ADWR Alternative Method 4 Approval (stuck pump in well)
Drill and install One 5" SCH.80 PVC Well to 420 Feet (Screened from 350' to 410')
*Note: New Well Construction Will be Similar to Existing Well
Utilizing a Pulstar P12000 Well Service Rig:
Perform Well Development (Swab, Bail and/or Pump)
Install Grundfos 16S15014 Submersible Pumping System: 230 volt / three phase

Item	Quantity	U/M	Unit Price	Total
Project Cost Summary				
Speedstar CH-50K Drilling Equipment; Mob/Demob	1	LS	\$ 6,000.00	\$ 6,000.00
Pulstar P12000 Well Service Equipment; Mob/Demob	1	LS	\$ 1,500.00	\$ 1,500.00
Well # 55-903992 Well Abandonment	1	EA	\$ 7,280.00	\$ 7,280.00
New Well Installation	1	EA	\$ 36,220.00	\$ 36,220.00
Well Development and Pump Installation	1	EA	\$ 6,500.00	\$ 6,500.00
Estimated Project Total				\$ 57,500.00

Item	Quantity	U/M	Unit Price	Total
Well #55-903992 Abandonment - Alternative 4				
ADWR Abandonment Permit	1	EA	\$ 200.00	\$ 200.00
Grouting of Well Casing as per ADWR Alternative 4	420	FT	\$ 14.00	\$ 5,880.00
Removal of Surface Vault and Pitless Adaptor	1	EA	\$ 1,200.00	\$ 1,200.00
Speedstar CH-50K Rig Standby ('Client' Directed Work Stoppage..)	0	HR	\$ 500.00	\$ -
Subtotal				\$ 7,280.00

Item	Quantity	U/M	Unit Price	Total
Drill and Install New 5" x 420' Exempt Well				
ADWR Well Permit	1	EA	\$ 200.00	\$ 200.00
Drill 11-3/4" ARCH, 0-20'	20	FT	\$ 75.00	\$ 1,500.00
Drill 9-5/8" ARCH, 20-420'	400	FT	\$ 30.00	\$ 12,000.00
Install 5" SCH.80 PVC Well (Labor)	420	FT	\$ 20.00	\$ 8,400.00
5" SCH.80 PVC Well Casing and Annular Materials	360	EA	\$ 20.00	\$ 7,200.00
5" SCH.80 PVC Well Screen and Annular Materials	60	EA	\$ 32.00	\$ 1,920.00
Speedstar CH-50K Rig Move Between Holes, Set-up, Take-down..	1	EA	\$ 5,000.00	\$ 5,000.00
Speedstar CH-50K Rig Standby ('Client' Directed Work Stoppage..)	0	HR	\$ 500.00	\$ -
Subtotal				\$ 36,220.00

Item	Quantity	U/M	Unit Price	Total
Well Development and Pump Installation Services				
All Miscellaneous Pulstar P12000 Rig Time	20	HR	\$ 200.00	\$ 4,000.00
Grundfos 16S15-14 Submersible Pump Assembly	1	LS	\$ 2,500.00	\$ 2,500.00
P12000 Rig Standby ('Client' Directed Work Stoppage..)	0	HR	\$ 200.00	\$ -
Subtotal				\$ 6,500.00

'YJD' Proposal Assumptions & Conditions:

- 1.) 'Client' to provide all Local, State, Federal project specific permits.
- 2.) All drilling locations are to be clear of any and all overhead & subsurface utilities.
- 3.) All drilling locations are accessible by way of 2-wheel drive truck mounted drilling & related equipment.
- 4.) All drill cuttings & fluids generated will be discharged to surface at the drilling locations.
- 5.) All drill cuttings & fluids will be placed for storage within 100' of the working area. Containment beyond a distance of 100' will require the use of a forklift and/or loader.
- 6.) Profiling and disposal of all drill cuttings & fluids generated will be the responsibility of the 'Client'.
- 7.) An equipped 'Client' arranged/approved on-site water supply source will be made available during all drilling and related phases of the project; at no cost to 'YJD'.
- 8.) In the event that down-hole tooling (augers, drill pipe, drill collars, stabilizers, adaptor subs, down-hole hammers, drill bits..) is lost in the process of drilling in adverse ground conditions; 'Client' will reimburse 'YJD' for the replacement of the tooling at current replacement cost.
- 9.) Schedule/Pricing is based on a single rig operation; utilizing one (1) crew, working +/- 10/hour shifts, working a 10/on (Days) 4/off (Days) work schedule (Including Mob/Demob/Travel Time).
- 10.) Project is not subject to surcharges for Union/Davis Bacon/Prevailing labor rates.
- 11.) Drill rig standby due to unreadiness of the drilling locations or 'Client' delays will be billed at the provided hourly rate.
- 12.) If the project encounters difficulties beyond our control or if the scope of work is altered, 'YJD' reserves the right to renegotiate the price.
- 13.) Lateral connection of pitless adaptor and final connection of electrical supply by Others.
- 14.) This proposal is valid for (60) days from the above date.

All services rendered will be billed promptly upon completion of work. Terms are net **thirty (30) days** unless otherwise agreed in writing in advance. A delinquency charge of 1.5% per month will apply to all past due invoices, unless a lower rate is required by law. Client agrees to pay all court costs and attorneys fees, should court proceedings be initiated or attorneys be retained to collect past due amounts.

We at Yellow Jacket Drilling Services thank you for the opportunity to provide this proposal. If you have any questions, or if we can be of any further assistance please do not hesitate to contact us at (602) 453-3252. We look forward to hearing from you soon.

Sincerely,
Yellow Jacket Drilling Services, LLC

Eric J. Brue
Eric J. Brue

Acceptance of all outlined pricing, terms and conditions:

Company Name: _____

Authorized Representative (Name & Title): _____

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: 3/15/16☒ Regular ☐ SpecialDATE ACTION SUBMITTED: 3/8/16REGULAR ☒CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL FOR THE ACQUISITION OF VARIOUS ROAD REPAIR/CONSTRUCTION EQUIPMENT FROM EAGLE ASPHALT.****FROM: Andy Haratyk, Interim Public Works Director****RECOMMENDATION: Recommend Approval.****PROPOSED MOTION: I move that we approve City staff to move forward with the acquisition of needed asphalt paving equipment as part of the voter approved sales tax increase dedicated to streets and infrastructure repair.**

DISCUSSION: During last year's elections, City of Bisbee (COB) voters approved a 1% sales tax increase dedicated to the repair of City streets and infrastructure. Generally the City of Bisbee contracts with Cochise County to complete various road projects, while the COB Streets division typically handles basic road repair such as paving potholes and more involved road reconstruction in Old Bisbee. As staff worked to develop a strategy to address the 80% of failing to failed roads in the City, we discovered that a paving company in Sierra Vista is acquiring new equipment for asphalt road repair. It has been out of reach for the City due to high initial investment, but with this opportunity, the Streets Division will have the opportunity to pave more roads on an annual basis with a higher quality product. Products include: 1.) Roller-2001 Ingersoll DD-28HF 2.) Roller-Ingram Nine Tire 3.) Gannon Tractor 2004 Case 570 MXT Front Bucket Set Up for Forks, 5141 HRS 4.) 3-Spectre Sonic Grade Heads with Wiring (for Pavers).

FISCAL IMPACT: \$58,500.00**DEPARTMENT LINE ITEM ACCOUNT: 21-40-99099****BALANCE IN LINE ITEM IF APPROVED: \$86,500**

Prepared by:

Andy Haratyk, Interim Public
Works Director

Reviewed by:

Justin Johnson
City Manager



Eagle Asphalt LLC
686 E Hwy 82
Huachuca City, Arizona 85635
Cell 520 266-1974

2/5/16

ATTN: Equipment Purchasing Agent

Eagle Asphalt LLC has ceased operations and is now selling paving, site development and underground equipment and miscellaneous support equipment.
We have attached a price list for your convenience.

Please do not hesitate to contact me should you have any questions or wish to schedule a time to inspect equipment.

Sincerely,

Jeffrey C. Hughes
Owner
520-266-1974

NOTE: We still have a large quantity of road construction signs and miscellaneous barricades.

Gannon Tractors

2004 Case 570 MXT
Front bucket set up for forks, 5141 HRS
With 360 Degree Laser, 4599 HRS
\$22,500.00
\$27,500.00

Loaders

1991 Case 621 OROPS
Case 621B
2006 Case 621D
2002 Case 921C
Approx. 4700 HRS
Smooth cutting edge bucket, HRS unknown
4085 HRS
6989 HRS
\$25,000.00
\$27,500.00
\$67,500.00
\$62,500.00

Skid Steer

2006 Case Skid Steer 445SSL
921 HRS, comes with sheeps foot compactor, 6" wood chipper, grapple bucket, post hole digger with 6,12,24" augers, a 2' coneQtec mill head, and a standard bucket this is a high flow machine
\$43,750.00
SOLD

Motorgraders

1995 John Deere 770 BH
1998 John Deere 770 CH
6081 HRS comes with 14' moboard
8130 HRS comes with 14' moboard
\$52,500.00
\$60,000.00

Pavers

1988 Gomaco Milling Machine
3' mill head, needs work
\$5,000.00
2002 Leeboy 8500
3000 HRS, screed plates, complete hopper assembly, augers, bearings, chains, and flights all replaced less than 300 HRS ago. Machine lays a great mat. Wired for electronics (electronics optional for additional cost)
\$40,000.00
SOLD

2005 Leeboy 8816

682 HRS, wired for electronics, machine is in excellent condition
\$70,000.00

P-200 Infrared Vapor Heater

New
\$5,000.00
\$5,000.00
SOLD

Rollers

2002 Ingersoll DD-90HF
2005 Ingersoll DD-34HF
Tampco Sheeps Foot

2764 HRS
2951 HRS
1505 HRS
3609 HRS, New engine and cleats rebuilt at 3420
HRS comes with push blade

\$20,000.00
\$37,500.00
\$30,000.00 SOLD
\$15,000.00
\$11,000.00

Scrapers

1981 John Deere 762

5415 HRS, New Engine, new transmission, great machine

\$20,000.00

Cat 613B Serial # 88W5054

Cat 613B Serial # 71M2738

Cat 613 Serial # 71M

Cat 613B Serial # 71M858M

4196 HRS

\$24,000.00 SOLD

\$18,000.00

\$15,000.00

\$5,000.00

Parts Machine

John Deere 762

\$22,500.00

Sealcoat

1979 Ford Sealcoat Tanker

2003 Seal master SK1500 Tank with air compressor, hydraulic agitator drive, dual diaphragm pump, spray wand, 8 FT adjustable spray bar

SOLD

\$30,000.00

2003 Cimline Hot Rubber Machine

60 Gallon hot rubber, Diesel injected burner, like new

\$10,500.00

Sweepers

2005 Tennant Sweeper 6400 Serial # 6400-2611

2005 Powerboss sw/9xv Serial # 15091055

2202 HRS

1314 HRS

\$5,000.00 SOLD

\$8,500.00

EAGLE ASPHALT
STREET EQUIPMENT

DESCRIPTION	VIN #	COST	COMMENTS
ROLLER-2001 INGERSOLL DD-28HF 2764 HRS		\$ 20,000.00	
ROLLER-INGRAM NINE TIRE-4353 HRS, DETROIT DIESEL		\$ 11,000.00	
GANNON TRACTOR 2004 CASE 570 MXT FRONT BUCKET SET UP FOR FORKS, S141 HRS		\$ 22,500.00	
3-Spectre Sonic grade heads with wiring (for pavers)		\$ 5,000.00	
TOTAL		\$ 58,500.00	